

WINNEBAGO COUNTY BOARD OF SUPERVISORS--PERSONNEL & FINANCE COMMITTEE

DATE: Thursday, October 6, 2016

TIME: 8:00 a.m.

PLACE: Human Resources Conference Room

PRESENT: Joel Rasmussen
Harold Singstock
Mike Brooks
Bill Roh

Excused: David Albrecht

ALSO PRESENT: Mark Harris, County Executive
Michael Collard, Director of Human Resources
Chuck Orenstein, Finance Director
Ernie Winters, Highway Commissioner
Mary Krueger, Treasurer
Peter Moll, Airport Director
Sue Ertmer, County Clerk
Brad Viegut – Robert W. Baird & Co.
Richard Haen, Regional Director of Facilities Planning and Management
UW Fox Valley
Tom Snider, County Board Supervisor
George Scherck, County Board Supervisor
Mike Norton, County Board Supervisor

Joel Rasmussen called the meeting to order at 8:00 a.m.

Public Comments

None

Bill Roh moved to approve the minutes of the September 8, 2016, meeting, seconded by Harold Singstock. Carried 4-0.

Budget Transfer – Airport, \$9,995. The transfer covers the cost of purchasing a new batwing mower for the new Aviation Business Park. Peter Moll said the batwing mower will adjust to the contour of the landscape much better than the flail mower now being used. The committee asked Moll why this purchase wasn't included in the department's 2017 budget request. Moll said he found a fairly good deal because it is late in the season. The committee said the mower should be available at a discount in January as well. Harold Singstock for approval, seconded by Mike Brooks. Denied 1-3.

Budget Transfer – Airport, \$30,000. The taxiway B project was approved a year and half ago but the FAA determined that a portion of the project, the IFR holding bay, was ineligible for FAA funding. That portion will now be split between the county and the WI DOT Bureau of Aeronautics. Harold Singstock moved for approval, seconded by Mike Brooks. Carried 4-0.

Budget Transfer – Highway Department, \$1,900,000. The transfer covers the design and reconstruction of a roundabout to replace intersection of CB and Oakridge Road. The transfer includes \$1,550,000 in grant funding from the Highway Safety Improvement Program. Ernie Winters said an additional \$100,000 was included in the budget transfer for the installation of temporary traffic signals, which would be removed once the roundabout work commences. Joel Rasmussen made a motion to remove the \$100,000 from the budget transfer, seconded by Bill Roh. Denied 2-2. After further discussion, Mike Brooks made a motion to pass the transfer as is, saying it is important that the County Board make the decision, seconded by Joel Rasmussen. Carried 4-0.

Budget Transfer – UW-Fox Valley, \$216,000. In July, 2015 the Personnel & Finance Committee approved \$216,000, with half the cost to be paid by Outagamie County, to repair the outside wall of the UW-Fox Valley library. Birds had pecked away at the stucco wall, creating holes that allowed moisture to enter and damage the entire wall. Richard Haen, from UW-Fox Valley, requested the funds be carried over so the project can be completed in 2017. Bill Roh moved for approval, seconded by Harold Singstock. Carried 4-0.

Budget Transfer – UW- Fox Valley, \$354,918. The original project cost to replace the library's exterior was \$216,000. An additional \$354,918, with half that cost being shared by Outagamie County, is need to finish the project. Bill Roh moved for approval, seconded by Harold Singstock. Carried 4-0.

Budget Transfer – UW-Fox Valley, \$430,000. The transfer covers the cost of replacing a 1996 steam boiler with a hot water system. Leaks in the system have damaged the ceiling and floor tiles. The project is part of the county's five-year capital improvement plan. Joel Rasmussen moved for approval contingent on the Outagamie approving their share, seconded by Bill Roh. Carried 4-0.

Resolution: Authorizing the borrowing of an amount not to exceed \$3,940,000, and authorizing the issuance and sale of general obligation promissory notes therefor. The resolution would allow the county to raise funds to construct, remodel and improve roads, highways, bridges, buildings and acquire and install furnishings, fixtures and equipment. Bill Roh moved for approval, seconded by Mike Brooks. Carried 4-0.

Discussion on committee quorums. Under the current open meetings law if three members of one committee attends the meeting of another committee, the meeting must be posted as a meeting of both committees. Chairman Joel Rasmussen will consult with the County Clerk to determine if a quorum of the Personnel and Finance Committee occurs at any other meetings. If three committee members unknowingly were to attend another committee, the last of the three to arrive must leave. Rasmussen told the County Clerk that every Aviation Committee meeting will need to be posted as a Personnel and Finance meeting as well.

Consideration of County Executive salary for April, 2017 through April, 2021 term. The salary for the County Executive must be approved by Dec. 1. Mike Collard will bring a resolution to next month's meeting but asked the committee for direction. The committee said it would first like to review the salaries paid to county executives and administrators in surrounding counties, as well as the salaries of Winnebago County department heads. Also, the committee said the resolution must reflect the entire compensation package, not just the annual salary.

Update on compensation plan appeals. Mike Collard said 53 groups submitted compensation appeals. The appeals have been submitted to Victoria McGrath for review and she will make determinations by the end of October. Employees will be notified of McGrath's findings and the Personnel and Finance Committee will be updated at next month's meeting.

Bill Roh moved to approve the Resolution for Commendation for Gladys Farr and Rodney Schraufnagel, seconded by Mike Brooks. Carried 4-0.

Bill Roh moved to disallow the claims of Brian Hooey, Karen Hottinger and Davis Madell, Jr., seconded by Mike Brooks. Carried 4-0.

The next meeting of the Personnel & Finance Committee will be Thursday, November 3, 2016, at 8 a.m.

Mike Brooks moved to adjourn the meeting at 10:30 a.m., seconded by Bill Roh. Carried 4-0.

Submitted by
Joan Lowe