

**Winnebago County Information Systems Committee Meeting Minutes**  
**Wednesday, August 9th, 2017**

**Attendance:** Aaron Wojciechowski, Rachel Youngquist, Pat Brennand, Patty Francour, Lawrence Smith, Michael Brooks

**Absent:** Kenn Olson

**Public:** None

1. **Call to Order by:** MCS - Smith @ 6:34
2. **Approve Agenda:** MCS - Youngquist / Brennand
3. **Public Comments:** None
4. **Approve Minutes of Previous Meetings:** MCS - Youngquist / Wojciechowski
5. **Develop resolution for the iPad use and replacement:**
  - a. Looked at Calumet County iPad rules.
  - b. Do more research to create a plan that works best for Winnebago County
6. **Develop a rule on the use of County Owned iPads and paper packets:**
  - a. Developing and will be continued to be discussed at the next meeting.
7. **Report on IS Operations Since June Meeting:**
  - a. All relocations are staying on track.
  - b. LUNA software needs to be used for 90 consecutive days for certification.
  - c. Nurse call tools for Park View Health Center has been started.
  - d. Patty redid all job descriptions and turned it in.
  - e. 2018 Budget done; Tech replacement under target (\$16,000 under).
    - i. The biggest change was in health insurance and workers compensation.
8. **Subjects for Next Meeting:**
  - a. Developing resolution for iPad use and replacement
  - b. Developing a rule on the use of County owned iPads and paper packets.
9. **Next Meeting:** Wednesday, 13th of September 2017 @ 6:30pm
10. **Meeting Adjourned at:** Wednesday, June 14th @ 7:41pm - MSC - Brennand/Brooks