

WINNEBAGO COUNTY BOARD OF SUPERVISORS--PERSONNEL & FINANCE COMMITTEE

DATE: Thursday, April 7, 2022

TIME: 8:00 a.m.

PLACE: Winnebago County Administrative Building
112 Otter Ave, Oshkosh WI 54901
Room 119

PRESENT: Joel Rasmussen
Morris Cox
David Albrecht
Steve Binder
Vicki Schorse

ALSO PRESENT: Jon Doemel, County Executive
Michael Collard, Director of Human Resources and Acting Director of Finance
Mark Habeck, Acting Director of Human Resources
Adam Breest, Director of Parks and Expo Center
John Matz, Sheriff
Mike Elder, Director of Facilities
Chad Casper, Director of Land & Water
Martin Rudd-UWO Fox Cities
Tricia Frank-UWO Fox Cities
JoAnn Rife, Chief Facilities Officer at UWO Fox Cities
Mary Anne Mueller, Corporation Counsel

Joel Rasmussen called the meeting to order at 8:00 a.m.

Public Comments

Sue Ertmer (as public) thanked Joel and Vicki for their service.

Supervisor Cox made a motion that the meeting minutes of March 3, 2022 be amended to state that the motion for the Scholarship Fund operating grant was made by Joel Rasmussen and seconded by David Albrecht. Cox also requested that the UWO-Fox Cities Science Rooms Fume Hood project be changed to read Cox moved for the **amended** approval of \$19,580 for a feasibility study. Motion was seconded by David Albrecht. Carried 5-0.

Budget Transfer – Land & Water Conservation, \$4,599. Chad Casper said this is to approve a transfer of \$4,599 from the City of Fond du Lac MDV funds to the LWCD budget. Morris Cox moved to approve, seconded by David Albrecht. Carried 5-0.

Budget Transfer – Sheriff's Office, \$6,500. Sheriff Matz requested the approval of a grant from the Department of Military Affairs that will be used to purchase ALERT equipment for the Sheriff's Office and other surrounding agencies. David Albrecht moved to approve, seconded by Morris Cox. Carried 5-0.

Resolution: Authorize a budget transfer in the amount of \$170,700 to perform design and engineering services of the food service and student development areas on the UW-Fox Cities Campus, funded with either a transfer from the undesignated general fund balance, or an advance from the general fund to be reimbursed with subsequent bond issue. Martin Rudd said this is the second of three phases which consists of the design and engineering of concepts created during the feasibility study. Steve Binder moved to approve, seconded by Morris Cox. Carried 3-2. Supervisors Rasmussen and Schorse voted no.

Resolution: Amend the table of organization for the Winnebago County Facilities Department to eliminate five Custodian positions and add five Facilities Assistant positions. Mark Habeck said it has been challenging to fill custodian positions. We have filled a few positions but turnover is high. Making this change will enhance the ability to recruit and retain qualified employees and ensure that tasks such as floor care are completed in a timely and scheduled manner. Steve Binder moved to approve, seconded by Vicki Schorse. Carried 3-2. Supervisors Rasmussen and Cox voted no.

Resolution: Request authority to apply for and accept funds from the Wisconsin Department of Natural Resources for the Grundman Boat Landing renovation and improvement project. Adam Breest said this is a standard form, it's a formality the DNR requires to apply for a grant. Vicki Schorse moved to approve, seconded by Morris Cox. Carried 5-0.

Resolution: Request authority to apply for and accept funds for maintenance of county owned and leased snowmobile trails. Adam Breest said every year the Parks Department requests grant funding from the DNR for snowmobile grooming and maintenance. Morris Cox moved to approve, seconded by Vicki Schorse. Carried 5-0.

Vicki Schorse moved to approve the Resolutions of Commendation for Sarah House, Robert Lund and John Schnyder, seconded by Morris Cox. Carried 5-0.

The next scheduled Personnel & Finance Committee meeting is May 5, 2022, at 8 a.m.

Morris Cox moved to adjourn at 8:40 a.m., seconded by David Albrecht. Carried 5-0.

Submitted by
Kathy Rumlow