

WINNEBAGO COUNTY BOARD OF SUPERVISORS--PERSONNEL & FINANCE COMMITTEE

DATE: Thursday, July 7, 2022

TIME: 9:00 a.m.

PLACE: Winnebago County Administrative Building  
112 Otter Ave, Oshkosh WI 54901  
Room 120

PRESENT: Morris Cox  
David Albrecht  
Steve Binder  
Donald Nussbaum  
Betsy Ellenberger

ALSO PRESENT: Jon Doemel, County Executive  
Michael Collard, Director of Human Resources and Acting Director of Finance  
Mark Habeck, Acting Director of Human Resources  
Mary Anne Mueller, Corporation Counsel  
Mary Krueger, Treasurer  
James Schell, Airport Director  
Adam Breest, Director of Parks and Expo Center  
Shelly Schry, Information Systems Accountant  
Ron Montgomery, Human Resource Advisor  
Joaquin Lira, Program Supervisor  
Scott Skaletski

Morris Cox called the meeting to order at 9:00 a.m.

**Public Comments**

Scott Skaletski, Menasha, said he and his partner are willing to consider purchasing the vacant, county owned building at 333 1<sup>st</sup> St., Menasha, provided the county meets conditions outlined in a handout to the committee.

David Albrecht moved to approve the minutes of June 2, 2022, seconded by Steve Binder. Carried 4-0-1. Betsy Ellenberger abstained.

**Budget Transfer: Airport, \$28,000. Transfer funds from Capital Improvement - Buildings to Capital Improvement – Other Improvements for Air Traffic Control Tower Cab window replacement (Informational Only).** The bids to replace two air traffic control tower windows came in over budget. The panes of glass are highly specialized and have a unique set of specifications mandated by the FAA. Funds are being transferred from Capital Improvement-Buildings account to cover the overage.

**Budget Transfer: Parks Department, \$3,474. Transfer funds from Fox Crossing Dog Park project to Asylum Bridge project (Informational Only).** The transfer of funds will cover the additional costs associated with increased asphalt prices. The asphalt is needed to reinforce the landing on the north side of the Asylum Bridge.

**Budget Transfer: Parks Department, \$39,951. Transfer funds for a Pick-Up Truck Replacement to a Tractor Replacement (Informational Only).** Pick-up trucks are difficult to acquire in 2022, so funds are being moved to purchase a tractor since one is in stock and can be purchased in 2022.

**Budget Transfer: \$14,625 from the contingency fund to use for an employee appreciation event.** A committee of volunteers has met several times to plan an appreciation event for county employees that would take place on Wed., Aug. 24, at the Expo Center. The request for \$14,625 from the contingency fund would be used for food, refreshments and entertainment. David Albrecht moved to approve, seconded by Donald Nussbaum. Carried 5-0.

**Approve sale of In-Rem properties for an amount less than the value established by County Board**  
The committee had previously approved values on two In-rem properties. Bids were received that were lower than the approved amounts. Under state statute no property may be sold for an amount that is less than the property's appraised value unless the county approves the lesser amount of the highest bid.

City of Oshkosh  
Parcel No. 9040347  
Previous appraised value: \$5,000  
Highest bid received: \$2,000

City of Oshkosh  
Parcel No. 9130084  
Previous appraised value: \$5,000  
Highest bid received: \$2,525

Donald Nussbaum moved to approve the sale of the properties, seconded Betsy Ellenberger. Carried 4-1. Steve Binder voted against.

**Approve Ground Lease between Wings as Eagles Mission Air Service, Inc. and Winnebago County**  
The agreement, running from July 1, 2022, through June 30, 2042, would allow Wings as Eagles Mission Air Service, Inc. to continue leasing 21,200 sq. feet of land from Winnebago County. Land rental for 2022 is \$.16/sq. ft per year by ordinance or \$3,392 per year. Fees increase every three years by the change in Consumer Price Index for All Urban Consumers. Betsy Ellenberger moved for approval, seconded by David Albrecht. Carried 5-0.

**Approve Equal Opportunity Policy and Affirmative Action Plan 2022-2024.** David Albrecht moved to approve the Affirmative Action Plan presented by Ron Montgomery of the Human Resources Department, seconded by Donald Nussbaum. Carried 5-0.

The next scheduled Personnel & Finance Committee meeting is August 4, 2022, at 9 a.m.

Betsy Ellenberger moved to adjourn at 9:43 a.m., seconded by David Albrecht. Carried 5-0.

Submitted by  
Joan Lowe