

## PARKS & RECREATION COMMITTEE MEETING MINUTES

Name of Committee: Parks & Recreation Committee  
Date & Time of Meeting: Monday February 24, 2020 at 9:00 a.m.  
Place of Meeting: JP Coughlin - Volunteer Room  
625 E Cty Rd Y – Oshkosh WI

PRESENT: Tom Konetzke, Steve Binder, Larry Lautenschlager, Mike Norton. Excused: Jerry Finch.  
ALSO PRESENT: Rob Way, Vicky Redlin, Rick Helms – Winnebago County Parks

1. Call to order – Vice Chairman Konetzke called the meeting to order at 9:06 a.m..
2. Approval of Agenda – Vice Chairman Konetzke called for a motion to approve the agenda. Mike Norton moved to approve and Larry Lautenschlager seconded. Motion carried 4-0.
3. Approval of January 23<sup>rd</sup>, 2020 Minutes – Vice Chairman Konetzke called for a motion to approve the January meeting minutes. Steve Binder moved to approve, and Larry Lautenschlager seconded. Motion carried 4-0.
4. Public Comment Relevant to Parks Related Matters - none
5. Approval of 3-Year Expo Rental Agreement with Hmong Service Center - The Hmong Service Center has been holding their New Year Celebration at he Expo Center for over 15 years, and is a good client. Mike Norton moved to approve the contract and Steve Binder seconded. Motion carried 4-0.
6. Approval of Budget Transfer accepting a Donation of \$1,578 for Purchase of a Memorial Bench – This bench will be aggregate and located at Asylum Point Park along the shoreline. Mike Norton moved to approve the transfer and Steve Binder seconded. Motion carried 4-0.
7. Approval of 2019 to 2020 Budget Carryovers – Rob explained that there is no need for the committee’s approval of carryovers, they only need to be approved by P&F. He went over each of the three and explained the circumstances for carrying over the funds as described in the committee’s meeting packets. The Asylum bridge project is in the process of being permitted by the DNR. The damaged bridge is coming down this week. Excel Engineering is designing the replacement bridge and hopes to have an arched bridge though dependent on funding available. Minimum of 5 ft above water line should be fine for clearance of ice shoves in the future. The north dog park property is in the process of being mapped by GIS using the documents containing the property that the DOT provided. Rob reiterated that the DOT documents do not serve well in helping determine the exact ownership. Once the mapping is finished then Corporation Counsel will have to weigh in on what exactly will be needed to document ownership. Fox Crossing is on board with whatever needs to be done in order to see that the parcel that they supposedly own is transferred over to the county. The Hwy Dept has gotten behind on the maintenance program for the WIOUWASH due to weather. Hopefully they will be able to complete two sections in 2020.
8. Approval of Snowmobile Trail Maintenance Grant Application with DNR – The finally determination in setting the exact count for the County’s funded snowmobile trail miles has been set at 133 miles. The other item that is new and that comes into effect with this year’s grant application is that the reimbursement amount has been increased to approximately \$40,000. This is the usual submittal for funds that is done annually. Mike Norton moved to approve, and Steve Binder seconded. Motion carried 4-0.

9. Parks Director's Updates: two full time positions have been posted and are up until 3/5. The buoy contract is one week out, the bond must accompany the contract upon return. Expo phase 1 reconstruction is on hold until April. The new trucks ordered in 2019 have finally arrived. Corporation Counsel is checking on background check requirements and allowances for County facilities as per a request from P&F prior to their approval of a multiyear contract.
10. Committee Chairman's Update: none
11. Committee Member's Updates: Steve Binder noted that the lighting project in the park is coming along. He also asked if lighting a field is still in the long-range plan and Rob responded by informing him that OYSC has pretty much tabled the idea of pushing for that project because it appears that soccer participant numbers are beginning to slide. Mike Norton commented on his recovery, the buoy contract passage at board level and the completion of the soccer shelter. Larry Lautenschlager - none.
12. Staff Updates: Vicky reported that the PGI contract is still in the hands of Corporation Counsel. The August 15 event at the Sunnyview Stadium is in the planning stages and should be ready for a contract shortly. The newsletter for March is out on FB and the post on the upcoming new Asylum Bridge has had a lot of hits. The fair has not returned the draft contract so the verbiage on use of any permanent Class B license held by another party for the stadium being used by the fair at no charge has not been discussed. In answer to a question regarding corrections use of the expo, they are allowed in with a bump clause for paying clients and in exchange we are allowed to use the crew in Spring annually first. Rick reported that he is working on PGI ticketing and camping software and has finished the LED upgrade spreadsheet requested by a board member. The payback for \$43,000 would be under 2 years if the upgrade takes place in 2020. There is a meeting this Wednesday with a County Board member who specialized in assisting with this type of lighting upgrade as part of his occupation.
13. Next Meeting Date and Future Agenda Items: March 23, 2020 at 9:00 a.m.. Overview of Phase 1 of expo reconstruction prior to County Board vote.
14. Adjournment – Vice Chairman Konetzke called for a motion to adjourn. Larry Lautenschlager moved to adjourn and Steve Binder seconded. Motion carried 4-0. Meeting adjourned 10:31 a.m..

Respectfully submitted,  
Vicky Redlin  
Program Manager