

## **Winnebago County Industrial Development Board**

### **Meeting Minutes for Wednesday, August 16, 2017 Meeting**

**Winnebago County Administration Building, 3<sup>rd</sup> Floor Conference Room, 112 Otter Ave,  
Oshkosh, WI**

Board Members Present: Rob Keller, Mary Krueger, Ken Robl, Mark Harris, Joel Rasmussen, George Dearborn, John Bodnar, George Scherck

Board Members Excused: David Albrecht, Linda Kutchenriter, Elizabeth Hartman

Others Present: Jerry Bougie

Meeting called to order at 1:30 pm by Rob Keller.

1. Approval of Minutes from June 22, 2017.

George Dearborn moved to approve the minutes, seconded by Joel Rasmussen. Motion passed 8-0.

2. Discussion and Board action on resolution and ordinance authorizing County membership in the Property Assessed Clean Energy Program (PACE).

Jerry Bougie indicated this item is a carryover from the last IDB meeting. John Bodnar and Mary Krueger briefly discussed the resolution and ordinance that would authorize Winnebago County to become involved in the PACE program. Mary indicated that if approved by IDB, it would then be presented for information purposes at the September 5th County Board Special Orders meeting. Following that, the resolution and ordinance would be acted on by the Personnel Finance Committee on September 7, then the County Board on September 19. A motion was made by George Dearborn to approve the resolution and ordinance authorizing Winnebago County to become a member in the PACE Commission and Program and to send the resolution and ordinance to the Personnel and Finance Committee and County Board for action. Motion seconded by Joel Rasmussen. Motion passed 8-0.

3. Review and Board action on proposed 2018 IDB Budget.

Jerry Bougie distributed the proposed 2018 budget for IDB and the CDBG cost centers. He explained that the County Board allocates (grants) a lump sum annually to the IDB for its activities. Jerry indicated that the requested allocation for 2018 is \$209,000, the same as 2017, and that almost all of this allocation goes for the annual per capita economic development grants provided to local governments and economic development entities in the County. Jerry indicated the CDBG cost center does not receive a County Board allocation and is self-funded through the program's revolving loan fund proceeds. Discussion pursued. A motion was made by George Scherck and seconded by Mary

Krueger to approve the IDB and CDBG budgets as presented and to send it to the County Executive and County Board. Motion passed 8-0.

4. Update on IDB and CDBG Revolving Loan fund programs.

Jerry Bougie distributed a report showing the status of the loan funds. The IDB RLF currently has one small outstanding loan with the City of Omro with an outstanding balance of \$18,800 as of July 31, 2017 and the loan fund has \$2,703,264 available to loan out. Discussion pursued on ways to make the loan fund more useable for communities and businesses. Mary Krueger suggested inviting in the local economic development representatives at the next IDB meeting to have an open discussion on the loan fund. The Board felt it was a good idea and Jerry Bougie will invite them to attend. Jerry reported that the CDBG-ED RLF has two outstanding loans, one of which is in default. This fund has a total of \$632,421 available to loan out.

Motion was made by Mark Harris and seconded by Ken Robl to adjourn the meeting. Motion passed 8-0. Meeting adjourned at 2:09 pm.

Submitted by,

Jerry L. Bougie, Recording Secretary