

WINNEBAGO COUNTY BOARD OF SUPERVISORS--PERSONNEL & FINANCE COMMITTEE

DATE: Thursday, December 6, 2018

TIME: 8:00 a.m.

PLACE: 1st Floor Conference Room (Rm 119)
112 Otter Ave., Oshkosh, WI

PRESENT: David Albrecht
Joel Rasmussen
Harold Singstock
Vicki Schorse (left at 10:15 am)
Stephanie Spellman

ALSO PRESENT: Mark Harris, County Executive
Vicky Fitzgerald, Director of Finance
Mike Collard, Director of Human Resources
Mike Elder, Director of Facilities
Mary Anne Mueller, Corporation Counsel
Joe Aulik, Director of Veterans' Services
Rob Way, Director of Parks and Expo Center
Doug Petraszak, Assistant Finance Director
James Schell, Airport Director
Bill Topel, Director of Human Services
Peg Raugh, Human Resource Manager
David Maccoux, Schenck, SC
Sara Schnoor, PMA Financial Network, Inc.

Joel Rasmussen called the meeting to order at 8:00 a.m.

Public Comments

None

David Albrecht moved to approve the minutes of Nov. 1, 2018, seconded by Vicki Schorse. Carried 5-0.

Review 2017 Audit. David Maccoux of Schenck Business Solutions summarized the annual financial audit. Maccoux reported no concerns about the county's accounting procedures and controls. GASB 75 was implemented this year, is the financial reporting system for postemployment benefits other than pensions. Maccoux said Schenck is merging with Clifton Larson Allen on Jan. 1. During the committee discussion, Harold Singstock noted that county's total unassigned fund balance is \$91 million.

Resolution: Authorizing entry into an Intergovernmental Cooperation Agreement relating to the "Wisconsin Investment Series Cooperative" and authorizing participation in the investment programs of the fund. Sara Schnoor gave a presentation on investment offerings of PMA Securities, Inc. PMA, based in Naperville, IL, serves about 2,400 local government entities in 11 states. Under an agreement with PMA, the county can pursue a variety of short-term investment options. David Albrecht moved to approve, seconded by Vicki Schorse. Carried 5-0.

Budget Transfer – Airport, \$4,361. Jim Schell requested acceptance of a donation from the EAA to place a half-page ad in its Sport Aviation magazine to promote the Aviation Business Park. The cost of the advertisement is \$4,361. David Albrecht moved to approve, seconded by Vicki Schorse. Carried 5-0.

Budget Transfer – Airport, \$6,500. The transfer covers overtime costs associated with snow removal, the EAA convention and transition costs associated with Airport Director position. David Albrecht moved to approve, seconded by Harold Singstock. Carried 4-1. Rasmussen voted against.

Budget Transfer – Airport, \$14,005. The transfer moves funds from the department's operating account to its capital account in order to purchase two self-contained breathing apparatus (SCBA) units. The value of each piece of equipment is about \$7,000, requiring the funds to be allocated as a capital line item. David Albrecht moved to approve, seconded by Vicki Schorse. Carried 5-0.

Budget Transfer – Veterans, \$13,361. Vicky Fitzgerald asked that the transfer be amended to \$13,516 due to additional funds that were received from the Rosemarie Pitz trust fund. The donation will cover costs for transporting veterans to their medical appointments. Any unspent funds will be carried over to next year.

Budget Transfer – Facilities, \$100,000. Mary Anne Mueller, Corporation Council, said a recent amendment to Wisconsin law Chapter 980 requires the county to provide residential housing options to a Winnebago County resident who committed a sexually violent offense and is subject to supervised release. If the county doesn't comply, it could be fined \$1,100 per day. To comply with the housing requirement there must be a 1,500 foot buffer from a school, day care facilities and nursing homes. Mueller met with the Oshkosh Planning Commission and obtained permission to rezone a parcel of county land on County Road Y to be included within the Oshkosh city limits. The \$100,000 budget request covers the cost of placing a manufactured home on the site. Stephanie Spellman moved for approval, but the motion died for the lack of a second.

Resolution: Submittal of a \$95,000 grant application to the Fox River Natural Resources Damage Assessment Council to assist in funding the replacement of the ice-damaged Asylum Point Island Bridge with a metal clear span structure. Rob Way requested to apply for a \$95,000 grant from the Fox River Natural Resources Damage Assessment Council for the purpose of replacing the damaged woodpile bridge at Asylum Point Island Bridge with a metal clear span structure. Total cost of the project is \$135,000, with the county budgeting \$40,00 in its 2019 budget for the project. The woodpile bridge was damaged last year by ice shoves and is no longer useable. Joel Rasmussen moved for approval, seconded by Stephanie Spellman. Carried 4-0.

Resolution: Adopt revisions to the Winnebago County Compensation Schedule for 2019. Mike Collard requested the target minimums, control points, and maximum pay rates be increased by 1.5 percent, effective Jan. 1, 2019. The adjustment is not an across-the-board raise but is intended to keep the pay schedule in line with the labor market. David Albrecht moved to approve, seconded by Stephanie Spellman. Carried 4-0.

Resolution: Authorize contract for Excess Workers' Compensation Program Insurance between Winnebago County and Safety National Insurance Company. Winnebago County maintains supplemental insurance coverage for its Workers' Compensation Insurance Program, protecting it from unexpected financial losses. The county can lock in the rate for two years with its current supplemental insurance carrier, Safety National Casualty Corporation. Stephanie Spellman moved for approval, seconded by Joel Rasmussen. Carried 4-0.

Discussion of Debt, Revenue and Economic Incentives. Mark Harris said Fond du Lac County structured incentives for Mercury Marine, including a \$50 million low-interest loan, in helping to secure their presence in Fond du Lac. Harris asked the committee if it were interested in looking at incentives to keep the Kimberly Clark Cold Spring Plant in Fox Crossing from closing. Harris said the county stands to lose significant property tax revenue and experience a major economic loss if the plant closes. The committee expressed no interest in offering such incentives.

David Albrecht moved to disallow the claim of AT&T, seconded by Harold Singstock. Carried 4-0.

The Personnel & Finance Committee will meet Jan. 3, 2019, at 8:00 a.m.

Harold Singstock moved to adjourn at 11:00 a.m., seconded by Stephanie Spellman. Carried 4-0.

Submitted by
Joan Lowe