

## **WINNEBAGO COUNTY OVERDOSE FATALITY REVIEW TEAM**

### **Meeting Minutes**

**April 3, 2019**

**PRESENT:** Beth Clay, Cheryl Brehmer, Kimberly Maki, Aaron Sabel, Chuck Hable, Linda Palmbach, Sara Stotzheim, Ryan Smith, Joaquin Lira, Joe Framke, Tim Styka, Chris Tarmann, Leah Szemborski, Tony Prekop, Matthew Kaemmerer, Jill Westphal, Jolie VerVoort, Sandy Shaffer, Stephanie Gyldenvand, Jennifer Skolaski, Sarahjean Schluechtermann

**MEETING CALLED TO ORDER:** Meeting called to order at 8:30am.

**PUBLIC COMMENTS:** None.

### **ROLL CALL AND INTRODUCTIONS**

### **REVIEW TEAM GUIDELINES**

### **DISCUSSION OF MAY CASE THEME**

**OVERVIEW OF OVERDOSE FATALITY REVIEW ANNUAL REPORT COMPONENTS:** Report will be around 8 pages long and will offer a list of partner agencies, the OFR process, themes and basic data learned through the process, and recommendations offered. A summary report will be issued along with the 8 page report. The hope is to have a draft report ready by the end of May for the OFR team to review before distribution.

**APPROVAL OF DECEMBER MEETING MINUTES:** Passed.

**CLOSED SESSION:** Moved to closed session at 8:50am pursuant to Section 19.85 (1) (f), Wis. Stats., for the purpose of considering medical or personal histories which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories.

### **REVIEWED CASE #18**

### **REVIEWED CASE #19**

**NEXT MEETING:** The next meeting will be May 1, 2019 from 8:30-10:30am at Fox Valley Technical College, Oshkosh Campus.

**ADJOURNMENT:** Meeting adjourned at 10:30am.

*Respectfully submitted by: Stephanie Gyldenvand, Winnebago County Health Department*