

Neenah Public Library Board of Trustee Meeting Minutes – April 15, 2020

Call to Order

With Rickman in the chair, the Neenah Public Library Board of Trustees meeting was called to order at 4:05 p.m. in the Carpenter Conference Room. Members present: Pat Rickman (president), Beth Irish, Randy Fieldhack, Tami Erickson (Aldermanic representative), Jenn McMahon, (Neenah Joint School District Representative), George Scherck, Nikki Winiiecki, Merry Whipple, Lisa Hemes, and Angela Greselin.

Members excused: Carol Codner.

Present also, Gretchen Raab, director, Nicole Hardina-Wilhelm, assistant director, Nancy Baird, circulation services manager, Katrina Wulff, youth services manager, Gwen McGannon, Amy Molitor, Lisa Laux-Robak, Michael Koller, Chris Anderson (WE Energies), and Steven Armstrong (WE Energies).

Minutes

On motion of Whipple, seconded by Hemes, the Board approved the minutes of the Library Board meeting of March 18, 2020, with Scherck abstaining.

Statistical report

The library closed to the public on March 16 and circulation reflects that: 52% decrease over the same time last year. Electronic circulations are up 26% for the year.

Bills for consideration

On motion of Whipple, seconded by Hemes, the Board unanimously approved payment of the April bills.

Department reports

Youth Services Department

Wulff discussed changes to the summer reading program. The reading challenge is going virtual and all Tuesday performances have been cancelled. Youth staff are planning for both in-person and virtual storytimes. The Library has partnered with Playaway to allow patrons to have new Wonderbooks shipped directly to their homes. The Playaways will be due back to the Library upon reopening.

Adult and Technical Services Department

Hardina-Wilhelm reported Adult Services staff are working on virtual programming, genealogy projects, responding to chats, emails, and phone calls. Technical Services staff are working on projects, too.

Easement

On motion of Whipple, seconded by Winiiecki, the Board unanimously approved the easement.

Elimination of Overdue fines

The Board discussed going fine free and the ramifications of doing so in 2020. It will be discussed again at a future date.

Pandemic Response

Director Raab is working on a plan on when and how the library can reopen to the public.

CIP Budget request

Next regularly scheduled meeting

Wednesday, May 20 at 4:00 p.m.

Adjournment

On motion of Erickson, seconded by Hemes, the Library Board adjourned at 5:15 p.m.
Respectfully submitted,

Nicole Hardina-Wilhelm