

September 28, 2020

IS Committee Meeting (remote using ZOOM app)

September 28, 2020 @ 8:15am

In attendance: Chairperson Steve Lenz, Secretary Kevin Konrad, Supervisor Nicole Neuhoff, IS Director Patty Francour, Patrick Brennand

Absent: Vice-Chairperson Stephanie Spellman, Supervisor Alyssa Bolante

1. Meeting called to order by Chairperson Steve Lenz.
2. Agenda was approved as presented without change. Motion Brennand, 2nd Konrad.
3. There were no public comments.
4. Motion to approve August 8, 2020 minutes. Motion by Neuhoff, 2nd by Brennand.
5. The meeting schedule for the IS Committee was provided by Chairperson Lenz.

Tentative IS Committee Meeting Schedule

- September 28, 2020 (Monday 8:15 am)
- *October 29, 2020 (Thursday 5:00 pm)
 - o This falls during the week of budget meetings
- November 30, 2020 (Monday 8:15 am)
- December 30, 2020 (Wednesday 5:00 pm)
- January 25, 2021 (Monday 8:15 am)
- February 25, 2021 (Thursday 5:00 pm)
- March 29, 2021 (Monday 8:15 am)
- April 29, 2021 (Thursday 5:00 pm)
- May 27, 2021 (Thursday 5:00 pm)
- June 24, 2021 (Thursday 5:00 pm)
- July 26, 2021 (Monday 8:15 am)
- August 26, 2021 (Thursday 5:00 pm)
- September 27, 2021 (Monday 8:15 am)
- October 28, 2021 (Thursday 5:00 pm)
- November 29, 2021 (Monday 8:15 am)
- December 30, 2021 (Thursday 5:00 pm)

- January 31, 2022 (Monday 8:15 am)
- February 24, 2022 (Thursday 5:00 pm)
- March 28, 2022 (Monday 8:15 am)

6. Discussion on the Technology fund. IS Director Francour shared that the Technology Fund will likely go in the negative in 2021. She suggested the County look at a different process for funding our technology needs for Winnebago County government. Increased needs have occurred in 2020 due to employees working from home. The significant need to work from home was for health and safety of employees during the COVID 19 pandemic and the safe distancing requirements associated with our response. This change has increased the demand on the Technology fund. Reforming the funding for the Technology fund has been in need before this happened but IS and Finance are looking for other ideas for funding rather than charging 100% back to each Department for technology needs. IS Department is creating efficiencies by using docking stations with laptops for mobility purposes, when needed, rather than issuing a desktop and a laptop. IS Director Francour will keep the IS Committee informed on the status and progress on this matter.
7. Discussion on County Board Supervisors tablets and replacement schedules. Lenz shared the tablets are aging out. County Board Chairperson Ramos has requested funding for 2021 Budget to replace some of the tablets. A more defined and managed replacement strategy will be discussed further at the October 2020 IS meeting. Suggestion for any rules will be discussed at a future meeting. IS Director Francour will provide the committee with a list of the current iPads issued to the Board and the age of each of these devices.
8. Information Systems Director Patty Francour provided the IS Director's report to the committee.
9. Topics for future meetings:
 - a. Tablet replacement plan.
 - b. Discussion on what was approved/removed from the 2021 County Budget related to IS matters.

Next Meeting: October 29, 2020 @ 5:00 PM

Motion to adjourn: Patrick Brennand, 2nd Kevin Konrad