

**Winnebago County Information Systems Committee Meeting Minutes
Wednesday, June 12, 2019**

DATE: Wednesday, June 12, 2019

TIME: 5:00 p.m.

PLACE: Winnebago County Administrative Building
112 Otter Ave, Oshkosh, WI 54901
Conference Room 120

PRESENT: Patrick Brennand
Steve Lenz
Lawrence Smith
Stephanie Spellman
Aaron Wojciechowski

ALSO PRESENT: Patty Francour

Call to Order

Steve Lenz called the meeting to order at 5:02 p.m in the excused absence of Aaron Wojciechowski for the first half of the meeting. Rachel Youngquist was excused.

Approve Agenda

Larry Smith moved to approve the agenda, seconded by Patrick Brennand. Carried 4-0.

Public Comments

None

Approve Minutes of February and April 2019 meetings

Approval of May and June meeting minutes will take place at July meeting.

1. Discussion/Action: Approval of multi-year contract with AT&T

No budget impact, will save county money, and there will be no impact to service.

Patrick moved to approve. Larry seconded the motion. Vote carried 4-0

2. Discussion/Action: Per diem approval process

Patty talked to Clerk's office and they have reported that the process is improving.

IS and committee is still accepting feedback. Will check status in 3 months and look at compiled feedback.

Action item: Patty will ask Sue to give an update on improvements at board meetings.

Patty proposed having an online form that people could fill out and submit once this process is being followed consistently.

Aaron joined the meeting at 5:17.

Discussion: Voting on iPads

Patty took action to have portable chargers made available.

Old iPhones are available to have the app on there for supervisors who forget to bring their iPads to board meetings to vote.

Aaron and Patty will draft a "recommendation" instead of a resolution, recommending that only iPads are used for voting. Aaron suggested an "opt-out" option if people don't want to vote on an iPad. Patty will check to see if that's an option. A draft recommendation will be discussed in the July meeting.

Patrick was dismissed at 5:30.

3. IS Director's Report

Munis cutover was June 6 and 7; HR and Finance software upgrade complete

Public Safety application at jail is going live June 24-28th

2020 budget - starting to plan staffing/labor; was asked to have 0 increase (flat) other than labor; Will put in request for another car because the department only has 1 vehicle and employees need the availability to be able to pick up or drop off equipment at county locations.

Landfill remodel - IS coordinates fiber connection

Human Services new building - wiring (fiber) will replace some phone lands

Airport is now on a cellular plan and is saving money

Eliminated an old server that was an audit risk. There is a plan to cycle through old servers based on the age of their operating systems.

4. Subjects and time of next meeting

Aaron suggested a sustainability technology replacement fund - any department could apply to receive funds; ROI must be shown; committee would then review submissions and determine which few projects will receive the funds; could start as an addition to IS; county used to have this but it was dismantled because of lack of funding

The next meeting is scheduled for July 10, 2019 at 5:30 pm.

Meeting was adjourned at 6:09 pm. Larry moved to adjourn. Aaron seconded the motion. Carried 4-0.

Submitted by Stephanie Spellman