

Winnebago County Information Systems Committee Meeting Minutes
Wednesday, August 15th, 2018

Attendance: Patrick Brennand, Rachel Youngquist, Patty Francour, Lawrence Smith, Aaron Wojciechowski

Absent: Jesse Wallin, Steve Lenz

Public: None

1. **Call to Order by:** 6:35pm MCS - Wojciechowski
2. **Approve Agenda:** MCS - Smith / Brennand
3. **Public Comments:** None
4. **Approve Minutes of May & June Meeting:** Postponed Until September Meeting
MCS - Smith / Brennand
5. **Discussion: Rules on Per Diem**
 - a. Finance and County Clerk met to discuss process
 - b. A new email was set up that would streamline the process of submitting per diems.
 - c. Unsure if system will be used. IS Committee will meet again to look over process after testing it.
6. **Discussion: Rules on County Electronic Devices Usage**
 - a. Biggest issue is replacement policy
 - i. How do we pay for it?
 - ii. What are the rules associated with replacement?
 - b. Patty met with Chairman Ramos to talk about life expectancy.
 - c. The IS committee has decided to start with developing a replacement process for iPads.
7. **Discussion: Voting on iPads**
 - a. IS Committee needs more info on money, updates, and a plan to go forward on voting with iPads
 - b. IS committee will bring ideas to next week's meeting.
8. **Report on IS Operations Since Last Meeting**
 - a. Budget has been submitted
 - i. Operational budget was \$9,420 under goal
 - ii. Technology Replacement Fund was about \$10,000 over goal.
 - b. Positive changes happened within department and trainings in process as a result of the recently approved position.
 - c. New Human Services building happening

- d. Public Safety Project Updates:
 - i. CAD expected to go live August 2018
 - ii. Law Records mid October
 - iii. Jail Software delayed until May 2019

9. **Subjects for Next Meeting:**

- a. Discussion: Rules on Per Diem
- b. Discussion: Rules on County Electronic Devices Usage
- c. Discussion: Voting on iPads

10. **Next Meeting:** Wednesday, 12th of September, 2018 @ 4:30pm. Location:
Winnebago County Administration Building (112 Otter Ave, Oshkosh, WI 54901)

11. **Meeting Adjourned at:** Wednesday, August 15th @ 7:48pm
MSC - Wojciechowski