

WINNEBAGO COUNTY BOARD OF SUPERVISORS--PERSONNEL & FINANCE COMMITTEE

DATE: Thursday, February 1, 2018
TIME: 8:00 a.m.
PLACE: 1st Floor Conference Room (Rm 119)
112 Otter Ave., Oshkosh WI

PRESENT: Mike Brooks
Harold Singstock
David Albrecht
Joel Rasmussen

EXCUSED: Bill Roh

ALSO PRESENT: Doug Petraszak, Acting Director of Finance
Mark Harris, County Executive
Peg Raugh, Human Resource Manager
Mary Krueger, Treasurer
Tom Davies, Director of Land & Water Conservation
Melissa Pingel, Clerk of Courts
Melissa Schnyder, Accounting Supervisor
Mark Habeck, Human Resource Generalist
Patty Francour, Director of Information Systems
Doug Gieryn, Director of Public Health

Joel Rasmussen called the meeting to order at 8:00 a.m.

Public Comments

None

Mike Brooks moved to approve the minutes of Jan. 4, 2018, seconded by Harold Singstock. Carried 4-0.

Budget Transfer – Miscellaneous Unclassified, \$20,000. The \$20,000 for the Winnebago County Waterway Program was budgeted in the miscellaneous unclassified account. Since the Land and Water Conservation Department is directly connected to the waterway program the funds should be transferred to the Land and Water Conservations contracted services account. Mike Brooks moved for approval, seconded by Joel Rasmussen. Carried 3-0-1. Albrecht abstained.

Budget Transfer – Various Departments, \$1,160. The transfer adjusts for labor overages for the County Executive and Land and Water Conservation Departments that were over by \$1,120 and \$40, respectively. Mike Brooks moved for approval, seconded by Harold Singstock. Carried 4-0.

Resolution: Reauthorization of the Winnebago County Self-funded Workers' Compensation Insurance Program. Mike Collard said the county must file a resolution with the State of Wisconsin every three years in order for the county's Workers' Compensation program to remain self-insured. Mike Brooks moved for approval, seconded by Harold Singstock. Carried 4-0.

Approve several small multi-year agreements for a variety of devices. Patty Francour requested to extend several small multi-year maintenance agreements. By extending the agreements two or three years the county reduces labor costs. Harold Singstock moved for approval, seconded by Mike Brooks. Carried 4-0.

Discussion regarding Dane County paid leave program. County Board Supervisor, Mike Norton asked Mike Collard to explore development of a paid parental leave program similar to the one offered to Dane County employees. Dane County offers employees 240 hours (6 weeks) paid parental leave for the birth or adoption of a child. Mark Habeck researched the matter and it would cost the county \$585,662 per year for the six-week benefit if usage remains the same, but costs would be significant higher if more employees take advantage of the program. Because of the high cost to implement such a policy, Collard could not recommend adopting such a program.

Resolution: Adopting policy 21.08 on Worksite Breastfeeding. The federal Patient Protection and Affordable Care Act requires employers to provide opportunities for employees to take breaks for the purpose of expressing milk. Winnebago County has been complying with this law, but has not had a specific policy in place. Mike Collard proposed policy 21.08, which, if adopted, would become part of the Winnebago County Human Resource policy manual. Mike Brooks moved for approval, seconded by David Albrecht. Carried 4-0.

Consideration and Discussion of compensation for Coroner, Clerk of Courts and Sheriff. The positions of Coroner, Clerk of Courts and Sheriff will be determined by elections in 2018 and wages must be determined by April 15. Other elected officials will receive a 1.5 percent yearly wage increases until their positions come up for election in 2020. It has been suggested that the county would benefit by replacing the elected Coroner with an appointed medical examiner. Mike Brooks asked Collard to look not only look at the wages of comparable counties but internal comparables as well. David Albrecht made a recommendation of an annual 1.5 percent wage increase. Mike Collard said he would bring several alternatives and comparables to next month's meeting.

David Albrecht moved to approve the Resolutions for Commendations to Michael Augustine, Cindy Erspamer-Stenz and Lyssa Koscher, seconded by Mike Brooks. Carried 4-0.

David Albrecht moved to disallow the claim of David Lewis, seconded by Joel Rasmussen. Carried 4-0.

The Personnel & Finance Committee will meet March 1, 2018, at 8:00 a.m.

Mike Brooks moved to adjourn at 9:00 a.m., seconded by Harold Singstock. Carried 4-0.

Submitted by
Joan Lowe