

WINNEBAGO COUNTY BOARD OF SUPERVISORS--PERSONNEL & FINANCE COMMITTEE

DATE: Thursday, March 4, 2021

TIME: 8:00 a.m.

PLACE: Winnebago County Administrative Building
112 Otter Ave., Oshkosh WI
Conference Room 120

PRESENT: Joel Rasmussen
Steve Binder
David Albrecht

EXCUSED: Vicki Schorse

ALSO PRESENT: Mark Harris, County Executive
Mike Collard, Director of Human Resources
Vicky Fitzgerald, Finance Director
Mike Elder, Director of Facilities
Julia Salomon, Public Health Supervisor
Vicky Redlin, Acting Director of Parks and Expo
Rick Helms, Parks Maintenance Supervisor
James Schell, Airport Director
Cheryl Brehmer, Coroner
Joel Luepke, Risk Manager
Chris Viau, Area Extension Director
Mike Norton, County Board Supervisor

Joel Rasmussen called the meeting to order at 8:00 a.m.

Public Comments

None

David Albrecht moved to approve the minutes of Feb. 4, 2021, seconded by Steve Binder. Carried 3-0.

Discuss December 2020 Preliminary Budget vs. Actual Analysis by Department. Vicky Fitzgerald described each department's 2020 year-end budget status, explaining the variances between budgeted and actual expenses. Fitzgerald will propose related budget transfers at this meeting.

Budget Transfer – Parks Department, \$180,000. Vicky Redlin asked that committee approve the purchase of a field and trail mower at a cost of \$180,000. The purchase would be funded with either a transfer from the undesignated general fund balance, or an advance from the general fund to be reimbursed with a subsequent bond issue. David Albrecht moved to approve, seconded by Steve Binder. Carried 3-0.

Budget Transfer – Parks Department, \$1,636,200. The transfer authorizes a capital project for improvement to the east expo campus stormwater drainage infrastructure. The project will either be funded by a transfer from the undesignated general fund balance, or an advance from the general fund to be reimbursed with a subsequent bond issue. Steve Binder moved to approve, seconded by Joel Rasmussen. Carried 3-0.

Budget Transfer – Treasurer, \$25,100. Due to low interest rates, the interest income earned on the county's operating checking account fell short of its banking fee costs. The transfer moves \$25,100 from

the tax interest revenue account to other operating expenses to cover the expense. David Albrecht moved to approve, seconded by Steve Binder. Carried 3-0.

Budget Transfer – Public Health, \$1,035,800. Julia Salomon said the transfer would accept an additional \$1,636,200 in grant funding from the Department of Health and Human Services. The funding would be applied to temporary labor costs and expenses associated with COVID-19. Steve Binder moved to approve. The motion died for a lack of a second.

Budget Transfer – Various, \$1,040. The transfer adjusts for labor overages for General Services and Corporation Counsel that were over by \$340 and \$700, respectively. David Albrecht moved to approve, seconded by Steve Binder. Carried 3-0.

Budget Transfer – Coroner, \$53,905. The transfer moves \$53,905 from the Coroner Department's revenue and automobile allowance accounts to other operating expenses to cover overages due to an unprojected increase in autopsies. David Albrecht moved to approve, seconded by Joel Rasmussen. Carried 3-0.

Approve Budget Carryovers from 2020 to 2021. The Public Health, Land and Water Conservation, and Emergency Management departments each had Type 1 budget carryovers reflecting purchase commitments made at year-end that will be fulfilled this year. Several departments requested Type II budget carryovers, which apply unspent funds to the following year. David Albrecht moved to approve, seconded by Steve Binder. Carried 3-0.

Resolution: Reauthorization of the Winnebago County Self-funded Workers' Compensation Insurance Program. Mike Collard said the county must file a resolution with the State of Wisconsin every three years for the county's Workers' Compensation program to remain self-insured. Joel Rasmussen moved for approval, seconded by Steve Binder. Carried 3-0.

David Albrecht moved to approve Resolutions of Commendation for Mark Binder and Linda Staffaroni, seconded by Steve Binder. Carried 3-0.

David Albrecht moved to disallow the claims of Christopher Alexander, Peter Long, and Christopher Turner, seconded by Steve Binder. Carried 3-0.

The next scheduled Personnel & Finance Committee meeting is April 1, 2021, at 8:00 a.m.

Steve Binder moved to adjourn at 9:20 a.m., seconded by Joel Rasmussen. Carried 3-0.

Submitted by
Joan Lowe