

WINNEBAGO COUNTY BOARD OF SUPERVISORS--PERSONNEL & FINANCE COMMITTEE

DATE: Thursday, February 4, 2021

TIME: 8:00 a.m.

PLACE: Winnebago County Administrative Building
112 Otter Ave., Oshkosh WI
Conference Room 120

PRESENT: Joel Rasmussen
Steve Binder
Vicki Schorse

EXCUSED: David Albrecht

ALSO PRESENT: Mark Harris, County Executive
Mike Collard, Director of Human Resources
Doug Petraszak, Assistant Finance Director
Patty Francour, Director of Information Systems
Ray Palonen, Highway Commissioner
Kara Gruber, Administrator Park View Health Center
Doug Gieryn, Director of Public Health
Mike Elder, Director of Facilities

Joel Rasmussen called the meeting to order at 8:00 a.m.

Public Comments

None

Steve Binder moved to approve the minutes of Jan. 7, 2021, seconded by Vicki Schorse. Carried 3-0.

Budget Transfer – Highway Department, \$20,000. Ray Palonen requested a \$20,000 transfer from the undesignated general fund balance for a structural planning and design study. The study will review upgrades including a building expansion to accommodate larger equipment, needed repairs to the heating system, and remodeling to the training and office areas. Vicki Schorse moved to approve, seconded by Steve Binder. Carried 3-0.

Budget Transfer – Highway Department, \$350,000. The transfer moves \$350,000 from the undesignated general fund balance to complete phase two of the paving project at the Winchester shed and the Highway Department. Ray Palonen proposed combining two small detention ponds at the Highway Department into one and altering the parking area to allow larger trucks to turn around. Palonen said he would contact the Zoning Department to acquire the necessary permits. Joel Rasmussen moved to approve, seconded by Steve Binder. Carried 3-0.

Budget Transfer – Park View Health Center, \$11,000. The projected cost to purchase two new doors to convert Parkside 2-South to a secure system was \$40,000, but proposals came in \$11,000 higher. Steve Binder moved to approve, seconded by Vicki Schorse. Carried 3-0.

Budget Transfer – Public Health, \$761,000. Doug Gieryn said the transfer accepts a \$761,000 Epidemiology and Laboratory Capacity grant from the Wisconsin Department of Health Services. This funding is to support testing, vaccinations and contact tracing for COVID-19. Vicki Schorse moved to approve, seconded by Steve Binder. Carried 3-0.

Approve a change to the Table of Organization for Information Systems. Patti Francour requested that the table of organization be amended in response to an upcoming retirement within the department. Francour asked that a full-time Telecommunications Specialist position be eliminated and a full-time Network Technician be added. The technology related to the county phone system has become increasingly integrated with data networking system. Since both positions are at pay grade 23, there would be no budget impact. Vicki Schorse moved for approval, seconded by Steve Binder. Carried 3-0.

Resolution: Authorize a five-year rental agreement between Winnebago County Fair Association and the Sunnyview Exposition Center. Steve Binder moved to approve the five-year agreement with the Winnebago County Fair Association for the purpose of holding fair-related activities at the Sunnyview Exposition Center, seconded by Joel Rasmussen. Vicki Schorse made a motion to amend the contract to a two-year agreement until a new Parks Director is hired and have the ability to extend the agreement if they wished, the motion was seconded by Joel Rasmussen. Schorse rescinded her motion after committee discussion. Steve Binder made a motion to approve the five-year agreement, seconded by Joel Rasmussen. Carried 3-0.

Approve changes to Unclassified Positions Pay Schedule. Mike Collard presented a revised salary schedule for unclassified positions, increasing the wages for reserve officers in the Sheriff's Office by 2.2 percent. The increase is comparable to average merit raises for 2021, and would become effective Feb. 4, 2021. Joel Rasmussen moved to approve, seconded by Vicki Schorse. Carried 3-0.

Review Fourth Quarter Investment Report for 2020. Doug Petraszak said county investments for the fourth quarter of 2020 earned 1.63 percent. Yields on investments have declined due to the impact of the COVID-19 pandemic. Petraszak said the county's long-term funds are invested in high-grade municipal bonds, which offer higher interest rates.

Steve Binder moved to approve Resolutions of Commendation for Jody Brown, Chuck Kuhrt, and Linda Staffaroni, seconded by Vicki Schorse. Carried 3-0.

Steve Binder moved to disallow the claims of Charles W Dickson, and Auto-Owners insurance for Dane Construction, LLC, seconded by Vicki Schorse. Carried 3-0.

The next scheduled Personnel & Finance Committee meeting is March 4, 2021, at 8:00 a.m.

Joel Rasmussen moved to adjourn at 8:55 a.m., seconded by Steve Binder. Carried 3-0.

Submitted by
Joan Lowe