

**Winnebago County Information Systems Committee Meeting Minutes**  
**Wednesday, June 14th, 2017**

**Attendance:** Kenn Olson, Aaron Wojciechowski, Rachel Youngquist, Pat Brennand, Patty Francour, Lawrence Smith, Michael Brooks

**Absent:** None

**Public:** Sheriff Matz

1. **Call to Order by:** MCS - Smith @ 6:30
2. **Approve Agenda:** MCS - Olson / Brennand
3. **Public Comments:** None
4. **Approve Minutes of Previous Meetings:** MCS - Brennand /Youngquist
5. **Report on the Sheriff's 911 System Upgrade:** MCS - Brooks / Brennand
  - a. Motorola P1 upgrade
    - i. Computer Aided Dispatch
    - ii. Law Record Management
    - iii. Jail Record Management
  - b. Estimated system cost: \$2,252,250 (includes 5% contingency)
  - c. **Vote Passed: 6-Y, 0-N, 0-A**
6. **Report on Information System Van:**
  - a. Annual Report: Used on a daily basis; budget \$900 for mileage reimbursement
  - b. No major maintenance problems
  - c. Van saves money; has been used for about 27,000 miles
7. **Report on IS Operations Since April Meeting:**
  - a. Centrix contract approved by County Board and all other parties. Department has to be ready by 2020. Will use first three years to research and find the best solution for operations.
  - b. Office relocation project is in progress.
  - c. FOXCOM decision solidified.
  - d. Parkview Health Center has big project with call system in progress.
  - e. Programmers wrote software for planning and zoning.
  - f. Human Resources as requested everyone to rewrite all job descriptions.
  - g. 2018 budget in progress.
8. **Subjects for Next Meeting:**
  - a. None specified
9. **Next Meeting:** Wednesday, 12th of July 2017 @ 6:30pm

10. **Meeting Adjourned at:** Wednesday, June 14th @ 7:20pm - MSC - Brennand/Brooks