

WINNEBAGO COUNTY BOARD OF SUPERVISORS--PERSONNEL & FINANCE COMMITTEE

DATE: Thursday, February 7, 2019

TIME: 8:00 a.m.

PLACE: Conference Room 120
112 Otter Ave., Oshkosh, WI

PRESENT: Joel Rasmussen
Harold Singstock
Vicki Schorse
Stephanie Spellman
David Albrecht (arrived 8:05 am)

ALSO PRESENT: Mark Harris, County Executive
Vicky Fitzgerald, Director of Finance
Mike Collard, Director of Human Resources
Rob Way, Director of Parks and Expo Center
John Matz, Sheriff
Julie Barthels, Deputy County Clerk
Ray Palonen, Highway Commissioner
Mike Norton, County Board Supervisor

Joel Rasmussen called the meeting to order at 8:00 a.m.

Public Comments

None

Vicki Schorse moved to approve the minutes of Jan. 3, 2019, seconded by Harold Singstock. Carried 4-0.

Budget Transfer – County Clerk/Elections, \$6,500. The transfer moves funds from the county's miscellaneous unclassified contingency account to the department's other operating expense account to cover overages in election costs. The larger ballot size and the legal notices published for the April 2018 election added unexpected costs. Stephanie Spellman moved to approve, seconded by Vicki Schorse. Carried 4-0.

Budget Transfer – Parks Department, \$8,200. The Parks Department exceeded its labor budget but can use unspent funds in the department's other operating expense account to cover the overage. Vicki Schorse moved to approve, seconded by Harold Singstock. Carried 5-0.

Budget Transfer – Workers' Compensation, \$66. The budget transfer moves unspent funds from other operating expenses to cover labor cost overages. Merit increases were budgeted at 1.75 percent but actual increases were 2.38 percent. Vicki Schorse moved to approve, seconded by Stephanie Spellman. Carried 5-0.

Budget Transfer – Sheriff's Office, \$500. Sheriff John Matz requested acceptance of a 'No Time for Crime' grant to be used to purchase water bottles that will be handed out to children at safety events. David Albrecht moved to approve, seconded by Vicki Schorse. Carried 5-0.

Budget Transfer – Sheriff’s Office, \$8,000. Sheriff Matz requested acceptance of a Homeland Security Program Grant. The grant will be used to purchase ballistic body armor for regional SWAT team members. Vicki Schorse moved to approve, seconded by David Albrecht. Carried 5-0.

Budget Transfer – Sheriff’s Office, \$15,000. Sheriff Matz requested acceptance of a Homeland Security grant to purchase a tactical pole camera to be used by state and regional SWAT members. The pole camera will allow officers to see inside residences without entering, reducing danger to officers. Vicki Schorse moved to approve, seconded by David Albrecht. Carried 5-0.

Budget Transfer – Sheriff’s Office, \$20,000. Sheriff Matz requested acceptance of a Homeland Security grant to purchase night-vision and thermal-imaging equipment to be used by state and regional SWAT teams. Vicki Schorse moved to approve, seconded by Harold Singstock. Carried 5-0.

Budget Transfer – Highway Department, \$322,924. The transfer accepts additional funding from the Wisconsin Department of Transportation and Waupaca County that was not anticipated for projects in 2018. The additional funding will reduce bonding for the CTH R project. Joel Rasmussen moved to approve, seconded by Vicki Schorse. Carried 5-0.

Budget Transfer – Highway Department. The transfer moves \$283,508 of unspent funds from the CTH G bridge project to the CTH K (\$250,000), CTH AH (\$32,508) and the Waukau-Poberezny (\$1,000) road projects. The transfer also moves \$185,000 in unspent funds from the CTH GG road project to the CTH R road project. No action is required because the changes do not affect overall spending.

Discussion of having a threshold for budget transfers between department budget categories. The committee asked Vicky Fitzgerald to draft a proposal and submit it for approval. The proposal should address departments going over budget and requesting additional funds.

Discussion and approval of the county paying for service club dues for Department Heads and Elected Officials. The committee asked Vicky Fitzgerald to draft a policy for the Personnel and Finance Committee to review.

Review 2018 Fourth Quarter Investment Report. Vicky Fitzgerald said county investment for the fourth quarter of 2018 earned 2.01 percent. Yields on county investments rose due to higher market interest rates and investing more in municipal securities.

David Albrecht moved to approve a Resolution of Commendation to Margaret Rueden, seconded by Vicki Schorse. Carried 5-0.

The Personnel & Finance Committee will meet March 7, 2019, at 8:00 a.m.

Vicki Schorse moved to adjourn at 9:12 a.m., seconded by Harold Singstock. Carried 5-0.

Submitted by
Joan Lowe