

**WINNEBAGO COUNTY BOARD OF SUPERVISORS**  
**JUDICIARY & PUBLIC SAFETY COMMITTEE**

DATE: NOVEMBER 13, 2017

TIME: 9:00 A.M.

PLACE: WINNEBAGO COUNTY COURTHOUSE  
RICHARD MEYER COMMUNITY RESOURCE ROOM  
4311 JACKSON STREET, OSHKOSH

PRESENT: BILL WINGREN  
PAUL EISEN  
LARRY SMITH  
TOM ELLIS  
BILL ROH

ALSO PRESENT: JOHN MATZ – SHERIFF  
JOE AULIK – VETERANS  
SUE ERTMER – COUNTY CLERK  
JOHN JORGENSEN – BRANCH 5

**1. Call to Order**

Chairman Bill Wingren called the meeting to order at 9:00 a.m. and it was verified that the meeting was properly noticed.

**2. Consideration of Minutes of October 9, 2017 meeting**

A motion to approve the minutes from October 9th was made by Bill Roh, seconded by Tom Ellis. Carried 5-0.

One Correction in Item #5 changing the word “her” to “his”.

**3. Public comments on agenda items**

None

**4. Communications shared by Committee Members**

None

**5. Update on relocation and record retention of the County Clerk Office – Sue Ertmer**

Sue Ertmer shared that the County Clerk Records were turned over to the Joshua Ranger University Archivist and representative of the Wisconsin State Historical Society on October 16<sup>th</sup>, 2017.

Sue also advised that their office was moving over to Otter Street today. They will be getting new phone numbers and those will be given to the committee members for their reference.

**6. Consideration (Vote): Budget Transfer – CVSO Grant Funds – Department of Veterans Services – Joe Aulik**

Joe Aulik stated the CVSO grant requires an annual transfer of the money due to new grant tracking of the money. The money will be used to purchase small equipment such as 2 computers for E-Benefits for Veterans to utilize. The money will also go towards contracted services to purchase new office equipment for their new office location.

A motion to approve the budget transfer of the CVSO Grant Funds was made by Paul Eisen, seconded by Larry Smith. Carried 5-0.

**7. Consideration (Vote): Acceptance of a \$4000.00 Homeland Security Grant to purchase a Ballistic Shield. This is part of the Regional Team Equipment List – Sheriff's Department – Sheriff John Matz**

Sheriff Matz discussed the Homeland Security Grant and stated the equipment is for the ALERT team and the equipment is for regional use during critical incidents.

A motion to approve the acceptance of a \$4000.00 Homeland Security Grant to purchase a Ballistic Shield was made by Bill Roh, seconded by Tom Ellis. Carried 5-0.

**8. Sheriff's Report including, but not limited to:**

- **CIP update for 2018**

-Sheriff Matz discussed the CIP and stated in 2018 he will be asking for money towards a possible jail expansion. There is still money available for another jail study to be completed so a timeline would consist of 2018 being the jail study and 2019-2020 construction of a jail expansion, if needed.

-Sheriff Matz said the jail count was at 314

-Sheriff Matz discussed bringing forward to them moving 5 out of 10 part-time deputies to full time on the table of organization for 2018. This will not cost any more money as those deputies are already working full time hours, it would just be a table or organization change.

**9. Suggested items for next agenda**

Bill Roh asked the Sheriff to obtain a report on the tunnel usage at the Courthouse.

**10. Next Meeting Date: Monday, December 11, 2017**

**11. Adjourn**

A motion to adjourn was made at 9:39 a.m. by Larry Smith, seconded Bill Roh. Motion carried 5-0.

Respectfully Submitted:

Kimberly Delcore  
Winnebago County Sheriff's Office