

WINNEBAGO COUNTY BOARD OF SUPERVISORS--PERSONNEL & FINANCE COMMITTEE

DATE: Thursday, June 4, 2020

TIME: 8:00 a.m.

PLACE: Conference Room 120  
112 Otter Ave., Oshkosh

PRESENT: Joel Rasmussen  
David Albrecht  
Stephanie Spellman  
Vicki Schorse

ALSO PRESENT: Mark Harris, County Executive  
Vicky Fitzgerald, Director of Finance  
Mike Collard, Director of Human Resources  
Sue Ertmer, County Clerk  
Rob Way, Director of Parks and Expo Center  
Ray Palonen, Highway Commissioner  
Doug Gieryn, Director of Public Health  
Marleah Keuler Grahek, Administrator Park View Health Center

Joel Rasmussen called the meeting to order at 8 a.m.

**Public Comments**

None

David Albrecht moved to approve the minutes of May 7, 2020, seconded by Vicki Schorse. Carried 4-0.

**Budget Transfer – Parks Department, \$1,578.** Rob Way requested acceptance of a \$1,578 donation to purchase a stone bench to be placed in the Netzer nature area. Joel Rasmussen moved for approval, seconded by David Albrecht. Carried 4-0.

**Budget Transfer – Parks Department, \$24,410.** Local groups have expressed their concerns about traffic congestion at Osh-O-Nee boat landing, leading the department to study expanding the parking lot. The transfer of \$24,410 would cover costs for Ayres Associates to draw-up a master plan to expand the site. Vicki Schorse moved to approve, seconded by Stephanie Spellman. Carried 4-0.

**Budget Transfer – Public Health, \$90,000.** The transfer of \$90,000 accepts reimbursement from the Wisconsin Department of Health and Human Services for COVID-19 related temporary employee expenses. Stephanie Spellman moved to approve, seconded by Vicki Schorse. Carried 4-0.

**Budget Transfer – Fox Cities Campus, \$50,000.** The roof repairs needed at UW-Fox Cities Campus were approved in 2019 but the request to carryover the funds was not submitted to the Finance Department in time to be included in the 2019 carryover process. Vicky Fitzgerald requested the funds be carried over now so the project can proceed. Vicki Schorse moved to approve, seconded by David Albrecht. Carried 4-0.

**Consider establishing a shift differential in pay for highway employees performing non-winter maintenance activities on Highway 41 between 8 p.m. and 5 a.m.** The State of Wisconsin is requiring highway employees to perform summer maintenance work on Highway 41 between the hours of 8 p.m. and 5 a.m. Ray Palonen asked that a shift differential of \$2 an hour be given to employees who work overnight to compensate them for the change in schedule. David Albrecht moved for approval, seconded by Vicki Schorse. Carried 4-0.

**Consider change in Table of Organization for Park View Health Center.** Marleah Keuler Grahek asked to replace one full-time Nurse Aide position with a full-time CNA Coordinator position. The new position will focus on improving new employee retention by assisting them as a mentor and coach. Vicki Schorse moved for approval, seconded by Stephanie Spellman. Carried 4-0.

**Consideration of reclassification request for Court Record Associate in Clerk of Courts Office.** This request was tabled from last month's meeting. After discussing the matter with Melissa Pingel, Mike Collard recommends that the position be moved from pay grade 15 to pay grade 18. David Albrecht moved to approve the reclassification, seconded by Vicki Schorse. Carried 4-0.

**Approve Excess Committee Days from April 1, 2019 through March 31, 2020.** A report of County Board member's per diems for attending committee meetings from April 1, 2019, through March 31, 2020, was distributed for committee review. David Albrecht moved to approve, seconded by Stephanie Spellman. Carried 3-1. Rasmussen voted against.

**Resolution: Enforce policy on Excess Committee Days and assign proportional committee membership.** The resolution would uphold Wisconsin Statute 59.13(2) by limiting the per diem payments to county board committee members to 30 per year. The resolution enforces the state statute already in place. Vicki Schorse moved to approve, seconded by Joel Rasmussen. Carried 3-1. Spellman voted against.

David Albrecht moved to approve Resolutions of Commendation to Jonathan Phillip and Becky Sawicki, seconded by Stephanie Spellman. Carried 4-0.

The next scheduled Personnel & Finance Committee meeting is July 9, 2020, at 8:00 a.m.

David Albrecht moved to adjourn at 8:57 a.m., seconded by Vicki Schorse. Carried 4-0.

Submitted by  
Joan Lowe