

Winnebago County Industrial Development Board

February 14, 2019 Meeting Minutes

Winnebago County Administration Building, Room 119, 112 Otter Ave, Oshkosh, WI

Board Members Present: Rob Keller (Chair), George Dearborn (Vice-Chair), Jim Wise, Mark Harris, Mary Anne Mueller, Linda Kutchenriter, Elizabeth Hartman.

Board Members Excused: Shiloh Ramos, Ken Robl, Joel Rasmussen, Mary Krueger

Others Present: Jerry Bougie, Rob Kleman, Sam Schroeder, Paul Sundquist, Jennifer Brown, Jason White, Amy Albright, Mitch Foster, Chris Haese, Allen Davis, Bob Schmeichel

Meeting Called to Order at 10:30 am by Rob Keller.

1..Approval of Minutes from October 11, 2018 meeting. Motion by George Dearborn, seconded by Jim Wise to approve the minutes as presented. Motion passed 7-0.

2. Review and Board actions on 2019 Per Capita Economic Development Funding applications.

Jerry Bougie summarized the purpose and intent of the IDB's annual Per Capita Economic Development Grant program for local communities in the County. He indicated that each community in the County is offered the opportunity to either utilize their allocation to assist in funding their local economic development efforts or allocate their funding share to another community or economic development entity that provides economic development benefits for their residents and community overall. After the allocations are set, plan applications are submitted to the IDB by each local community/entity that desires funding through the program. The following 2019 proposed application plans from the local entities (communities/organizations) were submitted to the IDB and representatives from each of the local entities reported on their per capita economic development application:

Fox Cities Regional Partnership. Jennifer Brown from the Partnership reported on their economic development application in the amount of \$2,343.00, as a result of the Town of Clayton's partial allocation to the Partnership. Motion by Mary Anne Mueller to approve the Partnership's \$2,343.00 allocation as proposed. Seconded by George Dearborn. Motion passed 7-0.

City of Menasha. Sam Schroeder reported on Menasha's economic development application in the amount of \$16,735.00. Motion by Mark Harris, seconded by Linda Kutchenriter to approve Menasha's \$16,735 funding application as proposed. Motion passed 7-0.

City of Neenah. Chris Haese reported on Neenah's economic development application in the amount of \$29,273. Motion by Mary Anne Mueller, seconded by Mark Harris to approve Neenah's \$29,273 funding application as proposed. Motion passed 7-0.

City of Omro. Linda Kutchenriter reported on Omro's economic development application in the amount of \$11,395, which included allocations from the City of Omro and the Towns of Nekimi, Omro, Poygan, and Rushford. Motion by George Dearborn, seconded by Elizabeth Hartman to approve Omro's \$11,395 funding application as proposed. Motion passed 7-0.

Greater Oshkosh Economic Development Council (GO-EDC). Jason White reported on GO-EDC's economic development application in the amount of \$92,398, which included the allocation from the City of Oshkosh, partial allocations from the Towns of Algoma and Clayton and full allocations from the Towns of Black Wolf, Nepeuskun, Oshkosh, Utica and Vinland. Motion by Mark Harris, seconded by Mary Anne Mueller to approve GO-EDC's \$92,398 funding application as proposed. Motion passed 7-0.

Oshkosh Chamber of Commerce. Rob Kleman reported on the Chamber's economic development application in the amount of \$2,500 which included a partial allocation from the Town of Algoma. Motion by George Dearborn, seconded by Mark Harris to approve the Chamber's \$2,500 funding application as proposed. Motion passed 7-0.

Village of Fox Crossing. George Dearborn reported on Fox Crossing's economic development application in the amount of \$21,312. Motion by Jim Wise, seconded by Mark Harris to approve Fox Crossing's \$21,312 funding application as proposed. Motion passed 6-0-1 (George Dearborn abstained).

Village of Winneconne. Mitch Foster reported on Winneconne's economic development application in the amount of \$7,461.00, which included allocations from the Village of Winneconne, Town of Winneconne and the Town of Winchester.

Town of Neenah. Bob Schmeichel reported on the Town of Neenah's economic development application in the amount of \$4,001.00. Motion by Mark Harris, seconded by Jim Wise to approve the Town of Neenah's \$4,001.00 funding application as proposed. Motion passed 7-0.

East Central International Trade Business & Economic Development Council (EC-ITBEC). Paul Sundquist reported on the East Central ITBEC's application for funding in the amount of \$11,000.00 for the purposes of their Endless Shores promotional campaign. This funding request is a direct allocation from the County IDB. Motion by Elizabeth Hartman, seconded by Mark Harris to approve the EC-ITBEC's \$11,000 funding application as proposed. Motion passed 7-0.

Oshkosh Convention and Visitors Bureau. Amy Albright reported on the Oshkosh CVB's application for funding in the amount of \$10,000 for the purpose of County-wide tourism marketing. This funding request is a direct allocation from the County IDB. Motion by Jim Wise, seconded by George Dearborn to approve the Oshkosh CVB's \$10,000 funding application as proposed. Motion passed 7-0.

Jerry Bougie reported that the IDB just finished allocation a total of \$208,418.00 for 2019 local economic development efforts.

3. Update on State Closeout of the CDBG-ED Revolving Loan Fund Program.

Jerry Bougie distributed a handout summarizing the status of the State's process to close out the various Local CDBG Revolving Loan Fund Programs throughout the state. He indicated the 2 year window began on February 1, 2019 to file a closeout report and return the funds the County has on hand to the state, and apply to the state for an eligible project or projects. All eligible projects are required to meet a National Objective with a priority given to projects that assist Low and Moderate Income (LMI) persons, and projects are not allowed to occur within entitlement communities, which are the Cities of Oshkosh and Neenah in Winnebago County. Any approved project does not require local matching funds and is considered a grant to the local municipality/County. If an eligible project application is approved by the state, then all reporting required of the current CDBG program is required of this project. Jerry Bougie said he will schedule another meeting with the IDB relatively soon to follow this process closely.

4. Next Meeting. The next meeting will be scheduled at a later date.

5. Adjournment. Mark Harris moved, Jim Wise seconded to adjourn the meeting. Motion passed 7-0. Meeting adjourned at 11:55 am.

Submitted by,

Jerry Bougie, Recording Secretary