

## WINNEBAGO COUNTY BOARD OF SUPERVISORS--PERSONNEL & FINANCE COMMITTEE

DATE: Thursday, October 4, 2018

TIME: 8:00 a.m.

PLACE: 1<sup>st</sup> Floor Conference Room (Rm 119)  
112 Otter Ave., Oshkosh, WI

PRESENT: David Albrecht  
Joel Rasmussen  
Harold Singstock  
Vicki Schorse  
Stephanie Spellman

ALSO PRESENT: Vicky Fitzgerald, Director of Finance  
Mike Collard, Director of Human Resources  
John Matz, Sheriff  
John VandeHey, Facilities and Grounds Manager  
Barry Busby, Coroner  
Kimberly Maki, Administrative Associate-Coroner  
Rob Way, Director of Parks and Expo Center

Joel Rasmussen called the meeting to order at 8:00 a.m.

### Public Comments

None

David Albrecht moved to approve the minutes of Sept. 6, 2018, seconded by Vicki Schorse. Carried 5-0.

**Budget Transfer –Coroner, \$27,297.** Barry Busby requested a transfer of \$27,297 from the department's other operating expense account to cover anticipated overages in labor costs. The Administrative Associate position is budgeted for 25 hours per week, but averages 30 hours per week due to significant projects the department has undertaken as a result of its participation in two State Health Department pilot programs. Mike Collard said the additional work hours are justified. Busby said an additional overage in per diems is due to deputies working on the pilot programs and increased travel due to the fact that autopsies are now being performed in Milwaukee rather than in Fond du Lac. Joel Rasmussen moved for approval, seconded by Vicki Schorse. Carried 5-0.

**Budget Transfer – Parks Department, \$14,000.** The department's 2019 budget includes the cost to replace a softball diamond outfield fence. Due to the extreme saturation of parks grounds this year, the fence is tilting rapidly, causing a safety concern. The Oshkosh Area School District Recreation Department (ORD) has approached the Parks Department with a proposal to replace the outfield fence this fall, with the county contributing no more than \$14,000 toward the project and the ORD covering the remaining cost. David Albrecht moved for approval, seconded by Stephanie Spellman. Carried 5-0.

**Budget Transfer – Sheriff's Office, \$6,427.** Sheriff John Matz requested acceptance of a Wisconsin Emergency Management Emergency Police Service Grant to purchase crowd control shields, gear bags and thigh/groin protectors for the Crowd Control Squad. Vicki Schorse moved for approval, seconded by Harold Singstock. Carried 5-0.

**Budget Transfer – Facilities and Property Management, \$9,666.** The transfer was amended to \$16,415. Bids for an emergency generator came in higher than expected, while bids for two vehicles and a lawnmower came in lower than expected. The reallocation will transfer the unspent funds from vehicle and lawnmower purchases and apply them to the emergency generator. No action is required.

David Albrecht moved to disallow the claim of Bob Messerschmidt, seconded by Harold Singstock. Carried 5-0.

The Personnel & Finance Committee will meet Oct. 16, at 5:45 p.m.

Vicki Schorse moved to adjourn at 9:05 a.m., seconded by Stephanie Spellman. Carried 5-0.

Submitted by  
Joan Lowe