

WINNEBAGO COUNTY BOARD OF SUPERVISORS
JUDICIARY & PUBLIC SAFETY COMMITTEE

DATE: APRIL 10, 2017

TIME: 9:00 A.M.

PLACE: WINNEBAGO COUNTY COURTHOUSE
RICHARD MEYER COMMUNITY RESOURCE ROOM
4311 JACKSON STREET, OSHKOSH

PRESENT: BILL WINGREN
PAUL EISEN
LARRY SMITH
BILL ROH
TOM ELLIS

ALSO PRESENT: JOHN MATZ – SHERIFF
TODD CHRISTOPHERSON – SHERIFF
BARB SPANBAUER – SHERIFF
MARY KRUEGER – TREASURER
SUE ERTMER – COUNTY CLERK
MELISSA PINGEL – CLERK OF COURTS
KAREN SEIFERT- BRANCH 4
JOHN BODNAR – CORPORATION COUNSEL

1. Call to Order

Chairman Bill Wingren called the meeting to order at 9:00 a.m. and it was verified that the meeting was properly noticed.

2. Approval of minutes of March 13, 2017 meeting

A motion to approve the minutes was made by Paul Eisen, seconded by Larry Smith. All in favor, motion carried 5-0.

3. Public comments on agenda items

None

4. Communications

None

5. Discussion/Action: Resolution – Acceptance of Coins for Payment of Fines, Debts, Taxes, and Other Obligations – Clerk of Courts – Melissa Pingel

Discussion was brought forth in regards to disgruntled citizens coming in to pay their fines, etc. with large quantities of coins. So far, it has only happened to Winnebago County Clerk of Courts one time where a citizen came in to pay their bill with all change which took county employees an hour of their time to count it all and run it over to the bank. It was asked if an ordinance was able to be put into place in regards to not accepting large quantities of coins but to leave it up to the discretion

of the department as to whether or not to accept the coin quantity for payment of the bill. Another suggestion was to word it into a department policy which also stated it is up to the discretion of the department head as to whether or not they will accept the loose change for payment of the bill. John Bodnar commented that any department within the county has the right to refuse loose change for payment and can also use their discretion as to what that cut off would be as far as how much loose change they will accept for bill payment.

After more conversation, no action was taken on the resolution that was brought forward. Melissa Pingel stated she would take it back and talk to Chuck Orenstein in Finance in more depth about this matter and see what kind of a resolution they can come up with for within their department.

6. Discussion: General Update on Office Functions for Clerk of Courts and County Clerk – Melissa Pingel and Sue Ertmer

Melissa Pingel and Sue Ertmer discussed that with the moving of departments within the courthouse, as well as some departments moving over to the Administration Building, there will be a minor change to help make it easier for citizens and allow them to get everything in one stop versus going to two different buildings. Melissa discussed the task of citizens renewing their passports and how it will now be done by the County Clerk's Office instead of the Clerk of Courts Office. Melissa and Sue have discussed this in great length and Sue is confident her department can handle the additional task.

Melissa stated the movement of the passport revenue account will be switching over to the County Clerk's Office and the Clerk of Courts Office would then be replacing that revenue source with a revenue source for State Debt Collection Service with the Department of Revenue.

7. Discussion/Possible Action: Resolution to End Automatic Hard Copy for County Board Communications – Larry Smith

This item was changed to Discussion only and no action was taken.

Larry Smith brought forward a possible resolution for an effective date of July 1st that unless County Board members request a packet to be mailed to them, it will only be available for them to view online. After some discussion, it was decided that this is already taking place since County Board members have received their Ipads and therefore this is a mute point and no action will be taken.

8. Update on Courthouse Security Entrance – Sheriff John Matz

Sheriff Matz explained there is a delay in opening the courthouse security as the vendor, SGTS, is still working on the operation of the courthouse cell doors, elevator and sally port doors. Everything else is currently completed with the security entrance. The new opening date of the security entrance is Monday, April 17th, 2017.

9. Sheriff's Report

Sheriff Matz stated it was Telecommunicator week April 9th through April 15th and handed out pins to all of the committee members.

Sheriff Matz discussed the carry overs from the end of the year budget.

Sheriff Matz shared there were 4 narcotics deployments over the last weekend.

Sheriff Matz discussed the CAD demonstrations that were taking place in Outagamie County for two vendors, ProPhoenix and Spillman. Motorola will be coming back to Winnebago County for another demonstration the first week of May.

Sheriff Matz stated the jail count is at 312.

Sheriff Matz invited the committee members to join the Annual Awards Ceremony on May 18th at 10am to recognize staff and citizens for their actions within the last year.

10. Suggested items for the next agenda

11. Next Meeting Date: Monday, May 8, 2017

12. Adjourn

A motion to adjourn was made at 10:10 a.m. by Paul Eisen, seconded Larry Smith. All in favor, motion carried 5-0.

Respectfully Submitted:

Kimberly Delcore
Winnebago County Sheriff's Office