

WINNEBAGO COUNTY BOARD OF SUPERVISORS--PERSONNEL & FINANCE COMMITTEE

DATE: Thursday, June 1, 2017

TIME: 8:00 a.m.

PLACE: Human Resources Conference Room

PRESENT: Joel Rasmussen
David Albrecht
Mike Brooks
Harold Singstock

EXCUSED: Bill Roh

ALSO PRESENT: Mark Harris, County Executive
Michael Collard, Director of Human Resources
Chuck Orenstein, Finance Director
Rob Way, Director of Parks and Expo Center
Mary Krueger, Treasurer
Marleah Keuler, Administrator Park View Health Center
Ann Kriegel, Division Manager
Jerold Finch, County Board Supervisor
Mike Norton, County Board Supervisor
Allen Davis, City of Oshkosh
David Romenesko, Lifest
John Dougherty, Lifest

Joel Rasmussen called the meeting to order at 8:00 a.m.

Public Comments

None

Mike Brooks moved to approve the minutes of May 4, 2017, seconded by David Albrecht. Carried 3-0.
Harold Singstock abstained.

Budget Transfer – Card Access System Capital Project, \$154. Chuck Orenstein asked that the transfer be amended from \$154 to \$104. The project to upgrade the card access system was approved for \$150,000 in May, 2016, while the total amount spent was \$149,896. The remaining \$104 will be returned to the department's relocation project fund. Harold Singstock moved for approval, seconded by Mike Brooks. Carried 4-0.

Resolution: Settlement of unpaid property taxes on former Buckstaff property. The parcel commonly known as the former Buckstaff property, located at 1118 S Main St., Oshkosh, is the site of a factory that ceased operations in 2011. The property is now vacant and delinquent in real estate taxes from 2009-2016. The city of Oshkosh is requesting that the taxing jurisdictions of Oshkosh Area School District, Fox Valley Technical College and the City of Oshkosh forgo their shares of unpaid property taxes and pay their shares of delinquent taxes to Winnebago County. The city of Oshkosh has asked that Winnebago County waive the interest on the delinquent taxes, limiting the county's share of unpaid taxes to \$30,010.45. David Albrecht moved to approve for the forgiveness of unpaid property taxes, seconded by Mike Brooks. Carried 4-0.

Resolution: Request authority to apply for a National Recreation and Parks Association Meet Me at the Park Campaign Grant to fund inclusive play equipment for the Natural Way Area of the Community Park. The Parks Department asked for authority to apply for a National Recreation and Park Association grant to purchase play equipment to be installed at the Community Park Shelter #2.

The grant would provide matching funds of up to \$26,000. David Albrecht moved for approval, seconded by Joel Rasmussen. Carried 4-0.

Resolution: Authorize Execution of Expo Center rental agreement between Winnebago County and Life Promotions, Inc. The agreement, running from 2018 through 2027, would allow Life Promotions, Inc. to rent the Sunnyview Exposition Center for an annual four-day Christian music festival over 10 consecutive years. The county will receive \$320,000 over the term of the agreement, plus additional revenue generated from Pepsi sales and Life Promotion's use of Community Park parking areas and shelters. David Albrecht moved for approval, seconded by Mike Brooks. Carried 4-0.

Amend the table of organization for Park View Health Center. Marleah Keuler requested that the table of organization be amended in response to a retirement within the department. Keuler asked that a full-time Volunteer and Activity Associate position be re-titled Transportation Aide. The change does not directly affect the department's budget, since the newly titled position would be placed at the same pay grade as the former position. The new position will address transportation processes and the quality of life of Park View residents. David Albrecht moved for approval, seconded by Mike Brooks. Carried 4-0.

Consideration of a temporary change in promotional wage increase rule for employees promoted from Economic Support Specialist I to Economic Support Specialist II. Current county policy states a promotional increase of at least 5 percent be given when an employee is promoted to a position in a higher pay grade. However, if this policy were applied to pending promotions from Economic Support Specialist I to Economic Support Specialist II, the result would be that the newly promoted ESS II employees would be paid more than several current ESS II employees. Mike Collard asked that the 5 percent promotional increase not be applied to these pending promotions to the ESS II category. The same employees will be eligible for catch-up raises based on the ESS II pay grade. David Albrecht moved for approval, seconded by Harold Singstock. Carried 4-0.

Approve excess committee days. A report of County Board members' per diems for attendance at committee meetings from April 1, 2016, through March 31, 2017, was distributed for committee review. David Albrecht moved for approval of the excess committee days, seconded by Mike Brooks. Carried 4-0.

Mike Brooks moved to approve the Resolutions for Commendation for Paul Behnke, Judy Harvath, Anthony Mann and John Zimmerman, seconded by Harold Singstock. Carried 4-0.

The Personnel & Finance Committee will meet July 6, 2017, at 8:00 a.m.

Mike Brooks moved to adjourn at 9:15 a.m., seconded by Joel Rasmussen. Carried 4-0.

Submitted by
Joan Lowe