Winnebago County Information Systems Committee Meeting Minutes

Wednesday, September 11, 2019

Date: Wednesday, September 11, 2019
TIME: 5:30 p.m.
PLACE: Winnebago County Administrative Building
               112 Otter Ave, Oshkosh, WI 54901
               Ground Level Training Room 118

PRESENT:
        Supervisor Lawrence Smith
        Supervisor Steven Lenz
        Supervisor Aaron Wojciechowski
        Committee Member Pat Brennand

Supervisor Stephanie Spellman and Supervisor Rachel Youngquist was excused.

1. Call to Order

Meeting was called to order at 5:35 p.m.

2. Approve agenda

Smith made motion, Brennand second. Carried 4-0

3. Public Comments

None

4. Approve minutes of last meeting

Approval of the June 2019
Smith made motion, Brennand second. Carried 4-0

5. Discussion/Action: Per Diem report and approval process updates

- Voted to send resolution to general committee for the October meeting
- Smith made motion, Brennand second. Carried 4-0

6. Discussion/Presentation: Voting on iPads updates

- Lenz gave update on challenges with passwords and hardware from the special meetings.

- Team reviewed the details for completeness.
- Wojciechowski will update the resolution with the items discussed and will bring the updated resolution verbiage to the October IS committee meeting for a vote.

7. Discussion: Technology Replacement Plan

- Discussed pros and cons of maintaining the current hardware vs buying new hardware.
- Discussed next steps
- Decided to invite Shiloh to the next IS meeting either in person or via remote conference (October 9, 2019)
- Requested that our Security Architect (Jay) do a presentation to the general board on the important of staying current with our hardware and software from a security standpoint. (Nov. 19, 2019)
- Pat asked if we should put these into the technology replacement fund. The committee moved this question to the next IS meeting so it could be discussed with Shiloh. (Oct. 9, 2019)

8. IS Director Report

- New hire starting week of 09-16
- Discussed challenges within IS pertaining to the on-call process
- Reported on other potential upcoming changes in software

9. Agenda for next meeting

- Wed. Oct 9 @ 5:30
- Pat mentioned he will not be able to attend
- Discussion action on voting electronic voting
- Technology replacement discussion

10. Adjourn

- Smith made motion, Lenz second. Carried 4-0

Submitted by Steven J Lenz