

Neenah Public Library Board of Trustee Meeting Minutes – June 21, 2017

Call to Order

With Fieldhack in the chair, the Neenah Public Library Board of Trustees meeting was called to order at 4:00 p.m. in the Carpenter Conference Room. Members present: Randy Fieldhack (president), Jan Sarnecki (vice president), Carol Codner (chair, Finance & Personnel Committee), Tom Widener, Lisa Hemes, Patricia Rickman, and Tami Erickson (Aldermanic representative). Members excused: Merry Whipple, Beth Irish, Tim Kachur (Neenah Joint School District Representative), and Maggie Schuster (teen representative).

Also present, Gretchen Raab, director, Nicole Hardina-Wilhelm, assistant director, Nancy Baird, circulation services manager, Katrina Wulff, youth services manager, James Hartz (Associated Bank) and Dennis Olsta (Associated Bank).

Minutes

On motion of Sarnecki, seconded by Codner, the Board approved the minutes of the Library Board meeting of May 17, 2017.

Associated Bank Trust Fund Report

Associated Bank representatives Dennis Olsta and James Hartz discussed the current investing climate and the Neenah Public Library Trust Fund.

Olsta and Hartz left at 4:24 p.m.

Statistical Report

Physical checkouts increased by 1% over last year and electronic circulation is up for the year. 2% more customers visited so far in 2017 over 2016, along with a 4% increase in program attendance.

Bills for Consideration

On motion of Sarnecki, seconded by Codner, the Board unanimously approved payment of the June bills.

Director's Report

A slatwall was hung to display community posters and information. The wind sculpture in memory of Joyce Chase was installed. The library gardens, along with Shattuck Park gardens, will be included in the Winnebago County Master Gardeners' Garden Walk on August 15.

Department Reports

Circulation Services: Baird discussed her work on the city's safety committee and gave an overview of the ADA compliance review.

Youth Services: Wulff reported that 1926 patrons have signed up for the summer reading program. The new ticket system is going well.

Adult & Technical Services: The new Short Story night at Lion's Tale is receiving positive feedback and increase attendance. The new website is live. We are looking for handy people and fixers to help with a new program this fall.

ACT 420 Payments

After discussion of the history of Act 420 and the library's history of billing, Widener made a motion to bill counties over \$1,000 and to not bill Waupaca and Outagamie County (per our longstanding agreement with OWLS), seconded by Sarnecki.

Hemes amended the original motion as such, to not bill Calumet, Fond du Lac, Green Lake and Waushara counties if the amount was under \$1,000, seconded by Sarnecki.

The board approved the amended motion.

The board voted on the amended motion. The motion passed: Codner, Hemes, Sarnecki, Widener voting aye; Erickson, Fieldhack, Rickman voting nay.

Meeting Room Policy

On motion of Sarnecki, seconded by Codner, the board unanimously approved the revised Meeting Room Policy.

Website demonstration

The demonstration has been postponed until the July Library Board meeting.

Survey update

Library board will discuss the survey comments at the July Library Board meeting.

Next regularly scheduled meeting

Wednesday, July 19, 2017 at 4:00 p.m.

Adjournment

On motion of Codner, seconded by Sarnecki, the board adjourned at 5:48 p.m.

Respectfully submitted,

Gretchen Raab