

WINNEBAGO COUNTY BOARD OF SUPERVISORS--PERSONNEL & FINANCE COMMITTEE

DATE: Thursday, August 4, 2022
TIME: 9:00 a.m.
PLACE: Winnebago County Administrative Building
112 Otter Ave, Oshkosh WI 54901
Room 120
PRESENT: Morris Cox
David Albrecht
Steve Binder
Donald Nussbaum
Betsy Ellenberger

ALSO PRESENT: Michael Collard, Director of Administration
Mark Habeck, Director of Human Resources
Todd Christopherson, Chief Deputy Sheriff
Mary Anne Mueller, Corporation Counsel
Doug Gieryn, Director of Public Health
Heidi Keating, Public Health Planner
Ashlee Rahmlow, Public Health Supervisor
Julie Barthels, Deputy County Clerk
David Mack, Sheriff's Office Captain
Melanie Boelter, Corporation Counsel's Office
Mike Norton, County Board Supervisor

Morris Cox called the meeting to order at 9:00 a.m.

Public Comments

None

Betsy Ellenberger moved to approve the minutes of July 7, 2022, seconded by David Albrecht. Carried 5-0.

Resolution: Authorize acceptance of a grant in the amount of \$173,535.00 covering the fiscal years 2022-2024 for a lead abatement program in Winnebago County. The grant provides repairs to owner-occupied and rental properties to make them lead safe. The goal is to complete abatement in 15 to 30 homes built prior to 1950 and house children under age 6. Donald Nussbaum moved to approve, seconded by Steve Binder. Carried 5-0.

Resolution: Authorize acceptance of the Mobilizing Community for a Just Response Grant (MC4JR) in the amount of \$63,089.00 to support a just recovery initiative for communities disproportionately impacted by the pandemic, by structural inequities, and for all public health issues. The grant focus on creating strategies and build partnerships to improve situations in communities that were impacted by the pandemic. David Albrecht moved to approve, seconded by Betsy Ellenberger. Carried 3-2. Nussbaum and Albrecht voted no.

Resolution: Authorize acceptance of a Public Health and Safety Team Grant (PHAST) in the amount of \$148,102.00 to develop a rapid response initiative aimed at responding to non-fatal overdoses and preventing overdose deaths. Steve Binder moved to approve, seconded by Donald Nussbaum. Carried 5-0.

Resolution: Authorize the Sheriff's Office to accept a reimbursement grant of up to \$150,000 for Medication-Assisted Treatment Program from the Wisconsin Department of Justice Division of Law Enforcement Services, Comprehensive Opioid, Stimulant and Substance Abuse site-based program. Betsy Ellenberger moved to approve, seconded by David Albrecht. Carried 5-0.

Resolution to Authorize Payment of Excess Committee Days (April 1, 2021 thru March 31, 2022)

A report of County Board members per diems for attending committee meetings from April 1, 2021, through March 31, 2022, was distributed for committee review. Betsy Ellenberger moved to approve, seconded by David Albrecht. Carried 5-0.

Director of Human Resources report: Update on Employee Compensation Study

Mark Habeck said a request for proposal went out in May and four responses were received. McGrath Consulting Services, the consulting group that prepared the county's 2016 compensation study was selected. McGrath will present its findings to the committee and the county board when the study is complete.

Director of Administration report: Status of capital projects, status of contingency fund, financial performance during first half of 2022, and update regarding 2021 financial statements and audit.

Mike Collard reported on the status of all ongoing capital projects approved this year and in prior years. Collard also provided a summary of the 2022 Capital Improvement Plan, which calls for \$10,730,410 in new borrowing or fund balance use.

Collard said the contingency fund for unexpected expenses was budgeted at \$300,000 and the current balance is \$201,213. Funds were used to support the UWO-Child Care Center, provide leadership training, and develop and host an employee appreciation event.

The Reserve for Salary Contingencies was budgeted at \$1,567,111. Its funds were used to offset the Sheriff's Office wage adjustments, leaving a balance of \$780,971.

Collard said the audit report for Winnebago County was filed with the State on Aug. 1. The county received an unqualified opinion from the auditors.

Betsy Ellenberger moved to approve the Resolution of Commendation for Beth Biesinger, seconded by David Albrecht. Carried 5-0.

The next scheduled Personnel & Finance Committee meeting is September 1, 2022, at 9 a.m.

Betsy Ellenberger moved to adjourn at 11:03 a.m., seconded by Don Nussbaum. Carried 5-0.

Submitted by
Joan Lowe