

**WINNEBAGO COUNTY BOARD OF SUPERVISORS**  
Aviation Committee  
&  
Facilities & Property Management Committee

**Date:** August 24, 2016

**Time:** 9:00 a.m.

**Present:** Robert Warnke, Maribeth Gabert, Harold Singstock, Kenn Olson, Thomas Konetzke  
Bill Roh, Tom Egan, Bill Wingren, Robert Keller, Guy Hegg

**Also Present:** Peter Moll, Airport Director; Mike Elder, Director of Facilities & Property Management;  
Mike Norton, Supv. Dist. 20; Patty Francour, Information Systems Director;  
Mary Garcia, Basler Flight Service; Tom Weigt, Basler Turbo Conversions;  
Paul Sundquist, East Central ITBEC; Audra Hoy, GO-EDC; Jonathan Krause, WOSH Radio;

Meeting was called to order by Aviation Committee Chairman, Robert Warnke at 9:00 a.m.

1. Public Comments on Agenda Items: Mr. Sundquist noted that past Aviation Committees and Airport Directors have set a great base to continue with the development of the Airport. Mr. Sundquist asked to always keep the public informed.

2. Discussion, review and possible action on Airport Business Center preliminary plans: Committee members were provided copies of the proposed floor plan and building elevations. Mr. Elder stated Mr. Moll, Martin Riley architects, Basler Flight Service and he have had meetings regarding space needs and floor plans for the proposed Airport Business Center. Mr. Elder and Mr. Moll reviewed the documents and overall plan for the structure with the committee members. Energy efficient features were highlighted as was the one-story concept. The project schedule, including approvals by committees and the county board, and construction and demolition, was also discussed. Ms. Gabert inquired about the per-square-foot price; a better representation will be available following a meeting with the architects. Mr. Hegg asked about the mezzanine on the top of the building; Mr. Elder explained it was for housing the heating, ventilation, and cooling systems and other utilities. Mr. Keller inquired about the steps needed to proceed with the project. Mr. Roh stated that all involved did a great job and commended everyone for their diligent work. Motion by Mr. Roh to proceed with the project, seconded by Mr. Egan. Mr. Keller offered an amendment to proceed with the project with Basler Flight Service & Hertz new lease agreements in place. After discussion, Mr. Keller rescinded his amendment. Motion passed 8/2 (Nay: Hegg, Wingren).

3. Adjourn: Motion to adjourn by Mr. Konetzke, seconded by Mr. Olson. Motion carried 10/0. Meeting adjourned at 10:06 a.m.

Respectfully submitted,  
Diana M. Ulrich  
Airport Secretary