

Winnebago County Industrial Development Board

Meeting Minutes for January 21, 2010 meeting

Human Resources Conference Room, Orrin King Administration Bldg, Oshkosh

Board Members Present: Stan Kline (Chair), Kathy Lennon (Vice Chair), Tim Hamblin, Ken Robl, Elizabeth Runge, George Dearborn, Steve Volkert, Mary Krueger, John Bodnar

Board Members Excused: Dave Albrecht, Mark Harris

Others Present: Jerry Bougie, Chuck Orenstein, John Rabe, Greg Keil

Meeting called to order at 1:30 pm by Stan Kline.

1. Approval of meeting minutes from October 14 and December 22, 2009. Motion by Kathy Lennon, second by Ken Robl to approve the minutes from the meeting dates noted. Motion passed unanimously.
2. Process for Allocating Winnebago County 2009-10 Recovery Zone Facility Bonds. Chuck Orenstein explained that he was made aware of this program through a request by the City of Appleton to have Winnebago County participate and allocate its' share in the amount of \$3.589 million for a major expansion of Foremost Farms located in Outagamie Co. He explained the use, purpose and process to access and utilize the bonding allocation for this program. The county allocates it share to a local community in the county who then allocates it to a respective business. This allows the business to benefit from tax free borrowing. The county nor the local community are liable for debt repayment if there is a default by the business. The deadline to access this program is the end of 2010, and include application review and formal approval. Questions arose as to how soon we would need to have a business lined up to meet the end of the year deadline and whether Outagamie County has allocated its share. Chuck Orenstein said he would check on these questions. Discussion pursued as to how Winnebago County should handle its share and it was agreed that the program should be publicized with the local communities in the County to see if there is interest. Motion by Kathy Lennon, second by Ken Robl to have staff publicize this program with the local communities in the County with the inclusion of a timeframe for response noted in the correspondence. Motion passed unanimously.
3. Discussion and potential action regarding the City of Menasha's request to extend its \$1.3 million loan issued in August 2005 and due in August 2010. Stan Kline reported on the meeting with the Solid Waste Board on December 22 regarding this issue. He indicated that the Solid Waste Board seemed to be in agreement with extending the loan with a 15 year amortization with a balloon payment of the principal

after 2 years. This allows some principal and interest to come back right away and make it more workable for the City of Menasha and the business. Stan reported that the Solid Waste Board would like to engage in a formal loan agreement with the IDB regarding the extended loan and indicate that John Bodnar, John Rabe and the Solid Waste Board's legal counsel is in the process of writing-up such an agreement. John Rabe indicated the loan agreement will be brought to the Solid Waste Board's February 3 meeting to review and approve. John Bodnar explained the necessary steps regarding the extended loan agreement: first, the loan agreement between Solid Waste Board and IDB needs to be extended and approved by both SW and IDB. Secondly, the IDB needs to extend its loan agreement with the City of Menasha, and this requires IDB and County Board approval. Third, the City of Menasha needs to rearrange its loan agreement as necessary with the business. Consensus of the IDB was to hold off until the next meeting to make any decisions on this until the new loan agreement between Solid Waste and IDB was completed.

4. Approve extension of Purchase of Services agreement with West Pointe Bank for CDBG-ED Revolving Loan Fund administration services.

Jerry Bougie reported that the current contract officially expired at the end of 2009 but can be extended upon mutual agreement between the IDB and West Pointe Bank. Jerry said that West Pointe Bank confirmed they would be interested in extending it for a 2 year period based on the fact that loan servicing is ongoing and would make it easier to extend it for a 2 year period instead of one. Motion by Ken Robl, second by Kathy Lennon to approve extending the Purchase of Services agreement with West Pointe Bank for a 2 year period. Motion passed unanimously.

5. Next Meeting: It was agreed to hold the next IDB meeting on Wednesday, February 17, 2010 at 1:30 pm. Agenda items to include the review and approval of annual per capita funding allocations and addressing the City of Menasha loan agreement extension between Solid Waste and IDB.

Motion by Tim Hamblin, second by Kathy Lennon to adjourn the meeting. Motion passed unanimously. Meeting adjourned at 2:10 pm.

Submitted by,

Jerry L. Bougie
IDB Coordinator