

Winnebago County

LOCAL EMERGENCY PLANNING COMMITTEE

9:30 a.m.

May 12, 2022

Members attending meeting: Beth Erdman, Chuck Anderson, Doug Gieryn, Shelley Brown-Giebel, Carl Mohl, Suzanne Murawski, Eric Rasmussen, Becky Powers, Allison Vaccaro, Kaylin Rieckmann, and Doug Zellmer

Members attending virtual meeting: Janell Tatro, Gene Wallis

Also present: Amy Houle and Kim Piskacek

Emergency Management Director Eric Rasmussen called the LEPC meeting to order.

1. Roll call and approval of past minutes

Roll call was taken and a quorum was met.

**MOTION** to approve minutes from the November 4, 2021 meeting by Doug Gieryn; seconded by Carl Mohl; all in favor; motion carried.

2. Public comments

Kim Piskacek is a Chemical Security Inspector from Homeland Security who came to the meeting today to inform the group about the Chemical Facility Anti-Terrorism Standards (CFATS). The CFATS program identifies and regulates high-risk chemical facilities to ensure they have security measures in place that reduce the risk of certain hazardous chemicals from being weaponized.

3. Designation of Compliance Officer

Beth Erdman moved to designate Wisconsin Emergency Management as our compliance officer. Doug Zellmer seconded the motion; all in favor; motion carried.

4. Update of LEPC Bylaws

Minor changes were made to the bylaws:

- Revision of the document date

Carl Mohl moved to accept the bylaws. Beth Erdman seconded the motion; all in favor; motion carried.

5. Update of Policy and Procedures for the Handling of Hazmat Response Expenditures

This policy was updated and reviewed a couple of years ago, so the only change needed today is the document date. Beth Erdman moved to accept the policy as written. Janell Tatro seconded the motion; all in favor; motion carried.

6. Spill Report

Becky Powers presented the spill report for review. There have been 5 spills since our last meeting. Next meeting Becky will provide a printout from November of 2021 to the current date to assure no spills were missed as the State was having issues with their website.

7. Subcommittee Reports: Exercising and Education/Outreach

Eric Rasmussen gave a brief update on Outreach and Exercise activities. There was just a second functional exercise completed in Fox Crossing with the Haz Mat team participating. Eric Rasmussen also did preparedness presentations as a community outreach. Beth Erdman suggested that members of the LEPC be involved in tabletop planning exercises in the future.

8. EPCRA Report

We are required to update 25% of our plans each year. To date Becky Powers has updated and submitted 34 plans to the state that are pending review. There are 5 plans updated and ready for LEPC signatures, 9 plans are updated and sent to the facility for final review and 6 plans that have been sent to the facility to initiate starting the process for updating.

9. Adjournment

Doug Zellmer moved for adjournment; Beth Erdman seconded; all in favor; motion carried.

The next LEPC meeting date will be Thursday, November 3, 2022 at 9:30 a.m. A location will be determined at a later date.

Respectfully submitted by:  
Amy Houle