

WINNEBAGO COUNTY BOARD OF SUPERVISORS--PERSONNEL & FINANCE COMMITTEE

DATE: Thursday, March 3, 2016

TIME: 8:00 a.m.

PLACE: Human Resources Conference Room

PRESENT: David Albrecht
Harold Singstock
Claud Thompson (arrived at 8:03 a.m.)
Joel Rasmussen

Excused: Bill Roh

ALSO PRESENT: Mark Harris, County Executive
Michael Collard, Director of Human Resources
Mike Elder, Director of Facilities and Property Management
Doug Petraszak, Assistant Finance Director
Doug Gieryn, Director of Public Health
Linda Kollmann, Director Emergency Management
Tom Davies, Land and Water Conservation Director
Diana Hellmann, Deputy County Treasurer
Tom Geske, Director of Financial Services, Park View Health Center
Patti Francour, Director of Information Systems
Chris Kniep, Family Living Educator
Peter Moll, Airport Director
Todd Christopherson, Chief Deputy Sheriff
Robert Keller, County Board Supervisor
Mike Norton, County Board Supervisor
Tom Widener, County Board Supervisor

David Albrecht called the meeting to order at 8:00 a.m.

Public Comments

None

Harold Singstock moved to approve the minutes of the February 4, 2016, meeting, seconded by Joel Rasmussen. Carried 2-0-1 Joel Rasmussen abstained.

Budget Transfer – Airport, \$650,000. Peter Moll requested a budget transfer of \$650,000 to cover the cost of replacing a 30-year-old runway snow blower. The replacement is included as part of the county's 2016 capital improvement plan. Joel Rasmussen moved for approval, seconded by David Albrecht. Carried 4-0.

Budget Transfer – Airport, \$4.4 million. In April 2015, the county board approved the reconstruction of Taxiway B. The FAA has decided to split the project into phases adding additional costs. Winnebago County normally would pay 5 percent of the project cost but a portion of the project is not eligible for federal funding and must be co-funded by Winnebago County and the Wisconsin State Airport Funds, with each entity contributing an additional \$100,000. Joel Rasmussen moved for approval, seconded by Harold Singstock. Carried 4-0.

Budget Transfer – Emergency Management, \$16,850. This is a pass-through grant from the Wisconsin Emergency Management. The grant will provide HazMat IQ First Responder Offensive

Training for the Oshkosh Fire Department. Joel Rasmussen moved for approval, seconded by Harold Singstock. Carried 4-0.

Budget Transfer – Land and Water Conservation, \$1,400. The transfer would move \$1,400 from other department expense accounts into the capital equipment fund to cover the additional cost for a department vehicle. Harold Singstock moved for approval, seconded by Joel Rasmussen. Carried 4-0.

Budget Transfer – Public Health, \$28,000. Doug Gieryn asked that \$28,000 be transferred from the department's fund balance to the capital outlay fund to purchase a minivan. The new vehicle would replace a 2004 Ford Taurus with more than 130,000 miles. Joel Rasmussen moved for approval, seconded by Claud Thompson. Carried 4-0.

Budget carryovers from 2015 to 2016. Budget carryovers are requested when departments seek to use unspent budget dollars in the succeeding budget year. A total of \$344,327 of funds unspent from the general government fund balance will be re-entered in the 2016 budget for various departments. Joel Rasmussen moved for approval, seconded Harold Singstock. Carried 4-0.

Resolution: Ratify 2016–2018 agreement with Winnebago County Deputies Association. Mike Collard presented a proposed three-year labor agreement between the county and the Winnebago County Deputies' Association. The contract includes a 1% across-the-board wage increase in 2016, a 1% increase in 2017, and a 1.5% increase in 2018. Deputies will no longer receive an annual uniform allowance, but will instead receive a wage increase of 30 cents per hour effective in 2017. Starting in 2016, employees new to the bargaining unit will not be eligible to receive education pay. There were other changes in contract language but none that would carry any financial implications for the county. Joel Rasmussen moved for approval, seconded Harold Singstock. Carried 4-0.

Sale of County owned property to the City of Oshkosh. The general code for Winnebago County requires the County Treasurer to offer tax-deeded non-homestead properties to governmental parties willing to pay their tax bills, plus interest and acquisition costs. The City of Oshkosh is interested in buying two such parcels, numbers 902-0228 and 904-0152. David Albrecht moved for approval, seconded by Joel Rasmussen.

Approve proposed Table of Organization Change for Park View Health Center. Park View Health Center has asked to change its table of organization by eliminating the position of Director of Activities and Social Services and adding a new position, Director of Social Wellness. In addition Park View would eliminate one Activity Specialist position and add a new position, Lead Activity Specialist. Joel Rasmussen moved for approval, seconded by David Albrecht. Carried 4-0.

Discuss county vacation policy. County Board Supervisor Tom Widener said the UW Education, Extension and Agriculture Committee had reviewed the vacation schedules of various counties and cities. Widener distributed a summary of the review and asked the Personnel and Finance Committee to compare the findings with the county's current vacation policy.

Update on compensation study. Mike Collard said three consultants from McGrath Human Resource Group conducted onsite visits from Feb. 23 to Feb. 26. They met with department heads and a number of employees to do a point factor analysis on job positions. McGrath will return in a month to start consolidating the county's 13 pay schedules into one. Collard said the schedule is tight but the project remains on track.

Update on Three Waves Clinic. Mike Collard reported that 969 county patients used the Three Waves Clinic from Feb. 1 through Dec. 31, 2015. The county's usage was 33.4 percent of the total clinic usage, which is above the projected county share of 30 percent. Winnebago County's participation saved the county \$53,056 in health care cost in 2015.

Joel Rasmussen moved to approve the Resolution for Commendation for Debra Mehlberg, seconded by David Albrecht. Carried 4-0.

Claud Thompson moved to disallow the claims of Jeffrey Jajtner, Victoria Mehum and Wisconsin Public Service, seconded by Joel Rasmussen. Carried 4-0.

The next meeting of the Personnel & Finance Committee will be Thursday, April 7, 2016, at 8 a.m.

David Albrecht moved to adjourn the meeting at 9:20 a.m., seconded by Harold Singstock. Carried 4-0.

Submitted by
Joan Lowe