

Parks & Recreation Committee Meeting Minutes

Date & Time of Meeting: Tuesday, April 12, 2022 at 10:00 a.m.

J.P. Coughlin Center, meeting room B

Present: Tom Konetzke, Steve Binder, Mike Norton, Don Nussbaum, Larry Lautenschlager

Also Present: Adam Breest, Justin DeJager, Rick Helms, Tom McInnis

1. Call to order:

Chairman Konetzke called the meeting to order at 10:00 a.m.

2. Approval of Agenda:

Mike Norton moved to approve the agenda and Larry Lautenschlager seconded.

Motion carried 5-0.

3. Approval of November 23, 2021 Minutes:

Larry Lautenschlager moved to approve the minutes and Steve Binder seconded.

Motion carried 5-0.

4. Public Comment:

No comment.

5. **Update** – Sunnyview Expo and Construction Update

Electric panels and light poles are being installed. MCC is rolling the parking lots and will start digging ditches soon. Working on expanding berm by 11-acres with additional top soil. Weather has been a factor on construction this spring.

6. **Presentation** – Equine Complex 2022 Capital Project

Reviewed existing structure and proposed updates: Replace existing lights with LED, will save more than \$5,000 annually. Replace existing barn pavement and add additional pavement to manure pits. Additional gutter installation above entrances and overhangs. Total current estimate is \$127,000.

Need preventative maintenance for rusting steel and insulation. Getting quotes and options first, then painting will be added to the project. Total current estimate for painting, without insulation, is \$115,000.

Steve Binder made a motion to authorize the capital project from the 2022-2026 CIP for the Sunnyview Expo LED lights, blacktop repair, and gutter installation, with an updated budget amendment for \$127,000. It was seconded by Larry Lautenschlager. The motion carried 5-0.

7. **Discussion/Action** – Kayak Rentals at Asylum Point Agreement - MidWest Rental Company

Discussed agreement made with MidWest Rental Company for kayak rentals. The revenue collected will go toward boat landing fund.

Steve Binder made a motion to enter into a contract to offer self-service kayak rentals at the Asylum Boat Landing with MidWest Rental Company. It was seconded by Larry Lautenschlager. The motion carried 5-0.

8. **Discussion/Action – Chapter 19 - Dog Park Updates**

Discussed collaborations with surrounding communities and local authorities to make sure the new dog park codes are similar across all communities.

Larry Lautenschlager made a motion to amend Chapter 19.01 and 19.13 of the Winnebago County Code to include the rules for the Best Friends and Jerry Finch Winnebago County Dog Parks. It was seconded by Steve Binder. The motion carried 5-0.

9. **Discussion/Action – Memorial Bench Budget Transfer - Jerry Finch Winnebago County Dog Park**

Discussed budget transfer.

Don Nussbaum made a motion to approve the budget transfer of \$1,841 for a memorial bench at the Jerry Finch Winnebago County Dog Park. It was seconded by Mike Norton. The motion carried 5-0.

10. **Discussion/Action – Jerry Finch Winnebago County Dog Park Bench**

Discussed putting Jerry's name and County board members names on a bench at the dog park. Committee decided not to do the bench. The money will be better spent toward other resources at the dog park.

11. **Park Director's Update:**

Grundman surveying continuing, looking at options to expand breakwater.

Working on agreement and design for potential Expo sign.

Steve Arne (Park Ranger) starting next Monday.

Buoys are going in, not sure on docks.

Tim Schuster (Parks Caretaker) started Monday, Stacey Behling (Parks Caretaker) starts next Monday.

Two season laborers have been hired and already started working.

MSA is continuing its work on the Waukau Dam project.

Wiouwash Trail swap continuing.

Ribbon cutting for Jerry Finch Dog Park is May 10.

Oshkosh North students working on project at Best Friends Dog Park.

Working on a bike and ped trail summit.

12. **Committee Chairman's Update:**

Thanked everyone for his time serving on the committee.

13. Committee Member's Updates:

Mike Norton – No comment.

Steve Binder – Asked about potential project at Westwind for winter ice access. Working to set up meeting with Jim Erdman and the County Executive for further discussion.

Larry Lautenschlager – Thanked everyone for the time he served on the committee. Inquired about handicap accessibility of Best Friends Dog Park during the winter.

Don Nussbaum – No comment.

14. Staff Updates:

Tom McInnis – Parks staff repaired 22 buoys this winter. Two seasonal laborers have started. Boat landings are open, crews are doing clean up and opening pay stations. Working on spring cleanup at the park. Shelters should be open by the end of the month. Drainage at soccer fields #1 and #2 is working well this spring.

Rick Helms – New events are coming in. Having Highway Dept. look at entrance of the Expo property to fix pot holes. Concert event in August is still moving forward, might be announced in early May. Lifest is considering installing hard fiber connection to the stage. Looking at running water lines in the horse barns overhead.

Justin DeJager – Online sales of boat launch parking permits are increasing. Exploring RV camping at the Expo parking lots for AirVenture week.

15. Next Meeting Date and Future Agenda Items:

No date set.

16. Adjournment

Larry Lautenschlager made the motion to adjourn and it was seconded by Mike Norton. The motion carried 5-0. Meeting adjourned at 12:01 p.m.

Respectfully Submitted,
Justin DeJager