

## **PARKS & RECREATION COMMITTEE MEETING MINUTES**

Name of Committee: Parks & Recreation Committee  
Date of Meeting & Time: Monday, February 19, 2018 at 1:30 P.M.  
Place of Meeting: **Coughlin Building –Volunteer Rm.**  
**625 E. Cty. Rd. Y**  
**Oshkosh WI 54901**

Present: Steve Binder, Mike Norton, Tom Konetzke, Larry Lautenschlager. Excused – Jerry Finch.  
Also present: Rob Way, Vicky Redlin, Tom McInnis, and Rick Helms- Winnebago County Parks.  
Mark Harris – County Executive.

1. Call to order – Vice Chairman Konetzke called the meeting to order at 1:30 p.m..
2. Approval of Agenda – Vice Chairman Konetzke called for a motion to approve the agenda. Steve Binder moved to approve the agenda and Mike Norton seconded. Motion carried 4-0.
3. Approval of the Minutes of January 15, 2018 – Vice Chairmen Konetzke called for a motion to approve the January meeting minutes. Larry Lautenschlager moved to approve the minutes and Mike Norton seconded. Motion carried 4-0.
4. Public Comment Relevant to Items on the Agenda - none
5. CLOSED SESSION – Vice Chairman Konetzke called for a motion to convene in closed session. Mike Norton moved to convene in closed session and Steve Binder seconded. Roll call vote; Tom Konetzke- aye, Steve Binder – aye, Mike Norton – aye, Larry Lautenschlager – aye. Motion carried 4-0. Closed session entered 1:32 p.m..

The presiding officer of the Parks & Recreation Committee at this point in the meeting shall entertain a motion of convene in closed session pursuant to the exemption provided in Section 19.85 (1)(e), Stats. for the purpose of deliberating or negotiating the purchase of public property and for conducting other specified public business, in that competitive bargaining reasons required closed session.

At the conclusion of the session, the presiding officer of the committee shall entertain a motion to reconvene in open session.

Vice Chairman Konetzke called for a motion to reconvene in open session. Mike Norton moved to reconvene and Larry Lautenschlager seconded. Roll call vote: Tom Konetzke – aye, Steve Binder – aye, Mike Norton – aye, Larry Lautenschlager – aye. Motion carried 4-0. Reconvened in open session 2:15 p.m..

6. Consideration of Land Lease Agreement with OYSC for a Storage Garage to be Located within the Community Park Soccer Complex – Rob explained the OYSC desire to work with the County on their building of a separate garage to house their soccer equipment; throughout the years OYSC’s equipment has been stored the back room within the soccer shelter. Rob went on to explain that building the garage will help out with the ability of other groups to use the facility during their events by allowing OYSC to move some/all of their concession related equipment/condiments/food stock into the available back room. OYSC will fund and build it. The same pretense as the stage applies with a land lease for the parcel under the proposed garage. The lease would be 20 years. WDNR approval must be granted as the land lease would amount to placing a “lawful” encumbrance on a portion of the Community Park property that would involve a third party. Such action would be

- considered as being in violation of the terms of the '72 LAWCON grants that played a part in helping fund the initial development of the park. Rob has already contacted the DNR and made a request that the agency consider allowing an exception to be made to terms of grant because of the extenuating circumstances. Parks is currently waiting for a DNR reply. If the DNR does not allow for the exception then the option remains open for OYSC to donate the funds and the County will build and own the garage. After some discussion, the members indicated that they would be willing to hold a special meeting within the next several weeks in order to help expedite the process for getting the garage built prior to this summer's soccer season.
7. **Approval of Budget Transfer** – Rob explained the need to transfer monies from various parks operational accounts into the department's wage and salary cost center in order to cover overages that occurred during the 2017 budget year. The main causes for the overages were linked to both a changeover in a full-time staff position and an extended absence of one of the Parks' full-time employees due to a health issue. Mike Norton moved to approve the budget transfer. Larry Lautenschlager seconded. Motion carried 4-0.
  8. **Parks Director's Updates:** Rob reported that the Girl Scout Gold Star project at Waukau Dam is almost completed. The project consists of informational signage. Ayres will be formally on board as engineer for the County portion of the grandstand entertainment area project and will begin design within the next week or so.
  9. **Committee Chairman's Updates:** Tom Konetzke stated that an answer is pending on the land purchase.
  10. **Committee Member's Updates:** Steve Binder asked about the Town of Neenah dog park project. Rob stated that he will be going before their planning commission 3/19 during an open Q&A session where a vote will be taken to on whether-or-not to forward the matter on to Town Board. If that happens then the Town Board will meet on 3/26 for a vote. Steve also asked if the stage will be done in July. The stage portion should be done and the entertainment area is weather dependent but should be usable. A tarp will be ordered once it is determined the size needed to possibly cover the entire entertainment area or just the pulling track. Mike Norton noted that the OYSC fundraiser that was cancelled in January is set for March 15 at Beckett's. He also asked if the park would be an appropriate area to pursue a minor league soccer team complex. Rob stated that because of a provision within the Parks' ordinances, the department is limited in the way it must deal with non-profits vs. for profit organization like a minor league soccer team. As such, there would be a prohibition on the organization being able to conduct programming within the park. The arch project should pursue the family of Nancy Barker for funding. Larry Lautenschlager – no report.
  11. **Staff Updates:** Tom McInnis – ash tree removal is taking place in the park and will begin shortly at the boat landings. The landings have gotten a lot of use during this spearing season. Equipment maintenance needs are being addressed prior to spring. Vicky Redlin - reported that the third and final phase of the economic impact study is up and ready to go on the county Facebook page. It will be on the County web site as well and there will be posters and flyers put up. OCVB has been contacted to distribute the survey to their contacts and OHG as well. ECWRPC is doing the survey. Rick Helms – reported on the progress of the stage build. The front footings are going in and the fence is mostly removed. Hwy. will have to return to pull more of the fencing and concrete blocks as time and thawing permit. A new WIFI system is being installed inside the expo building next week that should alleviate most of the previous system's problems. Pricing on brick pavers has been looked into and FVTC has been contacted regarding the Arch project. An

acorn fund will be set up at the Community Foundation as soon as approved the County Board.

12. Next Meeting Date and Future Agenda Items: March 19, 2018 at 1:30 p.m.. Dog park lease with Town of Neenah, acorn fund approval by County Board, DNR answer on OYSC garage build.
13. Adjournment – Vice Chairman Konetzke called for a motion to adjourn. Mike Norton moved to adjourn. Steve Binder seconded. Motion carried 4-0. Meeting adjourned 3:02 p.m..

Respectfully Submitted,  
Vicky Redlin  
Program Manager