

PARKS & RECREATION COMMITTEE MEETING MINUTES

Name of Committee: Parks & Recreation Committee
Date of Meeting & Time: Thursday January 2, 2020 at 9:00 A.M.
Place of Meeting: JP Coughlin Center – Volunteer Rm.
625 E Cty Rd Y.
Oshkosh WI

Present: Tom Konetzke, Mike Norton, Steve Binder, Larry Lautenschlager. Excused – Jerry Finch

Also present: Rob Way, Tom McInnis, Vicky Redlin, Rick Helms – Winnebago County Parks, Kate Hancock Cook – Neenah Parks Commission

MINUTES

1. Call to order – Vice Chairman Konetzke called the meeting to order at 9:03 a.m..
2. Approval of Agenda – Vice Chairman Konetzke called for a motion to approve the agenda. Mike Norton moved to approve the agenda, Larry Lautenschlager seconded. Motion carried 4-0.
3. Approval of December 16th, 2019 Minutes – Vice Chairman Konetzke called for a motion to approve the agenda. Mike Norton moved to approve the December meeting minutes. Steve Binder moved to approve the minutes, Mike Norton seconded. Motion carried 4-0.
4. Public Comment Relevant to Parks Related Matters - none
5. Approval of 5-Year Navigation Aids and Boat Landing Dock Install-Removal Contract(s) – Rob went over the results of both portions of the RFP that had gone-out earlier in December dealing with the contracting of service for the install/removal of the County’s inventory of navigation aids and boat landing docks. In his narrative Rob also included an explanation of the results of the RFP vendor scoring sheets that staff had filled-out in order to grade the quality of the various RFP submittals. In summary Rob indicated that Radtke Contractors had scored the highest of the three bidders on both portions of the RFP. Steve Binder expressed concern that although Radtke had been awarded the contract over all these years, it was not out of the question for a new vendor to be able to satisfactorily perform the same work. He also noted that Radtke was over \$17,000 more per year than the next lower submittal and he therefore could not support awarding the contract to Radtke; he would like to see one of the other vendors awarded the contract. Staff stressed that performance of this work entails the provider be involved in delivery of a service that is of a “life-or-death” nature and therefore it is critical to choose a vendor with experience and established reliability; one with a known record of having the proper equipment to install buoys in the lakes versus in the river. Prior awareness of the hazards that apply to doing this type of work, especially in the Menasha Channel, is of utmost concern. Knowledge of the lakes and how they function as well as the effect of locks and weather is essential as well as common issues of public comments and requests. Discussion of the pros and cons of experienced and new vendors ensued.

[Postscript – subsequent to the Committee’s discussion of Item #5, a series of actions took place in the form of a motion with a second followed by an amendment to the motion that was also seconded. In concluding the business related to Item #5 a series of two votes took place

both with tallies of 4 – 0. Soon after the meeting adjourned it was discovered that there was a dispute between the members over what two of them thought they had heard and voted on for Item #5 versus what the other two members thought they had heard and voted on. The County’s legal counsel later ruled that any previous action(s) taken in this matter must be considered null and void and that the topic would need to be taken-up again at a subsequent meeting.]

6. Parks Director’s Updates: North county dog park: waiting on Village of Fox Crossing to confirm whether land will be leased or deeded over. Sunnyview Stadium: meeting next week with potential promoter.
7. Committee Chairman’s Update: none
8. Committee Member’s Updates: Tom Konetzke would like the annual EOY report made available in hard copy and for mailing to the public. Mike Norton would like to explore options for creating an event to bring people to the parks. Steve Binder would like info on the maintenance payment for the Ken Robl Conservation Park from Solid Waste.
9. Staff Updates: none
10. Next Meeting Date and Future Agenda Items: January 4, 2020 @ 9:30 a.m. Sunnyview Expo Center annual user group meeting, regular meeting January 23, 2020 at 9:00 a.m. at JPC.
11. Adjournment – Vice Chairman Konetzke called for a motion to adjourn. Mike Norton moved to adjourn. Steve Binder seconded. Motion carried 4-0. Meeting adjourned 11:04 a.m..

Respectfully Submitted
Vicky Redlin
Program Manager