

INFORMATION SYSTEMS COMMITTEE

TIME OF MEETING 7:00 AM

DATE OF MEETING Monday, March 29, 2021

PLACE OF MEETING Remote Zoom

Meeting Topic: IS Committee

Present: Chairperson Steven Lenz, Secretary Kevin Konrad, Supervisor Jerry Finch, Supervisor Alyssa Reyes Bolante, Patrick Brennand, IS Director Patty Francour

SUBJECT MATTER OF MEETING

1. Call to Order @ 7:03 AM

2. Approve agenda

Motion to approve: Finch, 2nd Konrad. Motion to strike #9 by Lenz, 2nd Konrad. Unanimous approval on amendment and amended agenda.

3. Public comments

No comments from public.

4. Approve minutes for Dec. 2020 meeting, March. 1 2021

Motion to approve both by Brennand, 2nd by Reyes Bolante. Unanimous approval.

5. Election of IS Committee Vice Chair

- Nominations – motion by Finch, 2nd by Reyes Bolante to nominate Kevin Konrad as Vice Chair.

- Elections Unanimous approval of Kevin Konrad as Vice Chairperson of IS Committee. This creates an opening for IS Committee Secretary.

6. Discussion / Vote: Microsoft Licensing Contract - Multi-year commitment

Motion to discuss made by Brennand, 2nd by Reyes Bolante. Discussion held by Francour. Every 3 years Microsoft requires a renewal of our licensing contract. Currently Winnebago County owns the licenses for Microsoft products but Microsoft is encouraging customers to go to the cloud based services. This will impact the requested budget on the levy. IS Dept also adjusts or does a “true up” process every year to adjust the number of users or licenses being used. The current contract will be for 3 years. Unanimous approval for the renewal of Microsoft Licensing Contract to cover the next 3 years.

7. Discussion: Ipad costs and recommendations

- Next Steps

No new information to discuss. Director Francour using the State Bid rates to identify cost for replacing Supervisor ipads. Recommendation will be presented to County Board Chairperson Ramos.

8. Discussion: Establish a policy for Departments to get approval from IT before purchasing computers

IS Director Francour said things have improved and she doesn't see it as necessary at this point. Departments who do not coordinate with IS before purchasing items have experienced the negative affects when IS is unable to support or service the purchased items. No need identified to create a formal policy at this point.

~~9. Discussion: Staff/Wages/Titles for IS Department~~ Motion was made to strike this from the agenda.

9. IS Director's report –

1. Finishing up the laptop roll out. IS ordered 450 laptops due to the COVID pandemic in 2020 which caused the need for employees to work from home.
2. Still currently two employee positions vacant. In the process of filling these critical positions. Interviews happening on March 31.
3. Nine bids received for moving fiber optic cable on County Road A.
4. Also working on getting fiber optic to the new airport facility.
5. Working on reducing some of the Citrix licensing.

10. Subjects and time of next meeting

1. Long term replacement strategy recommendation for ipads.
2. April 26, 2021 @ 7:00 AM Virtual. Future meetings will be a hybrid allowing in person and online.

11. Adjourn

motion made by Finch, 2nd Reyes Bolante to adjourn meeting. Unanimously approved and meeting adjourned at 7:51 AM.