

## **Neenah Public Library Board of Trustee Meeting Minutes – June 15, 2016**

### **Call to Order**

The Neenah Public Library Board of Trustees met on Wednesday, May 18, 2016 in the Carpenter Conference Room. Members present: Randy Fieldhack (president), Carol Codner, Jan Sarnecki (vice president), Beth Irish, Patricia Rickman, Lisa Hemes, Tim Kachur (Neenah Joint School District Representative) and Tami Erickson (Aldermanic Representative). Members excused: Tom Widener, Merry Whipple, teen representative Cassidy Kempainen. Also present: Nicole Hardina-Wilhelm, assistant director, Nancy Britten, circulation services manager, and Katrina Wulff, youth services manager. Excused: Director Raab.

With Fieldhack in the chair, the Library Board meeting was called to order at 4:00 p.m.

### **Public questions & comments**

None.

### **Minutes**

On motion of Erickson, seconded by Codner, the Board approved the minutes of the Library Board meeting of May 18, 2016.

### **Statistical Report**

Magazine circulation continues to rise, with an increase of 12% over last year. Internet usage hours were up 5% over May 2015.

### **Bills for Consideration**

On motion of Sarnecki, seconded by Erickson, the Board unanimously approved payment of the June bills.

### **Director's Report**

Hardina-Wilhelm commented on the recent donations in memory of board member Merry Whipple's therapy dog, Rainy. In the near future, the library, in partnership with Heid Music, will begin circulating ukuleles.

### **Department Reports**

Youth Services: Wulff reported that the youth summer library program registrations have surpassed last year's total, with over 1600 children already signed up. Youth staff have also noted that they've seen an increase in teen participation.

Circulation Services: Britten informed the Board that patrons are now allowed two renewals of items checked out. Board members are encouraged to try the new online catalog, which will go live later this year. Patrons' use of credit or debit cards has increased. The cards are used to pay fines, purchase beverages, snacks, and Friends of the Library merchandise.

Adult & Technical Services: Hardina-Wilhelm mentioned that Adult Services Librarians Zaborowske & Odegard were invited to speak at the YTF Book Club to share recommended summer reads. A patron thanked Adult Services Librarian Kazmer for the interlibrary loan service. Technical Services has almost completed the DVD TV series conversion project and is steadily working on the picture book reorganization.

**Trust Purchase/Kinetic Wind Sculpture**

The Board discussed the purchase of a kinetic wind sculpture and asked Raab to gather exact dimensions for the suggested sculptures.

**Community survey and listening sessions-leading to a possible strategic plan**

Board will gather questions to discuss at the July 20 meeting.

**Future Agenda Items**

Proces Poetry Prize Update

**Next regularly scheduled meeting**

Wednesday, July 20, 2016 at 4:00 p.m.

**Adjournment**

On motion of Sarnecki, seconded by Hemes, the board adjourned at 4:50 p.m.

Respectfully submitted,

Nicole Hardina-Wilhelm