

# WINNEBAGO COUNTY BOARD OF SUPERVISORS--PERSONNEL & FINANCE COMMITTEE

DATE: Thursday, July 1, 2021

TIME: 8:00 a.m.

PLACE: Winnebago County Administrative Building  
112 Otter Ave, Oshkosh WI 54901  
Room 120

PRESENT: Joel Rasmussen  
Steve Binder  
Morris Cox  
Vicki Schorse  
David Albrecht (arrived 8:04 a.m.)

ALSO PRESENT: Jon Doemel, County Executive  
Michael Collard, Director of Human Resources  
Vicky Fitzgerald, Finance Director  
Doug Gieryn, Director of Public Health  
John Matz, Sheriff  
Christian Gossett, District Attorney  
Kelly Kutz, Office Supervisor  
John Fink, Executive Assistant  
Thomas Borchart, County Board Supervisor

Joel Rasmussen called the meeting to order at 8:00 a.m.

## Public Comments

John Matz and Doug Gieryn voiced support for the County Executive's request to add two positions to his table of organization.

Vicki Schorse moved to approve the minutes of June 3, 2021, seconded by Morris Cox. Carried 4-0.

**Approve the extension of a Project Grant Program Coordinator position in the District Attorney's Office.** The District Attorney's Office was awarded a two-year grant from the Department of Justice to fund a Grant Program Coordinator position in 2019. Due to Covid-19, portions of this grant were delayed, prompting Christian Gossett to request a one-time, one-year extension from the Department of Justice. If granted, the current program coordinator position will continue until Sept. 30, 2022. Vicki Schorse moved for approval, pending grant funding support, seconded by Steve Binder. Carried 4-0.

**Approve the reclassification of five part-time Correction Officer positions to full-time.** Due to vacancies within the department, five Correction Officers in part-time positions are working full-time hours. In order to stay competitive and attract qualified applicants, Sheriff Matz requested that the table of organization be amended by eliminating five part-time Correction Officer positions and replacing them with five full-time Correction Officer positions. Steve Binder moved for approval, seconded by Morris Cox. Carried 4-0.

Joel Rasmussen moved at 8:10 a.m. to convene in closed session pursuant to 19.85(1) (c), Wis. Stats., for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility in the County Executive's Office, motion seconded by Morris Cox. Roll call vote: Albrecht, aye; Rasmussen, aye; Cox, aye; Schorse, aye; Binder, aye. Carried 5-0.

At 8:42 a.m. Morris Cox made a motion to reconvene to open session, seconded by Vickie Schorse. Roll call vote: Albrecht, aye; Rasmussen, aye; Cox, aye; Schorse, aye; Binder, aye. Carried 5-0.

**Approve a change to the table of organization for the Office of the County Executive and approve a budget transfer of \$144,239 to fund the changes of adding a Chief of Staff position and a Communications Specialist position, as well as approving equipment, training, and travel costs for the County Executive to attend WCA and NaCo conferences.** (This request was tabled at the May 2021 committee meeting.) Jon Doemel said the proposed Chief of Staff position would assist the County Executive by lobbying state and federal legislators and agencies on behalf of Winnebago County thus helping with the efficiency of his county duties. The position also would establish priorities and prepare strategic plans for the county. The position of Communications Specialist would focus on informing the public of county news via social media and enable citizens to contact the county by direct messaging. Doemel provided staffing information for comparable county executive offices, showing most include three full-time positions.

Joel Rasmussen noted organizations lobby on behalf of the county when needed. Steve Binder suggested the Executive Assistant and Communications Officer positions be combined as one. If the workload increases an additional position could be considered. Committee members stressed that Doemel needs to involve department heads in helping him to achieve his objectives.

The request died due to a lack of a motion.

Steve Binder moved to approve the Resolution of Commendation for Teri Moon, seconded by Morris Cox Carried 5-0.

Vicki Schorse moved to disallow the claim of Peter J. Long, seconded by Morris Cox. Carried 5-0.

The next scheduled Personnel & Finance Committee meeting is Aug. 5, 2021, at 8 a.m.

Morris Cox moved to adjourn at 9:31 a.m., seconded by David Albrecht. Carried 5-0.

Submitted by  
Joan Lowe