

WINNEBAGO COUNTY BOARD OF SUPERVISORS--PERSONNEL & FINANCE COMMITTEE

DATE: Thursday, November 4, 2021

TIME: 8:00 a.m.

PLACE: Winnebago County Administrative Building  
112 Otter Ave, Oshkosh WI 54901  
Room 120

PRESENT: Joel Rasmussen  
Steve Binder  
Morris Cox  
David Albrecht  
Vicki Schorse

ALSO PRESENT: Michael Collard, Director of Human Resources  
Vicky Fitzgerald, Finance Director  
John Matz, Sheriff  
Mike Elder, Director of Facilities  
Adam Breest, Director of Parks and Expo Center  
Kara Gruber, Administrator Park View Health Center  
James Schell, Airport Director  
Cameron Hallock, Deputy Airport Director

Joel Rasmussen called the meeting to order at 8:00 a.m.

**Public Comments**

None

Morris Cox moved to approve the minutes of Oct. 7, 2021, seconded by Steve Binder. Carried 5-0.

David Albrecht moved to approve the minutes of Oct. 19, 2021, seconded by Morris Cox. Carried 5-0.

**Budget Transfer – Airport, \$9,000.** The transfer moves \$9,000 from the airport's field maintenance account to their equipment account to purchase of a scissor lift. Steve Binder moved for approval, seconded by Morris Cox. Carried 5-0.

**Budget Transfer – Airport, \$10,000.** The transfer moves \$10,000 from the airport's field maintenance account to their equipment account to purchase replacement extrication tools for the Airport Fire Station. Morris Cox moved for approval, seconded by Vicki Schorse. Carried 5-0.

**Budget Transfer – Airport, \$16,500.** The transfer moves \$16,500 from the airport's field maintenance account to their equipment account to purchase two replacement decks and a rotary boom attachment for the John Deere tractors. Morris Cox moved for approval, seconded by Vicki Schorse. Carried 5-0.

**Budget Transfer - Parks Department, \$1,200.** Adam Breest requested the acceptance of a \$1,200 donation from the Oshkosh Youth Soccer Club, which would go toward installing drain tile within the Community Park Soccer Complex. Steve Binder moved to approve, seconded by Vicki Schorse. Carried 5-0.

**Budget Transfer – Parks Department, \$39,000.** The transfer moves \$39,000 from the departments temporary labor account to other operating expenditures for the purpose of entering into a contract with

MSA Professional Services to execute a site evaluation of the Waukau Dam. Morris Cox moved to approve, seconded by Steve Binder. Carried 5-0.

**Budget Transfer – Parks Department, \$153,733.** The transfer would allow for the expansion of Lot 4 at the Sunnyview Expo Center. Improvements to Lot 4 was an alternative part of the master plan but with construction cost rising it is beneficial for improvements to occur along with the rest of the project. Steve Binder moved to approve, seconded by Vicki Schorse. Carried 5-0.

**Budget Transfer – Sheriff's Office, \$15,250.** Sheriff John Matz requested acceptance of a Homeland Security ALERT SWAT Leadership Training Grant. The funds would allow the Sheriff's Office to host the National Tactical Officer's Association SWAT Commander 1 Course in February. Vicki Schorse moved to approve, seconded by David Albrecht. Carried 5-0.

**Budget Transfer – Sheriff's Office, \$25,252.** (Informational Only) The Sheriff's Office patrol capital other equipment account had a savings of \$25,252. The surplus will be transferred to the detectives' capital other equipment account for the purchase of four video processing units.

**Approve a three-year contract with Advanced Correctional Healthcare, Inc.** Sheriff Matz discussed the medical services provided to jail inmates, noting they have not met expectations. After new requests for proposals were sought, Advanced Correctional Healthcare presented the lowest bid and begins a three-year contract to start Nov. 17, 2021. Joel Rasmussen moved to approve, seconded by David Albrecht. Carried 5-0.

**Approve the application for and possible acceptance of a \$600,000 Healthcare Infrastructure Capital Grant for the Parkview Health Center Ancillary Building.** The Healthcare Infrastructure Capital Investment Grant provides funding to healthcare organizations for use on capital projects, including those providing new or upgraded facility space. If awarded to the county the grant would be used to build a garage, storage and training facility at Park View Health Center. Vicki Schorse moved to approve the grant application and to complete the storage and training facility with funds from the PVHC unrestricted fund balance if the grant application is denied, seconded by Steve Binder. Carried 5-0.

**Review 3<sup>rd</sup> Quarter Investment Report.** Vicky Fitzgerald noted that the quarterly average rate of return on county investments for Sept. 30, 2021 was 1.16 percent. Last year's average rate on at Sept. 30 was 1.94 percent. Yields on investments have dropped significantly due to factors stemming from the COVID-19 pandemic.

David Albrecht moved to approve the Resolution of Commendation for James Ryf and Kim Sensenbrenner, seconded by Steve Binder. Carried 5-0.

The next scheduled Personnel & Finance Committee meeting is Dec. 2, 2021, at 8 a.m.

Morris Cox moved to adjourn at 9:04 a.m., seconded by David Albrecht. Carried 5-0.

Submitted by  
Joan Lowe