

**WINNEBAGO COUNTY BOARD OF SUPERVISORS**  
**JUDICIARY & PUBLIC SAFETY COMMITTEE**

DATE: FEBRUARY 12, 2018

TIME: 9:00 A.M.

PLACE: WINNEBAGO COUNTY COURTHOUSE  
RICHARD MEYER COMMUNITY RESOURCE ROOM  
4311 JACKSON STREET, OSHKOSH

PRESENT: BILL WINGREN  
PAUL EISEN  
LARRY SMITH  
TOM ELLIS  
DAVID ALBRECHT

EXCUSED: BILL ROH

ALSO PRESENT: JOHN MATZ – SHERIFF  
TODD CHRISTOPHERSON - SHERIFF  
JOHN BODNAR – CORPORATION COUNSEL  
JULIE MABRY – CHILD SUPPORT  
NATALIE STROHMEYER – REGISTER OF DEEDS  
SCOTT WOLDT – BRANCH 2  
BARRY BUSBY – CORONER  
MELISSA PINGEL – CLERK OF COURTS

**1. Call to Order**

Chairman Bill Wingren called the meeting to order at 9:00 a.m. and it was verified that the meeting was properly noticed.

**2. Consideration of Minutes of December 11, 2017 meeting**

A motion to approve the minutes from December 11<sup>th</sup>, 2017 was made by Tom Ellis, seconded by Paul Eisen. Carried 5-0.

**3. Public comments on agenda items**

None

**4. Communications shared by Committee Members**

None

**5. Consideration (Vote): Budget Transfer - \$6500.00 to cover overage in labor account for 2017 – Corporation Counsel – John Bodnar**

John Bodnar explained the overage was due to the employees working overtime.

A motion to approve the budget transfer of \$6500.00 to cover overages in the labor account was made by Paul Eisen, seconded by Larry Smith. Carried 5-0.

**6. Consideration (Vote): Budget transfer - \$454.00 to cover overage in travel expense due to training needs – Child Support – Kathleen Diedrich**

Julie Mabry stepped in for Kathleen Diedrich and discussed the overage in travel expense was due to turn over in staff and the new staff needing to attend training pertaining to their positions.

A motion to approve the budget transfer of \$454.00 to cover overages in the travel expense account was made by Paul Eisen, seconded by Larry Smith. Carried 5-0.

**7. Consideration (Vote): Budget transfer - \$8750.00 to cover overage in Pay, per diem and work comp account and other fees account – Coroner – Barry Busby**

Prior to the meeting starting, it was brought to Chairman Wingren's attention that the Finance Department had amended the amount of \$8,750.00 at the end of the day on Friday, February 9<sup>th</sup> and changed the amount to \$10,650.00 prior to the meeting on February 12<sup>th</sup>. The committee moved forward with the amended amount given by the Finance Department for this item. The money to cover the overage was taken from the cremation fees and pathology services accounts.

A motion to approve the budget transfer of \$10,650.00 to cover overage in Pay, per diem and work comp account and other fees was made by Larry Smith, seconded by Paul Eisen. Carried 4-1.

**8. Consideration (Vote): Budget transfer – Budget carryovers due to Courthouse remodel – Clerk of Courts – Melissa Pingel**

Melissa Pingel discussed that due to the courthouse project not being completed to purchase the items needed for their office relocations in 2017, the money will be carried over to purchase the necessary equipment needed for their new office space in 2018.

Since this item is a carryover and not a transfer of funds, a vote was not needed on this item.

**9. Update on 2017 Budget and Office Operations – Clerk of Courts – Melissa Pingel**

Melissa Pingel discussed that they came under budget this year due to less expenses and also increased their revenue as they started a program with the Department of Revenue to increase collections.

**10. Consideration (Vote): Resolution: Authorize the Register of Deeds to set a One-Hour Cutoff Reception Time Prior to End of Business Day Hours for Filing and Recording Documents as Authorized by 59.20(3)(c), Wis Stats – Register of Deeds – Natalie Strohmeyer**

Natalie Strohmeyer requested that the cut off time for filing E-Recordings be set to 3:30pm every day. This would allow the Register of Deeds to process the paperwork, still leaving the office open until 4:30pm for all other business/customers that come into the Register of Deeds with other paper requests.

A motion to approve the resolution for the Register of Deeds to set a one-hour cutoff reception time prior to end of business day for E-Recordings was made by Larry Smith, seconded by Bill Wingren. Carried 5-0.

**11. Consideration (Vote): Review and approval of a Sexting Ordinance – Sheriff John Matz**

Sheriff Matz discussed the importance of the Sexting Ordinance with minors sending inappropriate texts to each other. Instead of giving someone a criminal record as a child due to this inappropriate conduct, they would first be offered a diversion program. If they do not complete the diversion program, they will then be issued an ordinance citation versus the criminal strike on their record.

A motion to approve the sexting ordinance was made by David Albrecht, seconded by Larry Smith. Carried 5-0.

**12. Consideration (Vote): Review and approval of new wage scale for reserve deputies – Sheriff John Matz**

Sheriff Matz discussed bumping the minimum wage for reserves up to \$20 per hour. The use of reserves during special events, transports, hospital guard, boat patrol, etc. is cheaper than utilizing a full time at a much higher rate of pay. Sheriff Matz pointed out that the reserves are all certified deputies, however they are only part-time employees who work special assignments when needed and work elsewhere for their full time employment. Raising the minimum rate of pay will attract more candidates who not only want to maintain their certification, but who may also not want to work as a deputy full time but only during special assignments.

A motion to approve the new wage scale for reserve deputies was made by Larry Smith, seconded by Tom Ellis. Carried 5-0.

**13. Consideration (Vote): Review of the request for proposal jail expansion/services – Sheriff John Matz**

Sheriff Matz gave all committee members a request for proposal for the jail expansion/services. The RPF is similar to the one used eight years ago during the last jail study. Paul Eisen handed out a proposed amendment to the proposal as he would like a criminologist involved with the study. After much discussion, Chairman Wingren asked to obtain copies of Brown County's recent proposal for a jail study to see how the Winnebago County Sheriff's Office proposals wording could be changed to ensure the information received back from the vendors is geared appropriately to our needs.

There was no vote taken on this item.

**14. Discussion of County Board Rules for next term**

Chairman Wingren asked the Chairman of the County Board, David Albrecht, to simply enforce the rules that are currently in place. There was a concern brought up by Paul Eisen regarding the Legislative Committee enumerating members from voting which was discussed in great length. David Albrecht stated changing the rules now would not make sense as the positions of the county board could change in April.

**15. Sheriff's Report**

- Sheriff Matz handed out copies of the 2017 Annual Report.
- Sheriff Matz discussed the crash that took place over the last weekend.
- Sheriff Matz reviewed and handed out the Tunnel Usage report.

**16. Suggested items for next agenda**

**17. Next Meeting Date: Monday, March 12, 2018**

**18. Adjourn**

A motion to adjourn was made at 10:49 a.m. by Larry Smith, seconded Paul Eisen. Motion carried 5-0.

Respectfully Submitted:

Kimberly Delcore  
Winnebago County Sheriff's Office