

**WINNEBAGO COUNTY BOARD OF SUPERVISORS**  
**JUDICIARY & PUBLIC SAFETY COMMITTEE**

DATE: SEPTEMBER 10, 2018

TIME: 9:00 A.M.

PLACE: WINNEBAGO COUNTY SHERIFF'S OFFICE  
RICHARD MEYER COMMUNITY RESOURCE ROOM  
4311 JACKSON STREET, OSHKOSH

PRESENT: BILL WINGREN  
LARRY SMITH  
TOM ELLIS

ABSENT: TIM HOGAN  
PAUL EISEN (EXCUSED)

ALSO PRESENT: JOHN MATZ – SHERIFF  
TODD CHRISTOPHERSON – SHERIFF  
JOE AULIK – VETERANS OFFICE  
MIKE COLLARD – HUMAN RESOURCES  
CHRISTIAN GOSSETT – DISTRICT ATTORNEY'S OFFICE  
KELLY KUTZ – DISTRICT ATTORNEY'S OFFICE  
NATALIE STROHMEYER – REGISTER OF DEEDS  
BARRY BUSBY – CORONER'S OFFICE  
KIMBERLY MAKI – CORONER'S OFFICE  
SUE ERTMER – COUNTY CLERK  
VICKY FITZGERALD – FINANCE DIRECTOR

**1. Call to Order**

Chairman Bill Wingren called the meeting to order at 9:00 a.m. and it was verified that the meeting was properly noticed.

**2. Consideration of Minutes of August 13, 2018 meeting**

A motion to approve the minutes from August 13th, 2018 was made by Tom Ellis, seconded by Larry Smith. Carried 3-0.

**3. Public comments on agenda items**

**4. Communications shared by Committee Members**

**5. Presentation of 2019 Budget – County Clerk – Sue Ertmer**

Sue Ertmer presented her budget to the Judiciary Committee and answered any questions they had in regards to her budget.

**6. Presentation of 2019 Budget – Coroner Office – Barry Busby**

Barry Busby presented his budget to the Judiciary Committee and answered any questions they had in regards to his budget.

**7. Presentation of 2019 Budget – Register of Deeds – Natalie Strohmeyer**

Natalie Strohmeyer presented her budget to the Judiciary Committee and answered any questions they had in regards to her budget.

**8. Presentation of 2019 Budget – Veteran Services – Joe Aulik**

Joe Aulik presented his budget to the Judiciary Committee and answered any questions they had in regards to his budget.

**9. Consideration (Vote): County Board Rule 8.2 and 8.3, discuss/change the date that County Board packets will be mailed out. With the current US postal system, some of the Supervisor's packets are not received prior to the date of the meeting**

8.2 For an item to be printed on the agenda, it must be presented to the County Clerk's Office no later than Monday noon of the week prior to the Board meeting.

8.3 This Agenda, along with appropriate attachments, shall be mailed or otherwise deposited for delivery at least seven days before the Board meeting.

Sue Ertmer said 23 packets get mailed out. She has received some complaints about members not receiving their packets in a timely manner. This past month she took the packets to the Post Office across the street instead of going through the County Mail Service. Sue wanted the Committee to discuss this issue. The Committee decided that they would wait to see if they receive any other complaints before making any changes.

**10. Consideration (Vote): Accept a \$6427.00 WEM Emergency Police Services Program Grant to purchase Crowd Control Equipment – Sheriff John Matz**

Sheriff Matz said the Crowd Control Equipment consists of shields, gear bags and groin protectors. A motion to approve as made by Larry Smith, seconded by Tom Ellis. Carried 3-0.

**11. Consideration (Vote): Budget transfer - \$27,697.00 to cover anticipated overage in labor account – Coronor Office – Barry Busby**

A motion to approve was made by Larry Smith, seconded by Tom Ellis. Carried 3-0.

**12. Consideration (Vote): Winnebago County District Attorney's office requesting a Project Position to help cover a 13 month sabbatical – Christian Gossett**

Christian Gossett said they received a short notice retirement for one of their Assistant District Attorneys. They cannot hire a replacement at the state level for 13 months (due to the sabbatical). They will use a vacant paralegal spot to cover the cost of the Project Position to temporarily fill the ADA position. Mike Collard stated that a vote by the committee is not required. This is for information only as it can be done administratively.

**13. Consideration (Vote): Discuss procedures for replacing committee members mid-term**

A committee member has not shown up since April and the Chairman has not heard from him regarding any of his absences. Chairman Bill Wingren suggested they vote amongst themselves to ask for the member be replaced. Larry Smith made a motion that the Chairman make a request to the County Chair to replace a member of their committee, seconded by Tom Ellis. Carried 3-0.

**14. Consideration (Vote): Free Birth Certificate Program for those needing one to get an ID to vote or obtain a work permit to get a job. – Mike Norton**

Chairman Bill Wingren received an email from Supervisor Mike Norton stating that he was going to move forward on his own regarding the free birth certificate program. After discussion, the Committee did not feel this was necessary. A motion was made to not approve this item by Bill Wingren, seconded by Larry Smith. Carried 3-0.

### **15. Sheriff's Report**

Sheriff Matz talked about decreasing staffing levels during Country USA and Rock USA next year. There have been talks about adding a third festival next year but nothing is set yet.

Jail population remains in the 320s/330s. Talked about Safe Streets forming a committee that will re-write the RFP for a Jail Expansion. Alternatives to Incarceration were briefly talked about but many inmates are in pre-sentence status.

Sheriff Matz talked about the Alcohol Impairment Grant that will be worth \$125,000 divided up between several agencies. He will be bringing it up to the committee next month.

### **16. Suggested items for next agenda**

### **17. Next Meeting Date: Monday, October 8, 2018**

### **13. Adjourn**

A motion to adjourn was made at 9:48 a.m. by Bill Wingren, seconded by Larry Smith. Motion carried 3-0.

Respectfully Submitted:

Becky Borowitz  
Winnebago County Sheriff's Office