

**MEETING OF THE
WINNEBAGO COUNTY
DEPARTMENT OF HUMAN SERVICES BOARD**

Minutes

DATE: Monday, December 6, 2021

TIME: 3:00 p.m.

PLACE: Virtual Meeting via Zoom

MEMBERS PRESENT: Larry Lautenschlager, Donna Lohry, Mike Norton, Jerry Finch, Chris Kniep, Karen Powers, Harold Singstock, Ralph Harrison, Bryan Stafford

MEMBERS EXCUSED:

STAFF PRESENT: Bill Topel, Renee Soroko, Janet Rohloff, Beth Roberts, Ann Kriegel, Annette Beattie, Heather Foust, Tom Matczynski, Emily Ruf, Mitch Cornils, Kari Kraft and Pam Bartelt

Chairman Larry Lautenschlager called the meeting to order at 3:00 p.m.

AGENDA ITEM #1: PUBLIC COMMENTS ON AGENDA ITEMS

There were no comments.

PROGRAM #2: RECOVERY SUPPORT PROGRAM - CHILD WELFARE & BEHAVIORAL HEALTH

Tom Matczynski, Youth Mental Health Supervisor, explained the Recovery Support Program is a collaborative effort with child welfare (CW) and behavioral health (BH) divisions. This program serves parents from the CW division struggling with mental health and/or substance use issues which impact the parent's ability to safely supervise and provide the needs for the well-being of their child/children. As a result, children may have been placed in an alternative setting such as foster care or with a relative while the parent attends to their mental health or substance use issues. Parents may have previous unresolved trauma; may have difficulty with organizational and accountability functional skills; may be hopping amongst providers where there is no clear history established of physical or mental health issues; may have inconsistent attendance with community providers which results in being discharged with no meaningful intervention. The goal is to engage parents in a supportive, nonjudgmental manner and to empower them to see their potential of providing for their child despite their own personal struggles. The intention is to serve as a mentor or advocate for the parent and facilitate their involvement in therapeutic services, either through the department or in the community. The staff visit the parents in their homes. Tom, along with CW supervisors Kari Kraft and Mitch Cornils, meet weekly to review cases. To date, 22 consumers have been served. Emily Ruf, BH psychotherapist, shared some basic information on cases she has been working with. Consumers have been with the program for various lengths of time of six months to over a year as they work to establish relationships and reunifications and become self-sufficient with financial and housing stability.

Donna Lohry joined the meeting at 3:10 p.m.

AGENDA ITEM #3: APPROVE MINUTES OF THE OCTOBER 4, 2021 HUMAN SERVICES BOARD MEETING

Jerry Finch moved for approval of these minutes; seconded by Harold Singstock and carried unanimously. (9-0)

AGENDA ITEM #4: ACCEPT MINUTES OF THE OCTOBER 11, 2021 & NOVEMBER 8, 2021 ADRG COMMITTEE MEETINGS

Mike Norton moved for acceptance of these minutes; seconded by Ralph Harrison and carried unanimously. (9-0)

AGENDA ITEM #5: INPATIENT & INSTITUTIONAL PLACEMENT STATISTICS

Bill Topel reviewed placement statistics: Child Welfare (CW) Division – Juvenile Corrections remains at 0.0 Actual Daily Populations (ADP). Residential Care Centers are at 1.0 ADP. Behavioral Health (BH) - Specialty Hospitals for adults is at 3.6 ADP with the youth being at 3.4 ADP. Secure Detention is at 3.8 ADP. Foster Care is at 74.6 ADP. Bill shared that the contracted shelter care has closed due to the loss of their supervisor and having minimal staff. The children have been placed in surrounding county shelter cares temporarily. Bill, the County Exec and the Facilities Manager are looking at a possible location for a future facility. Due to this change, we may see higher than normal placements in secure detention, hospitalization and foster care in the next six months.

AGENDA ITEM # 6: FINANCIAL REPORT

Janet Rohloff addressed the financial report with the summary based on October statements still projecting a surplus of \$3.5 - 4 million which has not changed from previous months. Expenses are expected to remain close to the budgeted amount for the remainder of the year. Revenues will most likely show another spike depending on when the state releases funds to the counties. Approximately 23% of the unanticipated / other revenue is the money we receive from the state with the exact amount or time of distribution unknown. Savings from operations is the largest area of surplus. Labor expenses are as projected with a surplus in operating and travel expense as discussed previously. Revenues show additional intergovernmental an increase with a lesser need for levy financing. State Opioid Targeted Response Grant has been renewed 2021-2022. This is reduced from last year's award as more counties and tribes applied for funding this year. As a percentage of the budget, expenditures are higher than October 2020 which indicates that we are moving back towards pre-Covid numbers.

AGENDA ITEM #7: DEPUTY DIRECTOR'S REPORT

Renee Soroko shared we are reviewing and updating HIPAA policies with any federal or state changes. Luna is our electronic health record and is being reviewed for accurate procedure entries. WAVE has been working on fun virtual events for the week of December 13th for all employees. Renee asked board members for future presentation. Recently, the Day by Day warming shelter needed to close for ten days

which displaced the tenants to various locations. Meals were supplied by Perkins for those placed at one of the designated locations. Another location was provided meals by the Jail and Parkview which Human Services staff volunteered to deliver lunches and dinners over the ten days.

AGENDA ITEM #8: DIRECTOR'S REPORT

Bill thanked board members for their participation in the WCHSA Fall Conference. The breakout sessions included valuable topics including embedding social workers in police departments, homelessness and housing issues, and counties working collaboratively throughout the state.

WAVE will host a virtual Holiday Event on Wednesday, 12/14/2021 at 11:00 a.m. Board members are all welcome to join.

AGENDA ITEM #9: PRESENT AND DISCUSS DRAFT OF 2022 HUMAN SERVICES BOARD MEETING SCHEDULE

The 2022 meeting schedule was presented to board. Jerry Finch made the motion to accept the schedule; seconded by Bryan Stafford which carried unanimously. (9-0)

AGENDA ITEM #10: BOARD MEMBER REPORTS

Harold Singstock inquired about the Human Services budget meeting. Bill confirmed all went as expected with the biggest area of concern being placements which are unpredictable.

Chris Kniep and Donna Lohry commented on the WCHSA Fall Conference and found the presented topics to be informative.

Mike Norton encouraged all to join in the upcoming ADRC Meeting on December 13, 2021 at 3:00 p.m. via Zoom. They will be discussing senior housing and updates on the county needs.

With no further business Mike Norton moved for adjournment; seconded by Karen Powers and carried at 4:15 p.m. The next meeting will be held on **Wednesday, January 5, 2022 at 3:00 p.m. via Zoom.**

Respectfully submitted by Pam Bartelt, Human Services Department/pb