

Winnebago County Industrial Development Board

Meeting Minutes from February 25, 2022 Meeting

Room 120 Winnebago County Administrative Building, 112 Otter Ave., Oshkosh, WI

Meeting held in person and virtually

Board Members Present: Rob Keller, George Dearborn, Mary Anne Mueller, Joel Rasmussen, Morris Cox, Jon Doemel, Mary Krueger

Board Members Excused: Elizabeth Hartman, Shiloh Ramos, Andy Buck

Others Present: Jerry Bougie (Winnebago County Planning), Tricia Rathermel (GOEDC), Art Rathjen (GOEDC), Bob Schmeichel (Town of Neenah), Paul Sundquist (East Central ITBEC), Amy Albright (Oshkosh CVB), Rob Kleman (Oshkosh Chamber), Stephanie Hawkins (City of Omro), Bob Doemel (Winnebago County Highway), David Porter (Village Winneconne), Brian Noe (Town of Omro), Tori Straw (Town of Clayton), Chris Haese (City of Neenah), Sam Schroeder (City of Menasha), Adam Dorn (Winnebago County GIS), Jennifer Trader (MSA Consulting)

Meeting called to order at 10:30 am by Chair Rob Keller

1. Conduct Public Hearing on Winnebago County's Community Development Block Grant – Close Public Facilities project. Public Hearing opened at 10:30 am by Chair Rob Keller. Jerry Bougie introduced Jennifer Trader from MSA Consulting. Jennifer indicated that this is the 2nd required public hearing as part of this program. She then provided an update on the status of the Community Development Block Grant (CDBG) project including an overview of project activities completed to date and activities remaining to be completed. She reported that to date \$782,000 of the \$807,000 project total has been requested by the County for disbursement to date and indicated the County should receive this disbursement sometime around the latter part of March or early April. The state requires the remaining \$25,000 to be held back until final project completion, and this amount will be requested for disbursement later this year.

The Public was offered an opportunity to provide input and feedback on the CDBG project activities. No comments were received from the Public.

Morris Cox made a motion to close the public hearing. Motion was seconded by Joel Rasmussen. Motion passed 7-0. The Public Hearing was closed at 10:38 am.

2. Approval of minutes from July 16, 2021 IDB meeting. Morris Cox made a motion to approve the minutes as presented. George Dearborn seconded the motion. Motion passed 7-0.
3. Board review and action on 2022 Per Capita Economic Development Funding applications. Jerry Bougie gave a brief overview of the program and allocations for 2022. For 2022, the allocations are based on \$1.113 per capita for each community and the funding is used to help offset local economic development expenditures. A total of \$209,000 is being applied for today.

City of Menasha. The City is requesting \$16,408 in funding. Sam Schroeder gave a report on Menasha's application for funding. Discussion pursued. Morris Cox made a motion to approve the \$16,408 in funding for Menasha. George Dearborn seconded the motion. Motion passed 7-0.

City of Neenah. The City is requesting \$30,008 in funding. Chris Haese gave a report on Neenah's application for funding. Discussion pursued. Joel Rasmussen made a motion to approve the \$30,008 in funding for the City of Neenah. Morris Cox seconded the motion. Motion passed 7-0.

City of Omro. The City is requesting \$7,331 in funding, with the Towns of Rushford and Poygan contributing their funds to the City. Stephanie Hawkins gave a report on Omro's application. Discussion pursued. George Dearborn made a motion to approve the \$7,331 in funding for the City of Omro. Motion seconded by Joel Rasmussen. Motion passed 7-0.

Greater Oshkosh Economic Development Corporation (GO-EDC). GO-EDC is requesting \$93,841 in funding, with contributions from the City of Oshkosh and the Towns of Algoma, Black Wolf, Nekimi, Nepeuskun, Oshkosh, Utica, Vinland and Winneconne. Tricia Rathermel gave a report on GO-EDC's application. Discussion pursued. Joel Rasmussen made a motion to approve the \$93,841 in funding for GO-EDC. Motion seconded by Morris Cox. Motion passed 7-0.

Oshkosh Chamber of Commerce. The Chamber is requesting \$1,397 in funding with contributions from the Town of Oshkosh. Rob Kleman gave a report on the Chamber's application. Discussion pursued. George Dearborn made a motion to approve the \$1,397 in funding for the Oshkosh Chamber. Motion seconded by Morris Cox. Motion passed 7-0.

Town of Clayton. The Town is requesting \$4,697 in funding. Tori Straw gave a report on the Town's application. Joel Rasmussen made a motion to approve the \$4,697 in funding for the Town of Clayton. Motion seconded by Morris Cox. Motion passed 7-0.

Town of Neenah. The Town is requesting \$4,085 in funding. Bob Schmeichel gave a report on the Town's application. Discussion pursued. Morris Cox made a motion to approve the \$4,085 in funding for the Town of Neenah. Motion seconded by Joel Rasmussen. Motion passed 7-0.

Town of Omro. The Town is requesting \$2,640 in funding. Brian Noe gave a report on the Town's application. Discussion pursued. George Dearborn made a motion to approve the \$2,640 in funding for the Town of Omro. Motion seconded by Morris Cox. Motion passed 7-0.

Village of Fox Crossing. The Village is requesting \$21,413 in funding. George Dearborn gave a report on Fox Crossing's application. Discussion pursued. Mary Krueger made a motion to approve the \$21,413 in funding for the Village of Fox Crossing. Motion seconded by Mary Anne Mueller. Motion passed 6-0 with George Dearborn abstaining.

Village of Winneconne. The Village is requesting \$6,180 in funding with contributions from the Towns of Winchester and Wolf River. David Porter gave a report on the Village's application. Discussion pursued. Joel Rasmussen made a motion to approve the \$6,180 in funding for the Village of Winneconne. Motion seconded by George Dearborn. Motion passed 7-0.

East Central International, Trade, Business & Economic Development Council (ITBEC). The East Central ITBEC is requesting \$11,000 in funding which represents Winnebago County's annual membership for this regional multi-county organization. Paul Sundquist gave a report on the ITBEC's application. Discussion pursued. Mary Krueger made a motion to approve the \$11,000 in funding for the East Central ITBEC. Motion seconded by Mary Anne Mueller. Motion approved 7-0.

Oshkosh Convention and Visitors Bureau (CVB). The Convention Bureau is requesting \$10,000 in funding. Amy Albright gave a report on the Oshkosh CVB's application. Discussion pursued. George Dearborn made a motion to approve the \$10,000 in funding for the Oshkosh CVB. Motion seconded by Joel Rasmussen. Motion passed 7-0.

4. Board review and action on contract renewal with GO-EDC through December 31, 2022 for ongoing administrative activities for the COVID-19 Rapid Recovery Loan Program.

Jerry Bougie indicated that the current contract with Greater Oshkosh Economic Development Corporation (GOEDC) expired at the end of 2021 and requires renewal through the end of 2022. He indicated GOEDC manages the ongoing administrative activities related to the outstanding loans issued through the program. He further indicated that contract limits the cost to not to exceed \$5,000, and in 2021 the IDB was billed back for \$2,431.11 by GOEDC under the contract. Discussion pursued. Joel Rasmussen made a motion to approve the contract renewal as described with the assurance that Schedule A "Scope of Services" is included as part of the contract renewal. Motion was seconded by Morris Cox. Motion passed 7-0.

5. Next Meeting and Adjournment. Jerry Bougie mentioned that the Board will need to meet again in the next week or two to address a time sensitive funding match for a broadband grant application being prepared by US Internet. Rob Keller requested Jerry Bougie to inventory the Board after the meeting to come up with a date that will work for most. Morris Cox made a motion to adjourn the meeting. Motion seconded by Joel Rasmussen. Motion passed 7-0. Meeting adjourned at 11:35 am.

Submitted by,

Jerry Bougie, Recording Secretary