

Neenah Public Library Board of Trustee Meeting Minutes – February 20, 2019

Call to Order

With Sarnecki in the chair, the Neenah Public Library Board of Trustees meeting was called to order at 4:00 p.m. in the Carpenter Conference Room. Members present: Jan Sarnecki (President), Patricia Rickman (Vice President), Beth Irish, Merry Whipple, Carol Codner, Tami Erickson (Aldermanic Representative), Randy Fieldhack, George Scherck, Lisa Hemes, and Kylee Miller (Teen Representative). Members excused: Tim Kachur (Neenah Joint School District Representative).

Also present: Gretchen Raab, director, Nicole Hardina-Wilhelm, assistant director, Nancy Baird, circulation services manager, and Katrina Wulff, youth services manager.

Minutes

On motion of Whipple, seconded by Codner, the Board approved the corrected minutes of the Library Board meeting of January 16, 2019.

Rickman arrived at 4:01 p.m.

Statistical Report

Overall circulation was down in January. The library closed early a couple of days in January and February due to weather. Children's program attendance was lower in January because of several program cancellations. (Children's programs are canceled when NJSD cancels/closes school.) Several Adult programs were also canceled due to hazardous weather.

Erickson arrived at 4:05 p.m.

Bills for Consideration

On motion of Whipple, seconded by Erickson, the Board unanimously approved payment of the February bills.

Director's Report

Director Raab discussed the recent weather-related early closings and the rationale for remaining open other days.

Youth Services Report: Wulff reported that the After-Hours Campout was a huge success. In the coming months look for several exciting programs: Pintsize Prom, Books & Bellies, Spring Break programs, and Earth Day events.

Adult and Technical Services Department: Hardina-Wilhem noted that one of the Library's recent Facebook post was shared over 400 times. The Legal Assistance Clinics were well attended in 2018 -- 254 individuals were served at the Library.

Director's Goals

On motion of Fieldhack, seconded by Whipple, the Board unanimously approved the director's 2019 goals.

CIP budget request

On motion of Whipple, seconded by Irish, the Board unanimously approved the CIP budget request.

Department of Public Instruction Library Annual Report

On motion of Codner, seconded by Irish, the Board unanimously approved the annual report and accepted the statement that the library system "Did provide effective leadership and adequately meet the needs of the library."

Policy Revision: Public Internet policy

The board asked Director Raab to work with City Attorney Godlewski to review the policy prior to approval by the Board.

Next regularly scheduled meeting

Wednesday, March 20 at 4:00 p.m. in the Carpenter Room.

Adjournment

On motion of Whipple, seconded by Codner, the library board adjourned at 4:56 p.m.

Respectfully submitted,

Gretchen Raab