

WINNEBAGO COUNTY BOARD OF SUPERVISORS--PERSONNEL & FINANCE COMMITTEE

DATE: Thursday, September 1, 2016

TIME: 8:00 a.m.

PLACE: Human Resources Conference Room

PRESENT: David Albrecht  
Harold Singstock  
Bill Roh  
Joel Rasmussen

Excused: Mike Brooks

ALSO PRESENT: Mark Harris, County Executive  
Michael Collard, Director of Human Resources  
Chuck Orenstein, Director of Finance  
Patti Francour, Director of Information Systems  
John Matz, Sheriff  
Melissa Pingel, Clerk of Courts  
Mike Norton, County Board Supervisor

Joel Rasmussen called the meeting to order at 8:00 a.m.

**Public Comments**

None

Bill Roh moved to approve the minutes of the August 4, 2016, meeting, seconded by David Albrecht. Carried 4-0.

**Budget Transfer – Sheriff, \$6,728.** Sheriff John Matz requested a budget transfer of \$6,728 to cover the county's cost for replacing a squad car involved in a collision. The insurance settlement of \$22,073 was not enough to cover the replacement costs, Matz said. Bill Roh moved for approval, seconded by David Albrecht. Carried 4-0.

**Approve a 2-year service agreement with U.S. Cellular.** Patti Francour asked for the acceptance of a multi-year contract with U.S. Cellular. The contract provides wireless service for all county iPhones, air card modems, and non-data plan phones. Francour said the terms and conditions have not changed from the county's previous two-year contract with U.S. Cellular. Harold Singstock moved for approval, seconded by Bill Roh. Carried 4-0.

**Update on compensation system and merit pay.** Mike Collard said the implementation of the compensation study is underway. The goal for 2017 is to adopt the new job titles and update job descriptions. Merit pay for next year will be based on county executive recommendations and the required county board approval. Supervisors have started conducting performance reviews with their employees and will complete the reviews by Oct. 31.

The next meeting of the Personnel & Finance Committee will be Thursday, October 6, 2016, at 8 a.m.

Bill Roh moved to adjourn the meeting at 8:40 a.m., seconded by Harold Singstock. Carried 4-0.

Submitted by  
Joan Lowe