

WINNEBAGO COUNTY BOARD OF SUPERVISORS--PERSONNEL & FINANCE COMMITTEE

DATE: Thursday, April 4, 2019  
TIME: 8:00 a.m.  
PLACE: Conference Room 119  
112 Otter Ave., Oshkosh, WI

PRESENT: Joel Rasmussen  
Harold Singstock  
Stephanie Spellman  
Vicki Schorse

EXCUSED: David Albrecht

ALSO PRESENT: Mark Harris, County Executive  
Vicky Fitzgerald, Director of Finance  
Mike Collard, Director of Human Resources  
Rob Way, Director of Parks and Expo Center  
Mike Elder, Director of Facilities  
Todd Christopherson, Chief Deputy Sheriff  
Annette Beattie, Division Manager Human Services  
Carolyn McCarty, Public Health Supervisor  
Mike Norton, County Board

Joel Rasmussen called the meeting to order at 8:00 a.m.

**Public Comments**

None

Vicki Schorse moved to approve the minutes of March 7, 2019, seconded by Stephanie Spellman. Carried 4-0.

**Budget Transfer – Facilities, \$89,275.** Facilities has a 2018 carryover of \$89,275 that was not included in last month's carryover request. The funds are for the purchase of a manufactured home for a Winnebago County resident on supervised release. Harold Singstock moved to approve, seconded by Vicki Schorse. Carried 4-0.

**Budget Transfer-Parks Department, \$310,000.** The county has the opportunity to acquire a 20-acre parcel bordering East County Road Y. Its access to County Road Y would improve operational functions during major events, and avert potential conflicts that could arise if the property were purchased by another party. Vicki Schorse moved to approve, seconded by Harold Singstock. Carried 3-1. Rasmussen voted against.

**Approve a change to the Table of Organization for Public Health.** Public Health has asked to change its table of organization by replacing a vacant Public Health Nurse position at pay grade 24 with a full-time Community Health Strategist position. The newly titled position would be placed at pay grade 22. Stephanie Spellman moved to approve, seconded by Joel Rasmussen. Carried 4-0.

**Approve a change to the Table of Organization for Human Services.** Annette Beattie requested that the table of organization be amended in response to an upcoming retirement within the department. Beattie asked that a full-time Case Aide position be re-titled Social Worker Specialist-Access/Initial Assessment. The newly titled position would improve efficiencies by screening calls more effectively. Harold Singstock moved to approve, seconded by Vicki Schorse. Carried 4-0.

**Resolution: Ratify 2019-2020 agreement with the Winnebago County Deputies' Association.** Mike Collard presented a proposed two-year labor agreement between the county and the Winnebago County Deputies' Association. The contract includes a 2.25 percent across-the-board wage increase effective Jan. 1, 2019 and Jan. 1, 2020; plus an additional wage increase of 88 cents per hour for Detectives for 2020. Collard said improvements were made to the vacation and sick leave benefits for new probationary employees. Other contractual changes were made, but none with financial implications to the county. Joel Rasmussen moved to approve, seconded by Stephanie Spellman. Carried 4-0.

**Budget Transfer – Sheriff's Office/Human Resources, \$65,976.** The agreement with the Deputies' Association would call for a 2.25 percent wage increase in 2019 while the wage increase was budgeted for 1.5 percent. The transfer reflects the difference in between the budgeted amount and the cost for the increases called for in the agreement. Mike Collard asked that the transfer be amended to \$73,584 to account for overtime wages. Collard also asked that the funds be taken from the Reserve Contingency fund rather than the Undesignated Fund Balance. Stephanie Spellman moved to approve, seconded by Joel Rasmussen. Carried 4-0.

Vicki Schorse moved to approve a Resolution of Commendation to Arlyn Hensel, seconded by Harold Singstock. Carried 4-0.

Vicki Schorse moved to disallow the claims of Frank Kearny, Mid-State Sign Service and Mary Jo Schroeder, seconded by Harold Singstock. Carried 4-0. The claim of Ethan Runkle was settled.

The Personnel & Finance Committee will meet May 2, 2019, at 8 a.m.

Vicki Schorse moved to adjourn at 9:45 a.m., seconded by Harold Singstock. Carried 4-0.

Submitted by  
Joan Lowe