

WINNEBAGO COUNTY BOARD OF SUPERVISORS--PERSONNEL & FINANCE COMMITTEE

DATE: Thursday, February 3, 2022

TIME: 8:00 a.m.

PLACE: Winnebago County Administrative Building
112 Otter Ave, Oshkosh WI 54901
Room 120

PRESENT: Joel Rasmussen
Morris Cox
Vicki Schorse
David Albrecht
Steve Binder

ALSO PRESENT: Jon Doemel, County Executive
Michael Collard, Director of Human Resources and Acting Director of Finance
Adam Breest, Director of Parks and Expo Center
Doug Gieryn, Director of Public Health
John Matz, Sheriff
Kara Gruber, Administrator PVHC
Julie Mabry, Director of Child Support
Chad Casper, Director of Land & Water Conservation
Cameron Hallock, Deputy Airport Director
Robert Doemel, Highway Commissioner
Kelly Kutz, Office Supervisor
Christian Gossett, District Attorney
Beth Oswald, Christine Ann Center
Charles Farrey, County Board Supervisor
Mike Norton, County Board Supervisor
Tom Snider, County Board Supervisor

Joel Rasmussen called the meeting to order at 8:00 a.m.

Public Comments

Mike Norton, County Board Supervisor, and Beth Oswald, Executive Director at Christine Ann Center, both spoke in support of the resolution to establish an ARPA Strategy and Outcomes Commission.

Morris Cox moved to approve the minutes of Jan. 6, 2022, seconded by David Albrecht. Carried 5-0.

Budget Transfer – Sheriff's Office, \$4,250. (Informational Only) The Sheriff's Office patrol capital other equipment account ended the year with unspent funds of \$4,250. The surplus will be transferred to the detectives' capital other equipment account for the purchase of an accident reconstruction and crime scene scanner kit.

Resolution: Authorize a capital project for the Winnebago County Parks Department for improvements to the Grundman Boat Landing at a cost of \$1,998,000, funded with either a transfer from the Undesignated General Fund Balance or an advance from the General Fund to be reimbursed with subsequent bond issue. Joel Rasmussen said it was premature to bring the resolution forward since the capital improvement plan has not been approved. Morris Cox made a motion to postpone action until next month's meeting, seconded by David Albrecht. Steve Binder amended the motion, requesting approval

of \$185,000 for an engineering and design study in order to move the project forward, seconded by Vicki Schorse. Carried 4-1. Albrecht voted against.

Resolution: Establishing ARPA Strategy and Outcomes Commission. Joel Rasmussen moved to approve creating an ARPA Strategy and Outcomes Commission, but revised to provide that one of the County Board members appointed to the commission should be the Chair of the Personnel and Finance Committee, that the Director of Finance should be a member, and that the budget of \$175,000 should be removed from the resolution so that the commission could propose its budget at a later time. The commission should be formed after the new County Board takes office. Motion was seconded by David Albrecht. Carried 5-0.

Resolution: Appropriate \$3,000,000 in ARPA funds to the Land & Water Conservation Department
The resolution was pulled by Joel Rasmussen.

Resolution: Extending Project Positions in Public Health Department. County policy states, "a regular project employee may be employed for a maximum of two years, and when a regular project employee has been used for two years may not be used for the same project or purpose without adding the position to the table of organization." Several Public Health project positions are still needed in response to the Covid-19 pandemic. Doug Gieryn asked that these employees be authorized to remain on staff through June 30, 2023. Vicki Schorse made a motion to extend Public Health's project positions through December 31, 2022, and review a further extension if needed, seconded by Morris Cox. Carried 5-0.

Resolution: Extending additional pay to care providers at PVHC who provide direct care to COVID positive residents. In September 2020, the county board passed a resolution approving a shift differential of \$10 an hour to employees performing direct care to residents testing positive for COVID-19. This additional pay was approved through Dec. 31, 2021. Mike Collard asked the committee to extend the shift differential pay through June 30, 2023. Joel Rasmussen made a motion to extend the shift differential pay through Dec. 31, 2022, seconded by Morris Cox. Carried 5-0.

Resolution: Transfer \$30,000 from courthouse elevator project to cover cost overruns on the District Attorney remodeling project. The remodeling project was approved at a cost of \$190,000 in April 2021. Bids received in November 2021 indicated the project will cost \$220,000. The additional \$30,000 will be reallocated from unspent funds from the courthouse elevator modernization project. Vicki Schorse moved for approval, contingent on approval from the committee of jurisdiction, seconded by David Albrecht. Carried 4-1. Cox voted against.

Approve a five-year contract between Winnebago County Wittman Regional Airport and Basler Turbo Conversions, LLC. Basler Turbo Conversions seeks to renew its Airport Access Use Agreement, allowing the firm to taxi aircraft from its private property to public airport property. The new agreement will expire on Dec. 31, 2026, with Basler Turbo paying the county \$1,319.06 per month in 2022, and with annual cost increases equal to changes to the Consumer Price Index. Joel Rasmussen moved to approve, seconded by Vicki Schorse. Carried 5-0.

Approve a three-year permit to conduct agricultural cultivation between Winnebago County and the Experimental Aircraft Association. The three-year permit is an extension of the current permit allowing the Experimental Aircraft Association to lease and cultivate five parcels of land located at Wittman Airport. The rental rate of \$301 per acre will generate a total of \$24,381 in annual revenue. Vicki Schorse moved to approve with the recommendation that corn be excluded from being grown, seconded by Morris Cox. Carried 5-0.

Special pay increase requests for Child Support Attorney and Assistant Child Support Attorney. Mike Collard requested a special pay adjustment for retention purposes of 6 percent for both the Child Support Attorney and the Assistant Child Support Attorney. Morris Cox moved to approve, seconded by Vicki Schorse. Carried 5-0.

Review Fourth Quarter 2021 Investment Report. Mike Collard said there is nothing significant to report for the end of the fourth quarter of 2021. The average rate of return for the quarter ending Dec. 31 was 1.25 percent. Due to the recent personnel changes, Doug Petraszak is currently managing the county's investments.

Update on recruitment of Finance Director. Mike Collard said the position is posted on five websites but he has yet to receive any applications. Collard has contacted recruitment firms who said they can't locate qualified applicants for the position due to market demands.

Update and plan for 2022 approved Wage Study. Mike Collard said no Request for Proposal has been prepared but it is on his to-do list. Collard said he plans to carryover funds from 2021 to be applied to the study since the scope of the project has expanded.

David Albrecht moved to approve the Resolutions of Commendation for Mary Beyer, Dawn Lett, Debra Ryan, and Judy Steckbauer, seconded by Morris Cox. Carried 5-0.

The next scheduled Personnel & Finance Committee meeting is March 3, 2022, at 8 a.m.

Morris Cox moved to adjourn at 9:52 a.m., seconded by Vicki Schorse. Carried 5-0. Carried 5-0.

Submitted by
Joan Lowe