

**MEETING OF THE
WINNEBAGO COUNTY
DEPARTMENT OF HUMAN SERVICES BOARD**

Minutes

DATE: Wednesday, November 7, 2016

TIME: 3:00 p.m.

PLACE: Oshkosh Human Services Building, Rm. 33

MEMBERS PRESENT: Jerry Finch, Jim Koziczkowski, Ron Kuehl, Larry Lautenschlager, Donna Lohry, Mike Norton, Karen Powers and Harold Singstock

STAFF PRESENT: Bill Topel, Mary Fredrickson, Ann Kriegel, Gina Vanden Branden, Beth Culp, Elizabeth Wagner and Dorothy De Grace

OTHERS PRESENT: Rob Paterson (former DHS Board member); Cindy Flauger and Amy Wilson, Birth-to-Three Program

Larry Lautenschlager called the meeting to order at 3:00 p.m.

AGENDA ITEM #1: PUBLIC COMMENTS ON AGENDA ITEMS

There were no comments.

AGENDA ITEM #2: APPROVE MINUTES OF THE OCTOBER 3, 2016 HUMAN SERVICES BOARD MEETING

Jerry Finch moved for approval of these minutes; seconded by Ron Kuehl and carried.

AGENDA ITEM #3: ACCEPT MINUTES OF THE SEPTEMBER 12, 2016 ADRC COMMITTEE MEETING AND THE SEPTEMBER 13, 2016 CHILDREN'S COP PROGRAM ADVISORY COMMITTEE MEETING

Jim Koziczkowski moved for acceptance of these minutes; seconded by Jerry Finch and carried.

AGENDA ITEM #4: RECOGNITION OF RON KUEHL AND ROB PATERSON FOR SERVICE ON THE BOARD

Larry Lautenschlager presented a plaque to Ron Kuehl and Rob Paterson for their many years of dedicated service to the citizens of Winnebago County and for their role on the Human Services Board. They have resigned their position on the Board.

Larry Lautenschlager moved that the Program portion of the meeting be next on the agenda; seconded by Jerry Finch and carried.

MEETING OF THE DEPARTMENT OF HUMAN SERVICES BOARD

Minutes for Monday, November 7, 2016

Page 2

PROGRAM: BIRTH-TO-THREE PROGRAM

Cindy Flauger and Amy Wilson gave an overview of the Birth-to-Three Program, which is contracted with Goodwill Industries. Amy said the Birth-to-Three or Early Intervention program serves families with children from birth through age three who have delays in their development or have a diagnosis that is likely to lead to a delay. The program's focus is on supporting parents or caregivers by encouraging the child's learning opportunities that they get through everyday interactions with the people they know. This happens more rapidly when children are engaged in a familiar environment. Most referrals to the program are received from physicians or family members to the county where it is determined if a screening is needed and whether it should be moved to the Birth-to-Three program for a thorough evaluation. A service coordinator is assigned to help the family go through the process. An evaluation team consisting of the service coordinator, early childhood education teacher, a speech therapist, physical therapist and occupational therapist is brought together to start working with the family in identifying its priorities. An individualized family service plan (IFSP) is set up for the family, and a primary coach approach is used in identifying a main person to be a strong link between the family and its service team. Cindy Flauger said that counties are mandated by the state to provide the Birth-to-Three Program, but the service is voluntary for families.

AGENDA ITEM #5: INPATIENT & INSTITUTIONAL PLACEMENT STATISTICS

Bill Topel reported on the statistical chart numbers for inpatient and institutional placements. Child Welfare Division–Juvenile Corrections had an actual daily population (ADP) of 2 for the month of September (this represents one youth in placement at Lincoln Hills Correctional and one youth at Copper Lake); for Child Residential Care Centers the average daily population (ADP) was 4.7 through September, which is well below the budget of 7; for Behavioral Health & LTS Division–Specialty Hospitals for adults the ADP through September was 2.1; and the ADP for youth under the age of 22 placed in Specialty Hospitals was .9; Secure Detention's ADP was 7.1, which is just slightly above budget; and the ADP for Children's Foster Care was 99.6 through September.

AGENDA ITEM #6: FINANCIAL REPORT

Bill Topel said our projected surplus for the end of this year is \$1,388,832. This amount includes unexpended Labor in the amount of \$668,155. We also anticipate lower inpatient placements and presumptive eligibility accounts being down.

AGENDA ITEM #7: DIRECTOR'S REPORT

Bill Topel reminded Board members of the WCHSA Fall Conference on December 1 & 2 in Stevens Point.

AGENDA ITEM #8: BOARD MEMBER REPORTS

Mike Norton reported on his attendance at a steering committee meeting for Wisconsin Counties Association. He and several Board members also attended a Park & Recreation Association Conference.

MEETING OF THE DEPARTMENT OF HUMAN SERVICES BOARD

Minutes for Monday, November 7, 2016

Page 3

With no further business Jerry Finch moved for adjournment; seconded by Mike Norton and carried at 4:55 p.m. The next meeting of the Human Services Board will be held on **Monday, December 5, 2016 at 3:00 p.m.** in the Neenah Human Services Building,

Respectfully submitted by Dorothy De Grace, Human Services Department

/dd