

**WINNEBAGO COUNTY BOARD OF SUPERVISORS**  
**JUDICIARY & PUBLIC SAFETY COMMITTEE**  
In person & via Zoom/Telephone

DATE: OCTOBER 11, 2021

TIME: 9:00 A.M.

PLACE: WINNEBAGO COUNTY SHERIFF'S OFFICE  
RICHARD MEYER COMMUNITY RESOURCE ROOM  
4311 JACKSON STREET, OSHKOSH

PRESENT: BILL WINGREN  
TOM ELLIS  
PAUL EISEN  
MIKE BRUNN

EXCUSED: VICKI SCHORSE

ALSO PRESENT: JOHN MATZ – SHERIFF'S  
SUE ERTMER – COUNTY CLERK  
KELLY KUTZ – DISTRICT ATTORNEY'S  
MELISSA PINGEL – CLERK OF COURTS

**1. Call to Order**

Chairman Wingren called the meeting to order at 9:00 a.m. and it was verified that the meeting was properly noticed.

**2. Consideration of Minutes of September 13, 2021 meeting**

A motion to approve the minutes from September 13, 2021 was made by Mike Brunn, seconded by Tom Ellis. Carried 4-0.

**3. Public comments on agenda items**

None

**4. Communications shared by Committee Members**

Chairman Wingren wanted to thank everyone for their participation in the map process for the re-districting and said it went well.

Chairman Wingren stated his concerns regarding a state members actions regarding the harassment of the Winnebago County Clerk about elections. Chairman Wingren hopes the rest of the committee members will stand behind the County Clerk during this time.

Supervisor Eisen brought up an article from the Oshkosh Northwestern regarding some jail improvements going out for bid and would like more information. Sheriff Matz stated he would address this during the Sheriff's Report portion of the meeting.

**5. Clerk of Court Financial Reports:**

- 2020 Year End Report
- 2021 YTD Budget Report

Melissa Pingel gave an end of year budget report for 2020. Melissa stated the Clerks Office came in \$698,000 under budget.

Melissa Pingel stated for 2021, as of today, revenues are at 88% and expenses are at 68% so everything is on track for 2021.

#### **6. Clerk of Court resigning and thank you to the Judiciary & Public Safety Committee**

Melissa Pingel thanked the committee for their support during her time with Winnebago County and will make sure the next Clerk of Courts has everything they need to be successful as she moves on to Waushara County in November.

#### **7. Consideration (Vote): Accept Grant from Wisconsin Emergency Management to host a SWAT Commander Training Course in February 2022 – Sheriff John Matz**

Sheriff Matz stated the grant money will be used to host a regional SWAT team training. Labor is the only cost already budgeted for through the county for those employees who will be attending the training.

A motion to approve the acceptance of the Wisconsin Emergency Management grant to host a SWAT Commander Training Course was made by Paul Eisen, seconded by Tom Ellis. Carried 4-0.

#### **8. Sheriff's Report**

\*Sheriff Matz discussed the jail remodel project that Supervisor Eisen brought up earlier in the meeting. Sheriff Matz stated the 3 direct supervision pods need to have the floors redone and painting completed as it hasn't been done since 2003. Sheriff Matz stated he is waiting on estimates for the cost associated with the project.

\*Sheriff Matz gave an update on the jail plexiglass project. Sheriff Matz stated he was informed the project will cost a lot less than originally quoted.

\*Sheriff Matz stated the jail had another COVID outbreak but as of 10/13/21, the jail will be COVID free.

\*Sheriff Matz stated the current jail population is 227.

\*Sheriff Matz reviewed an employee retention/hiring packet with the committee and shared his concerns and ideas for this area.

\*Supervisor Brunn asked for an update on the Boathouse Project and Evidence Garage Project. Sheriff Matz stated they were running into an issue with the storm drain pipe under the boat house but once that is repaired, they will go ahead with the rebuild of the boathouse. There is a meeting coming up with the architects for the Evidence Garage and they are also looking into the stackable option for evidence that the committee members brought forward at a previous meeting.

#### **9. Suggested items for next agenda**

#### **10. Next Meeting Date: Monday, November 8, 2021**

#### **11. Adjourn**

A motion to adjourn was made at 9:41 am by Mike Brunn, seconded by Tom Ellis. Carried 4-0.

Respectfully Submitted:

Kimberly Delcore  
Winnebago County Sheriff's Office