

Meeting Minutes

Meeting: Board of Directors			
Meeting Date	Location	Duration	Dial-in Number
September 16, 2009	Fond du Lac City/Cty Government Center 160 S Macy St Fond du Lac	3:34 p.m. – 4:53 p.m.	
Mtg. Leader	Meeting Materials		
Allen Buechel	<ul style="list-style-type: none">• HR Director Salary Range• Finance Director Salary Range• Draft Organizational Chart		
Members in Attendance			
Jim Brey	Allen Buechel	Laura DeGolier	Mark Harris
Lea Kitz	Jim Koziczkowski	Todd Moely	Judy Ruggirello
Members Excused / Absent			
Bob Ziegelbauer			
Others Present			
Katie Kreis, LCD	Katie Mnuk, LCD	Ken Stoffel, Winnebago County DHS	Jeanne Velie, LCD

Agenda Item	Notes & Recommendations
Call to Order	Chairman Buechel called the meeting to order at 3:34 p.m. Members were all present when the meeting was called to order with the exception of Kitz who arrived at 3:40 p.m. and Ziegelbauer whose absence was excused.
Public Comment	None were presented.
Introduce New CEO	Chairman Buechel introduced the new CEO, Katie Mnuk. Mnuk assumed the title of CEO on September 14, 2009. A press release will be provided to the media following the Board meeting.
Capitation Rate Status	Mnuk discussed how the release of 2010 capitation rates had been delayed. The State is anticipated to release this information on Monday, September 21, 2009.
RFP, Certification Status	Mnuk stated that information on certification will be available after the State releases the Intent to Award on Friday, September 11, 2009.
Organizational Chart & Personnel Items	Members reviewed the draft organizational chart, Human Resources Director salary range and Finance Director salary range. Moved by Moely to accept the salary ranges for Finance Director and Human Resources Director as developed by Wipfli for Lakeland Care District; seconded by Harris. Motion carried by a vote of Ayes, 8. Nays 0.
Office Space	Mnuk provided an update on the District's space needs.
Future Agenda Items	Future agenda items include: <ul style="list-style-type: none"> • Meeting Minutes review & approval • Capitation rates update • Organizational Chart review & approval • Proposed salary structure

	<ul style="list-style-type: none"> • Business Plan review – 10/21 • Office Locations update • Review lease for Fond du Lac location • IT Proposal review • Quality Plan review • Records plan review • Strategic Planning • District Policies and Procedures
Adjourn	Moved by Koziczowski to adjourn; seconded by Moely. Motion carried by a vote of Ayes, 8. Nays, 0. Adjourned at 4:53 p.m.