

Meeting Minutes

Meeting: Board of Directors			
Meeting Date	Location	Duration	Dial-in Number
July 15, 2009	Fond du Lac City/Cty Government Center 160 S Macy St Fond du Lac	3:30 – 6:10 p.m.	
Mtg. Leader	Meeting Materials		
Allen Buechel	<ul style="list-style-type: none">• Document submitted by Kitz: Meeting Minute Amendments• Presentation slides: “LCD Board Governance and Functions”• Draft Bylaws• Document submitted by Buechel: Bylaw Amendments• Updated Workplan• Provider and Community Partners Conference Brochure		
Members in Attendance			
Jim Brey	Allen Buechel	Mark Harris	Lea Kitz
Jim Koziczkowski	Todd Moely	Judy Ruggirello	Bob Ziegelbauer
Members Excused / Absent			
Laura DeGolier			
Others Present			
Steve Kirschner	Katie Kreis – LCD	Jim Meisinger – CCO	Katie Mnuk - LCD
Ken Stoffel – Winnebago County HS	Andy Phillips – Centofanti Phillips, S.C.		

Agenda Item	Notes & Recommendations
Call to Order	Buechel called the meeting to order at 3:30 p.m.
Review & Approve Minutes	Kitz presented a document with proposed amendments to the 7/1/09 draft meeting minutes. After discussion that the Board's Secretary should be present for this discussion, it was motioned by Moely to table minutes approval to the next meeting; seconded by Ziegelbauer. Motion carried.
Public Comment	Steve Kirschner spoke of the importance of ensuring planning committee recommendations are forwarded to the Board for review and consideration. He also indicated that many people are concerned with how the transition to Family Care (FC) will affect their lives and he was attending the meeting as an advocate for those citizens.
RFP Status	<p>Mnuk reported the state has issued a Request for Proposal (RFP) for Family Care for Fond du Lac, Manitowoc and Winnebago, Calumet, Outagamie and Waupaca Counties. The RFP response is due by August 14th. The state is expected to announce its 'intent to contract' decision in late September.</p> <p>The question was asked about how committed the District would be to the wording of the RFP. Because of the fast timeline, it would not be feasible to allow time for Board members to review the RFP before it is submitted. Mnuk and Phillips responded that, in areas that have not yet been decided or approved by the Board, wording would include language such as, "pending Board approval" or "we anticipate..." to allow</p>

	<p>for decisions still to be made.</p> <p>Members inquired as to the ability of other entities to respond to the RFP. Andy Phillips from Centofanti Phillips, S.C explained that any entity may respond to the RFP, but they would need to meet the same reserve and provider network requirements as Lakeland.</p>
Board Operating Policies	Phillips recommended the completion of District bylaws and the mission, vision and values prior to development of board operating policies. Phillips recommends the CEO's involvement in board operating policy development.
LCD Board Governance and Functions	Phillips presented " <i>LCD Board Governance and Functions</i> " – see attached.
Bylaws	Members reviewed and discussed draft bylaws developed by the Bylaws Committee. In her absence, Buechel reviewed proposed amendments recommended by DeGolier and distributed amendment language he proposed. Phillips noted several points regarding legal issues pertaining to certain sections of the draft, and suggested revisions for the Board. Recommendation by Moely that the Board's discussion be incorporated into a new draft for additional review and possible approval at the next meeting. An updated draft reflecting the amendments discussed will be distributed for review at the next meeting.
WI Family Care Association	Mnuk described the Wisconsin Family Care Association, comprised of MCOs that have contracts with the state. Therefore, Lakeland would not yet be eligible to be a member. She stated that the organization is relatively new and does not collect dues at this point. Mnuk suggested the Board consider joining the organization at the appropriate time. It was recommended that this item be discussed and background materials distributed for review after the FC contract has been awarded.
CEO Selection Committee	The CEO Selection Committee had not yet convened. It is expected that an update from the Selection Committee will be available at the Board's next meeting.
Future Agenda Items	<p>Members reviewed the updated workplan and suggested amendments.</p> <p>It was determined that Phillips' presence is not necessary at the next meeting, but he will be available by phone to answer questions, if needed.</p> <p>Members received Creative Care Options' Provider and Community Partners Conference Brochure and were invited to attend the event.</p>
Adjourn	Motioned by Moely to adjourn; seconded by Ruggirello. Meeting adjourned.