

**Winnebago County Information Systems Committee Meeting Minutes
Wednesday, October 11th, 2017**

Attendance: Aaron Wojciechowski, Rachel Youngquist, Pat Brennand, Patty Francour, Lawrence Smith, Michael Brooks, Mike Brunn

Absent: None

Public: Sue Ertmer

1. **Call to Order by:** MCS - Smith @ 6:30
2. **Approve Agenda:** MCS - Brennand / Brooks
3. **Public Comments:** None
4. **Approve Minutes of Previous Meetings (With Corrections):** MCS - Brennand / Brooks
5. **Discussion ways to encourage County Board to use iPads to reduce printing and postage costs (with County Clerk)**
 - a. Discussion:
 - i. County Clerk's office is able to charge public for sending and printing agenda's
 - ii. County Board rules change should be made to require electronic instead of paper packets for County Board Members, can be done at special orders meeting when new board takes over.
 - b. Document stats (provided by County Clerk Sue Ertmer):
 - i. 25 supervisors and 7 others receive hard copies of County Board packets.
 - ii. 25 Supervisors and 28 others & public receive hard copies of County Board Agendas.
 - iii. 2016's monthly estimated cost to prepare and mail out committee agendas and minutes came out to roughly \$32,292 a year.
 - iv. 2016's monthly estimated costs to prepare and mail out a monthly county board packet comes out to roughly \$9,432 a year.
6. **Discussion using County owned iPads for voting.**
 - a. One concern would be using the iPads during budget session and how we would make sure they stay charged.
 - b. 28 counties and 7 cities use Roll Call-Audio voting system.
 - c. Committee should reach out to other counties to help get an idea of how Winnebago County should lay out its rules/guidelines for iPads for elected officials.
 - d. There was some discussion on updating training for iPad use.

7. Report on IS Operations Since June Meeting:

- a. Office relocation is fine from IS perspective.
- b. Accepted 3rd party audit for telecommunication lines, results came back very clean.
- c. Filled health desk position with Isaac Shepard.
- d. Performance evaluations got extension.
- e. Foxcomm had meeting today. Calumet County has live cut over date. Shooting for kick off meeting for Winnebago County by the end of October or November 11th.
- f. Patty got call from Chair Dave Albrecht on concern with social media policy.
- g. Internet provider is good. Line between courthouse and UW Oshkosh is a concerning section. If it goes out, it would disable all connected lines.

8. Subjects for Next Meeting:

- a. iPads for voting
- b. Aging of fiber backbone
- c. Resident Internet backup
- d. Social media policy

9. Next Meeting: Wednesday, 15th of November 2017 @ 6:30pm

10. Meeting Adjourned at: Wednesday, September 13th @ 7:46pm - MSC - Brooks/Brennand